

Trust Board of Ebey's Landing National Historical Reserve
Minutes from meeting on Tuesday, October 27, 2020

Present: Lisa Bernhardt, Sally Garratt, Erin Borden, Al Sherman, Chris Holm, Andrew Ziehl, David Louter

Staff: Kristen Griffin, Carol Castellano, Bob Steelquist

Others: Julie Dougherty-Winger (Friends of Ebey's)

The Trust Board conducted their regular Trust Board Meeting by Zoom Video Conferencing services.

Chair Lisa Bernhardt called the meeting to order at 4:01pm. Roll was called to establish a quorum.

Bernhardt addressed the audience asking if there was public comment. There was no public comment.

MEETING MINUTES – September 22, 2020:

Bernhardt asked for a motion to approve the minutes of the September 22, 2020 meeting. It was noted there was a typo on page 2 under PARTNER REPORTS-Town of Coupeville, correcting "her" to "his."

- *Action: Garratt moved to approve the corrected minutes, second by Louter. Hearing no further comments or corrections, Bernhardt called for the vote, the corrected minutes were approved unanimously.*

TREASURER'S REPORT & VOUCHERS – OPERATIONS & RESTRICTED ACCOUNTS:

Bernhardt called on Sherman who gave a brief Treasurer's report and commented on the operating fund vouchers. Sherman read a brief report noting state audit is upcoming, and some special project funded vouchers. Griffin noted that Ziehl would need to recuse himself from a vote on the Operations vouchers.

- *Action: Sherman moved to approve vouchers from the Operations Acct., nos. 21-001 to 21-019, totaling \$40,518.38. Second by Holm. Bernhardt called for the vote, approved – 5 yeas, 1 recusal.*
- *Action: Sherman moved to approve one voucher from the Restricted Acct., no. 21-020, totaling \$6,625.00. Second by Holm. Bernhardt called for the vote, approved unanimously.*

FRIENDS OF EBHEY'S REPORT:

Bernhardt called on Julie Dougherty-Winger who reported that the Friends have approved and adopted a work plan and budget. They are also moving forward with a fall/winter appeal which will go out soon.

PARTNER REPORTS:

- **Town of Coupeville:** Mayor Hughes reported that the town council has a final draft budget for 2021 which will be approved in November; the council will approving the town 2% grants at the upcoming meeting; and that the town was able to grant out 18 covid grants to several small businesses in town. Hughes added that there was a lot of construction underway in the town, and was grateful to Jason Benson, Preservation Coordinator for assisting the town, the HPC and the planners work through the issues.
- **Washington State Parks:** Holm reported that the summer season is winding down, but the parks are still seeing high visitation with the good weather, and it's expected to continue when weather cooperates. Camping at Fort Ebey ends at the end of October; the lighthouse has been open with restrictions in place, and everyone seems to be on board. There will be no opening of the lighthouse over the Thanksgiving holiday, and it too will close until next year. Dredging at Keystone continues, and should be completed by the end of February, however, they're hoping to be done by the end of December.
- **National Parks:** Louter reported that the regional director paid a visit to Mt. Rainier and that like everyone, NPS is awaiting a final budget.
- **Island County:** Commissioner Helen Price-Johnson reported that the county had seen a small uptick in covid cases and even though numbers are small, the county continues to test, trace and quarantine as the policy. Thanks to Sherman for staying on the board through the end of December. A new Trust Board

member will be appointed in January. There will be an advertisement for the other two county positions that are open – Position 5 and Position 7 (at-large). There was some discussion on the Jehovah's Witness property being looked at for a homeless shelter. The Commissioner encouraged interested parties to contact the Whidbey Homeless Coalition for information on their proposed plans. If people wish to comment, they can submit to the planning department or if they have questions, reach out to Meredith Penny.

OLD BUSINESS: Bernhardt called on Garratt & Louter regarding the draft Cooperative Agreement. Garratt said that there is nothing to report; Louter agreed, adding that the recommendations were with the folks who renew the agreements and they would put the information into a draft. So no solid news. Bernhardt reminded the audience that there was a special comment period for anyone wishing to comment on the Cooperative Agreement. Hearing no comment, Bernhardt moved to New Business.

NEW BUSINESS: Bernhardt called on Griffin to present proposed changes to the personnel policies. There were four changes presented relating to employee definitions, temporary employees and employee pay rates. Proposed changes help to clean up language and allows for more flexibility in staffing.

- *Action: Bernhardt called for a motion to approve the personnel policy changes. Moved by Borden, second by Holm. Hearing no further discussion, Bernhardt called for the vote, approved unanimously.*

Bernhardt called on Griffin who introduced Robert Steelquist who has been hired to assist in the Interpretation and Communication project as noted in the Trust Board Strategic Plan. Steelquist laid out for the board his plans for how the project will move forward and his timeline to accomplish the goal. Steelquist invited both the board and participating public to ask questions or comment.

RESERVE MANAGER & COMMITTEE REPORTS

- **Ed/Outreach Committee:** Sherman noted that the staff was busy working on the visitor guide, and particularly noted the new website under development. Committee members commented on the website as well, and it was agreed that Castellano would send the link to the new site to the rest of the board members. Steelquist indicated he wants to meet with the committee as soon as possible. Griffin thanked Castellano for her work on the website and moving the project forward.
- **Trail Committee:** Borden reported no meetings were held, but with Ziehl now on the committee, she would be reaching out.
- **Reserve Manager Report:** Griffin indicated she didn't have much to report and thanked the board and staff for getting things done in her absence. Work is getting done, but Griffin anticipates being away from the office quite a bit in the next couple of months. Borden indicated she was surprised and dismayed by councilmember Powell's comments regarding the Trust Board and Mr. Bishop. More discussion ensued.

GOOD OF THE ORDER:

Garratt welcomed Andrew Ziehl to the Trust Board and encouraged him to reach out to other board members for perspective. Hearing no further business or good of the order, Bernhardt adjourned the meeting at 5:28pm.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve
Minutes from meeting on Tuesday, November 24, 2020

Present: Lisa Bernhardt, Sally Garratt, Erin Borden, Al Sherman, Chris Holm, Andrew Ziehl, David Louter
Staff: Kristen Griffin, Carol Castellano, Bob Steelquist, Jordan Belcher, Jason Benson
Others: Julie Dougherty-Winger (Friends of Ebey's)

The Trust Board conducted their regular Trust Board Meeting by Zoom Video Conferencing services.

Chair Lisa Bernhardt called the meeting to order at 4:00pm. Roll was called to establish a quorum.

Bernhardt addressed the audience asking if there was public comment.

Joe Kunzler made comment regarding the Southern Gateway (his written comments are attached). Gretchen Luxenberg encouraged incoming board members to read some of the guiding documents of the Reserve.

MEETING MINUTES – September 22, 2020:

Bernhardt asked for a motion to approve the minutes of the October 27, 2020 meeting.

- *Action: Holm moved to approve the minutes, second by Garratt. Hearing no further comments, Bernhardt called for the vote, the minutes were approved unanimously.*

TREASURER'S REPORT & VOUCHERS – OPERATIONS & RESTRICTED ACCOUNTS:

Bernhardt called on Sherman who gave a brief Treasurer's report and commented on the operating fund vouchers. Sherman read a brief report noting state audit is underway, and some of the board members may be contacted for information. Ziehl noted that he would recuse himself from a vote on the Operations vouchers.

- *Action: Sherman moved to approve vouchers from the Operations Acct., nos. 21-021 to 21-037, totaling \$33,442.79. Second by Holm. Bernhardt called for the vote, approved – 6 yeas, 1 recusal.*

FRIENDS OF EBey'S REPORT:

Bernhardt called on Julie Dougherty-Winger who reported that the fall/winter appeal has gone out; Turnover on the Friends board; Garratt had a question regarding the annual appeal; Bernhardt asked what the year-end goal was for the appeal.

PARTNER REPORTS:

- **Town of Coupeville:** Mayor Hughes reported that the town is finishing up some year end business and developing the 2021 budget; Managing covid-19 grant funds for small commercial businesses; and holiday decorations are going up.
- **National Parks:** Louter reported that Zipp has accepted a position as Superintendent at John Day Fossil Beds and NPS will be clarifying direction regarding the operations position at Ebey's; the 2015 cooperative agreement will be modified and extended a year as the new cooperative agreement is created and approved. Bernhardt wish Zipp well and thanked him for his passion for the Reserve.
- **Washington State Parks:** Holm reported that the lighthouse was closed and Fort Ebey state park would be closing as well for the season; funding from past "Haunted Fort" events is helping to pay for new interpretive panels and materials for the lighthouse; state parks will be meeting with a group at the landing to discuss the interpretive panel and kiosk replacement, as well as signage; the Big Guns project will be going out to bid.
- **Island County:** Griffin read a brief statement from Commissioner Price-Johnson noting the county is working with other partners to better define the NPS "unit" status; Wilbur Bishop was appointed to the HPC and Marshall Bronson was re-appointed, Kristi Lovelady was appointed to the planning commission.

OLD BUSINESS: Bernhardt called on Garratt & Louter regarding the draft Cooperative Agreement. Garratt said there is nothing to report; Louter agreed, but again added that a modification would be forthcoming to the 2015 Cooperative Agreement. Bernhardt asked for public comment regarding the Cooperative Agreement. Mr. Kunzler requested a copy of the 2015 Cooperative Agreement.

Bernhardt called on Griffin and Steelquist regarding interpretive programming and planning. Griffin presented a summary of interpretive media since 2016, including maps, panels and more. Belcher noted the visitor guide is in its final stages of development and should go to the printer within a week or so and encouraged the board to get in touch with her should they have any questions. Sherman noted he was pleased with the project. Garratt asked if a motion was needed to move things further along. It was decided just a general approval to move toward publication was enough.

Griffin and Steelquist reported status of the interpretive plan. Steelquist indicated he'd be reaching out to stakeholders, partners and board members for targeted interviews, and would be holding some virtual charettes via Zoom in the new year.

NEW BUSINESS: Bernhardt called on Griffin who presented a draft letter to Washington State Ferries regarding possible changes to the Coupeville/Port Townsend run. Griffin will sign and send the letter.

RESERVE MANAGER & COMMITTEE REPORTS

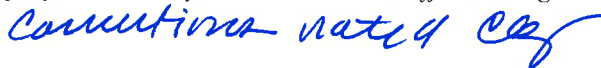
- **Land Use Committee:** Griffin called on Benson to report on the committee meeting. Benson indicated the committee had no recommendations relating to easement monitoring other than follow-up letters to go out. The committee will be reaching out to the National Park Service lands personnel for further land use discussions.
- **Ed/Outreach Committee:** Sherman noted the work of staff on the visitor guide and the panels.
- **Trail Committee:** No Report.
- **Reserve Manager Report:** Griffin noted the 2020 Annual Report is complete and noted two significant areas that effected work in 2020: 1) Covid-19 and 2) Administrative hurdles created with the development of a new grant program with the state. Griffin thanks the board and NPS for understanding the operation time-lag for getting the narrative report out. Griffin noted the new Trust Board website is slated to go on-line December 1st; and closed stating she would be out of the office for the month of December.

GOOD OF THE ORDER:

Minor comments from board members in close of meeting and a reminder the next board meeting is December 15th. Hearing no further business or good of the order, Bernhardt adjourned the meeting at 5:10pm.



Respectfully submitted by Carol Castellano, Office Manager





Date Approved

Re: [EXTERNAL] Zoom info for Tuesday?

Joe A. Kunzler <growlernoise@gmail.com>

Tue 11/24/2020 4:12 PM

To: Castellano, Carol L <Carol_Castellano@partner.nps.gov>

Carol;

Here is about 75-80% of what I said today. Figured you'd want a copy of my notes.

Yours;

Joe

=====

24 NOVEMBER 2020 REMARKS TO EBEBY'S NHR TRUST BOARD

Check Against Delivery

I want to thank the Ebey's NHR Trust Board for going to online meetings. This is vital to get more public input at this sensitive time. I understand there's a conversation to have a Southern Gateway at OLF Coupeville to Ebey's NHR. I'm very supportive of this not just to tell the history of OLF Coupeville in naval aviation service, but also as a safety improvement.

I'm an advocate of public transit and I would love to see the current and arguably unsafe Island Transit bus stop at W Welcher Road & State Highway 20 to be moved to the proposed Southern Gateway. One can walk south a mile and west a half mile to watch OLF flight ops somewhat safely closer. Or walk further west to two parks. I'm hoping long term for some trails out of this; but I know trails cost money.

With that, I really am sincere about promoting transit-based tourism for the benefit of climate action and also to compliment walkable downtowns like Coupeville, Oak Harbor and Port Townsend. So I'm excited about this letter.

I also want to reiterate I hope this Southern Gateway will end the harmful perception supporting OLF means opposing Ebey's NHR and vice versa. The two in this region compliment each other on land use. So I hope the story of why OLF Coupeville and OLF's role in Whidbey's history can please be told as part of this Southern Gateway.

On Fri, Nov 20, 2020 at 3:53 PM Castellano, Carol L <Carol_Castellano@partner.nps.gov> wrote:
Hello Joe:

Here's the zoom meeting info:

Zoom Meeting Access:

<https://us02web.zoom.us/j/84695464275?pwd=L2d5SHFmMHA0b05uem5sb1dXRXp0UT09>

Again, should you wish to comment at the beginning, you have two minutes. If you'd like to submit your comments in writing, they will be attached to the board minutes.

Thank you and have a good weekend~

Carol Castellano
Trust Board of Ebey's Landing
National Historical Reserve
162 Cemetery Rd. / P.O. Box 774
Coupeville, WA 98239
360.678.6084
www.nps.gov/ebia

"You don't need a weatherman to know which way the wind blows." - Bob Dylan

From: Joe A. Kunzler <growlernoise@gmail.com>
Sent: Friday, November 20, 2020 3:46 PM
To: Castellano, Carol L <Carol_Castellano@partner.nps.gov>; Griffin, Kristen P <Kristen_Griffin@partner.nps.gov>
Subject: [EXTERNAL] Zoom info for Tuesday?

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Please pass me the Zoom info for Tuesday's trust board. I want to hear more about these interpretive displays.

Thoughtfully;

JOE

Trust Board of Ebey's Landing National Historical Reserve Minutes of December 15, 2020

PRESENT: Lisa Bernhardt, Al Sherman, Andrew Ziehl, Sally Garratt, Chris Holm, David Louter, Erin Borden.

ABSENT: Positions 5 & 7 are unfilled at this time.

STAFF: Carol Castellano, Bob Steelquist

OTHERS: Commissioner Helen Price-Johnson, Julie Dougherty- Winger (Friends)

Meeting called to order at 4:00pm via Zoom Conference Services, by chair, Lisa Bernhardt. Bernhardt called the role of board members to determine a quorum, then asked for any comments from the public. Hearing none, Bernhardt moved to approval of the November 24, 2020 minutes.

Borden offered a minor correction, and hearing no further *Bernhardt asked for a motion to approve the corrected minutes. Borden moved, Holm second. No further comments, approved unanimously.*

TREASURER'S REPORT: Bernhardt called on Sherman for his final Treasurer's report. Sherman noted the state audit was nearly complete and so-far there are only minor housekeeping items that will be addressed. Vouchers for December will include the 4th quarter payroll taxes. Sound Business Center has a payment for interpretive panel fabrication; and Island County Historical Society has a payment for design work on interpretive panels. There were no vouchers for the restricted fund.

Sherman moved to approve the December vouchers number 21-038 to 21-054 in the amount of \$30,174.20, second by Holm. Bernhardt called for the vote – approved unanimously.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Julie Dougherty-Winger, who reported that the board of the Friends will be changing as three members retire and three new members join. The annual appeal is out and doing fairly well; the Friends are participating in "Giving Tuesday," which is a way for non-profits to ask for support; and they are holding an Ebay Auction of artwork. Dougherty-Winger closed by saying they are busy with their 990 and 4th quarter taxes as well.

PARTNER REPORTS:

TOWN OF COUPEVILLE: No Report.

ISLAND COUNTY: Island County Commissioner, Helen Price-Johnson reported that she is busy working on the transition of her position to newly elected commissioner, Melanie Bacon, and said that it has been an honor representing district 1. Price-Johnson thanked the Trust Board for their hard work and the importance of building up the foundation for the future of the Reserve. She thanked Trust Board member, Al Sherman, for his decades of service to the Trust Board and the Reserve. Sherman thanked Price-Johnson commenting, "You're the finest public servant I've ever worked with." Bernhardt also thanked Price-Johnson on behalf of the Trust Board.

NATIONAL PARK SERVICE: Louter told the board there will probably be another continuing resolution toward the end of the week and hopefully a budget will be passed; Staff will continue to support Scott Swenson with work that's on-going at the Ferry House.

WASHINGTON STATE PARKS: Holm thanked Sherman and Price-Johnson, then reported that the "Big Gun" project has gone out to bid; Fiber optics were installed at the office at Fort Casey which will help expand programming for virtual tours and classrooms; Dredging project at the ferry landing is wrapping up; and state parks will be hiring a full time Ranger very soon.

NEW BUSINESS: There was no new business.

**Trust Board of Ebey's Landing National Historical Reserve
Minutes of December 15, 2020**

OLD BUSINESS: Garratt reported that the modification extending the current cooperative agreement through November 30, 2021 has been signed, and thanked Louter for shepherding this through. The cooperative agreement committee will reconvene in the new year to continue work on the new CA. Bernhardt asked if the public had any comment. Hearing none, Bernhardt then called on Steelquist for an update on the interpretive plan. Steelquist asked the Trust Board members to fill out worksheets citing issues the members feel are critical to the development of a plan such as visitor management, preservation, and cultural resources. Worksheet comments will be compiled in a spreadsheet for further discussion. Several members of the board indicated they had not received the worksheet – staff will resend. Steelquist then called on the public for comments.

COMMITTEE REPORTS: No committee reports.

GOOD OF THE ORDER: Bernhardt again thanked Al Sherman for his service and dedication to the Reserve and welcomed new District 1 Commissioner Melanie Bacon. Sherman welcomed Alan Hancock to the board beginning in January saying he was honored to have Hancock assume his position on the board. Sherman added that he knows Hancock has the Reserve in his heart.

Bernhardt wished everyone a Happy Holiday and adjourned the meeting at 4:34pm



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of January 26, 2021

PRESENT: Lisa Bernhardt, Alan Hancock, Andrew Ziehl, Sally Garratt, Chris Holm, David Louter, Erin Borden.

ABSENT: Positions 5 & 7 are unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist

The original Zoom link shared for the meeting was incorrect. A corrected link was shared with the Board and public list just prior to the meeting's advertised start time of 4:00pm. The Trust Board did not call the meeting to order or start the business of the agenda until 4:17 to make sure the public had time to log into the meeting. The Board used the time between 4:00 and 4:17 to introduce themselves to a new board member.

Bernhardt called the meeting to order at 4:17pm and called on the public for the public comment period. Mr. Kunzler thanked the board for the increased transparency, and said he hoped the board and all parties in the Reserve could work together cooperatively for a positive future. Hearing no more comments from the public, Bernhardt moved to approval of the December 15, 2020 minutes.

Bernhardt asked for a motion to approve the minutes as presented. Borden moved, Garratt second. Hearing no discussion, Bernhardt called for the vote, approved unanimously.

TREASURER'S REPORT: Bernhardt called on Garratt who serves as the Alternate Auditing Officer until a Treasurer is named, to deliver a financial report. Garratt noted that 4th Quarter Payroll taxes had been submitted; the employee and vendor tax forms had been distributed; and finally, an exit interview with the state auditor's office was held showing the Trust Board had a clean audit with minor housekeeping corrections. Louter asked about the SOP's, and Castellano explained the housekeeping issues related to the credit card and Section 106 SOP's and recording of minutes where an executive session is held. Griffin noted the SOP on Section 106 hadn't been updated since 1993 and will be addressed with the SOP's for review by the board. Griffin added the auditor's office noted the number of clean audits the Trust Board has passed. The final audit report should be available within a few weeks. Garratt noted that vouchers for January include a payment to the auditor's office is included in the vouchers, as well as a payment to Sound Business Center for interpretive panel fabrication.

Garratt moved to approve the January operations vouchers number 21-055 to 21-071 in the amount of \$28,228.95, second Bernhardt. Bernhardt called for the vote – approved unanimously.

Garratt moved to approve the January restricted fund voucher number 21-072, in the amount of \$8,125.33, second by Bernhardt. Bernhardt called for the vote – approved unanimously.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Griffin to provide a report on behalf of Julie Dougherty-Winger. Griffin reported there is some turnover on the board of the Friends, and they are losing three members, but gaining two; funds are still coming in from the end of year appeal, and they are on track to meet the capacity funding to the Trust Board in March. They have also sent a report to the Nature Conservancy regarding the endowment.

PARTNER REPORTS:

TOWN OF COUPEVILLE: No Report.

ISLAND COUNTY: No Report.

NATIONAL PARK SERVICE: Louter reported that the task agreement between NPS and the Trust Board is being drafted, and that reviews of agreements are continuing with the new administration until further notice. Once a draft is complete, Louter will share with staff and the board. NPS is looking to fill a site

Trust Board of Ebey's Larding National Historical Reserve Minutes of January 26, 2021

manager detail at Ebey's for one to two years. Work continues on the plans for the Ferry House; conversations with landowners continues; and, there is an acting director of the NPS which will be in place until a new Secretary of the Interior is appointed. Steelquist asked for a follow up on the Ferry House vandalism. Griffin explained the vandalism to the house, and the guy caught digging in the ravine. Louter said that NPS law enforcement was working on it but had no further update.

WASHINGTON STATE PARKS: Holm reported someone had called about panning for gold at Ebey's, and Holm told him, "no." Work is moving ahead on the Big Guns with funding from the Ebey's Preservation Grant and work will start in March. There will be additional work on the ADA sidewalk; planning for the lighthouse interpretive exhibits is underway; 64 acres were gifted to state park from the Vogal family and is now under a WCLT easement; hazardous tree removal at some of the parks is underway; and visitation is definitely up. Steelquist asked about the Navy Seal training operations, and Holm said the public comment period was over, and discussion would to the commission for a decision by the end of the week.

OLD BUSINESS: Bernhardt moved to old business and asked Garratt for an update on the Cooperative Agreement. Garratt asked Louter his thoughts in relation to NPS, and Louter said it would be a good idea to reboot and call a meeting of the committee, adding that with the previous information from the committee and board, NPS should prepare the draft for further discussion. Holm asked if the committee could meet 15th of February. Garratt indicated she would call a meeting for either the 17th or 18th. Bernhardt asked for public comment. Lynda Eccles, director of the Coupeville Chamber of Commerce thanked the board for their work in the Reserve. After these comments Holm asked if the public comment at this point was necessary. Gretchen Luxemburg weighed in stating that it was important for the public to have a way to comment on the draft Cooperative Agreement. Griffin said she promised to have the second public comment period and would like it to continue this through the process. Bernhardt and Holm acknowledge keeping the public comment period.

Bernhardt called on Steelquist to give an update on the Interpretive Plan. Steelquist indicated that comments were coming in from board members and the process will move into phase two, "friends and family," and having conversations with others. Right now, there's a broad spectrum of responses, with some similarities, that will help clarify the spreadsheet. A Zoom charette will further prioritize the issues. Steelquist thanked everyone for participating and urged folks to continue to engage. Griffin noted that last weekend was the perfect time to observe some of those challenging issues. Massive visitation creating parking issues as well as trail use issues. Discussion ensued on the visitation increase in light of the pandemic.

NEW BUSINESS: Bernhardt queried the Trust Board members on officer positions to be voted on at the February meeting. Slate of candidates: Lisa Bernhardt, Chair; Sally Garratt, Vice-Chair; Erin Borden, Treasurer; and Andrew Ziehl, Secretary.

RESERVE MANAGER & COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Griffin reported that comments regarding the Navy Training in state parks had been submitted to the WA St. Parks & Recreation Commission; There is a possible new appointment to the board, but still waiting to hear from the county; Griffin asked if the Trust Board would be amenable to a change in the day/time of the Trust Board meetings. Discussion ensued, and while no decisions were made, the change was positively received. More to come on this. There is a new federal mandate to wear masks in all federal building and on federal lands. While not an issue in the buildings, we're still waiting for guidance regarding to the hiking trails as there's no way to enforce this. Finally, planning is underway for the Ebey House and visitor season. Hancock asked for some details on the email Griffin sent regarding the Old County Courthouse. Griffin explained the National Park Service Land Protection Plan and concluded saying she will send the plan to the board.

**Trust Board of Ebey's Landing National Historical Reserve
Minutes of January 26, 2021**

TRAILS COMMITTEE: No report, however Borden indicated she would be calling a meeting soon.

LAND USE COMMITTEE: No report

EDUCATION/OUTREACH: Committee meet via Zoom and further discussed the Interpretive Plan with Steelquist. More to come.

GOOD OF THE ORDER: Hearing no further committee reports, Bernhardt moved to good of the order. Steelquist again thanked the board for their participation in the process and for helping to further define the formula to move in coordination with the Trust Board and the community.

Bernhardt adjourned the meeting at 5:55pm



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

[EXTERNAL] 11th hour report for today

Julie Dougherty Winger <julie@friendsofebeys.org>

Tue 1/26/2021 3:40 PM

To: Griffin, Kristen P <Kristen_Griffin@partner.nps.gov>

This email has been received from outside of DOI - Use caution before clicking on links, opening attachments, or responding.

Hi Kristen,

So sorry I am unable to come tonight. Hope you saw the emails earlier. Thinking you likely had a busy day. If so, I concur. I will be delighted when the day is through...

Anyway, here is a short report if you think it's helpful:

Board Members:

- Friends recently said farewell to three wonderful board members: Lynda Austin, Lee Fritsch, and Linda Eckholm.
- We welcomed back on the board two active and capable members Jan Bronson and Vicky Reyes.
- We installed new executive board members and are looking forward to 2021.

Year End Activities:

- Year End Appeal - gifts are still coming in though after a very difficult year, we are looking at the largest number of gifts that we have received from a single fundraising campaign. We are humbled by the support from the community. It will take all of this and more to fully recover from last year, but are feeling confident about our abilities to do so.

Grants

- We received a grant for just over \$8k in December that is restricted for Friends capacity and are well towards our \$15k payment in March.
- The year end report to The Nature Conservancy was submitted earlier this month focusing on the important work and monitoring of the Pratt Properties. Thanks to the TB staff for providing such detailed information for the report.

Thank you so much and I'll miss seeing everyone this afternoon,

Trust Board of Ebey's Landing National Historical Reserve Minutes of February 23, 2021

PRESENT: Lisa Bernhardt, Alan Hancock, Andrew Ziehl, Sally Garratt, Chris Holm, David Louter, Erin Borden, Clark Bishop

ABSENT: Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist

Others: Island County Commissioner Melanie Bacon, Friends of Ebey's Ex. Director Julie Dougherty-Winger

Bernhardt called the meeting to order at 4:01pm and called roll of Trust Board members. Having determined a quorum, Bernhardt called for public comment. Joe Kunzler submitted a letter to the Trust Board which was read into the record by Griffin. The letter will be attached to these minutes. Hearing no further public comment, Bernhardt moved to approval of the minutes from January 26, 2021.

Bernhardt asked for a motion to approve the minutes as presented. Hancock moved, Borden second. Hearing no discussion, Bernhardt called for the vote, approved unanimously.

TREASURER'S REPORT: Alternate Auditing Officer Garratt reported that the state audit is officially filed and the results are posted on the website. In addition, the annual audit report for FY2020 has been filed with the state auditor's office. Garratt reported the operations vouchers show the final payment to the auditor and a voucher for Holly Taylor who will be providing training to the volunteers. There are no vouchers for the restricted fund.

Garratt moved to approve the February operations vouchers number 21-074 to 21-089 in the amount of \$25,497.05, second Bernhardt. Bernhardt called for the vote – approved unanimously.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Dougherty-Winger who reported that the Friends board is now complete and they have elected new officers; Committees will begin meeting with the event committee looking at how to celebrate the anniversary of the Ebey's Forever Grant program; and Dougherty-Winger reported she attended the Public Lands Alliance annual conference and expressed her gratitude for the great working relationship the Friends has with the Trust Board.

PARTNER REPORTS:

ISLAND COUNTY: Bernhardt welcomed newly elected Island County Commissioner Melanie Bacon to the meeting. Board members introduced themselves, and Bacon said she was honored to be serving and involved with Ebey's Reserve.

TOWN OF COUPEVILLE: No Report.

WASHINGTON STATE PARKS: Holm reported that Fort Ebey will be open for camping beginning March 1st. Fort Casey is open for camping year-round, but Holm indicated they are expecting a very busy season. Admiralty Head Lighthouse will be open to the public on weekends beginning March 6th; and work is slated to begin in March on the repainting of the Big Guns.

NATIONAL PARK SERVICE: Louter reported the agency is awaiting confirmation of a new Secretary of the Interior; a draft Task Agreement has been forwarded to Griffin and that NPS funding for the agency will be coming soon; and there's no update on the operations position at the Reuble Farm. Garratt asked about the status of the Cooperative Agreement. Louter indicated there was no news on that front.

OLD BUSINESS: Bernhardt moved to old business – Resolution 21-01, Election of officers. Having determined there were no contested elected officer positions, Bernhardt read the resolution into the record with the slate of candidates: Bernhardt, Chair; Garratt, Vice Chair and Alternate Auditing Officer; Erin Borden, Treasurer and Auditing Officer; and Andrew Ziehl, Secretary.

Trust Board of Ebey's Landing National Historical Reserve Minutes of February 23, 2021

Bernhardt asked for a motion to approve Resolution 21-01, Election of Officers, as presented. Holm moved, Hancock second. Hearing no discussion, Bernhardt called for the vote, approved unanimously.

Bernhardt asked for an update on the Cooperative Agreement, and Garratt indicated they are waiting on the National Park Service to move this forward. Bernhardt asked for public comment. Hearing none, Bernhardt moved to new business.

NEW BUSINESS: Bernhardt called on Griffin, who led a discussion relating to modifying the terms of the Ebey's Forever Grant agreement to allow Trust Board members from applying for a grant. Much discussion and the board agreed that there was no reason why a board member wouldn't be able to apply, as long as they recused themselves from the any vote relating to a financial benefit per the Appearance of Fairness/Conflict of Interest Standard Operating Procedure. Griffin noted that some of the language needs to be cleaned up in the grant agreement and she would work on that.

Bernhardt backtracked to OLD BUSINESS and invited Steelquist to give an update on the Interpretive Plan.

RESERVE MANAGER & COMMITTEE REPORTS:

LAND USE COMMITTEE: Garratt reported that the committee met and discussed the draft recommendations to the Town and County design review code revisions, and the committee feels they can make some solid recommendations. Garratt asked for a vote to move the process forward allowing the board to reach out to the Town of Coupeville and Island County to offer assistance in drafting the revised ordinance.

Garratt made a motion that the Trust Board, through its Land Use Committee subgroup, contact the Town of Coupeville Mayor and the Island County Commissioner and volunteer to assist in the redrafting of the Town and County Codes related to Ebey's Landing National Historical Reserve Design Review and Community Design Standards (16.13 CTC and Chapter 17.04A ICC) and also to review and revise the Design Guidelines for Ebey's Landing National Historical Reserve. Hancock second. Bernhardt called for the vote, approved unanimously.

Garratt will reach out to the mayor and county commissioner.

RESERVE MANAGER REPORT: Griffin reported that it's an uncommonly busy time around the office and we've seen a significant increase in visitation. Covid has definitely changed visitor patterns. Griffin also said she would be reaching out to Commissioner Bacon to arrange an orientation, as well as some of the new board members; and, mentioned a walk-through of the Coupeville Cash Store – a very comprehensive project. Great to see this project underway.

Bernhardt thanked Castellano for her work on the audit; Benson had nothing to report.

TRAILS COMMITTEE: No Report.

EDUCATION/OUTREACH: No Report.

GOOD OF THE ORDER: Hearing no further committee reports, Bernhardt moved to good of the order. Hearing no further business. Bernhardt adjourned the meeting at 5:18pm



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

23 February 2021

RE: Ebey's NHR Interpretive Plan

To Whom This May Concern;

Joe A. Kunzler here. These are my personal thoughts and represent me alone. That said, I am hoping that the Southern Overlook that was discussed for Ebey's NHR at the northeast corner of OLF Coupeville as State Highway 20 rounds the bend can continue. I've said to NAS Whidbey Island in the past in various ways that telling the story of OLF Coupeville in the context of Ebey's NHR matters.

Let's be honest here – the *misperception* that OLF Coupeville has no place in Ebey's NHR is what is leading to friction around and between supporters of both. The truth is that military history has been a part of Central Whidbey since the first settlers when Colonel Ebey looked for land to make a homestead in 1851. Most certainly when Fort Casey was erected for coastal defense in the 1890s, only to be replaced by NAS Whidbey Island's two airfields in the 1940s as technology evolved. One of those airfields is OLF Coupeville.

Sadly, agricultural economies have been mostly supplanted by industrial economies in our three counties – like the economy created by NAS Whidbey Island and are at risk of further encroachment by pent up regional housing demand. One can only watch in dismay historical photos of Burlington, Washington's sprawl

and changing economy to see my point – heck I remember a Ford tractor store surrounded by farmland was where big box stores, chain restaurants, and a wide boulevard exist now. If Ebey's NHR is to survive active collaborative approaches to use the US Military's need and ability to limit the desire and legal ability to build more housing and industry in Central Whidbey are needed.

Therefore I call upon Ebey's NHR to please have an interpretive strategy that incorporates OLF Coupeville. There is also no good reason why such a strategy could not recruit OLF supporters to partake in all that Ebey's NHR has to offer – hiking, downtown Coupeville, small businesses and museums.

Thank you;

Joe A. Kunzler

growlernoise@gmail.com

Trust Board of Ebey's Landing National Historical Reserve

Minutes of March 23, 2021

PRESENT: Sally Garratt, Alan Hancock, Andrew Ziehl, Chris Holm, David Louter, Erin Borden, Clark Bishop

ABSENT: Lisa Bernhardt, Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist, Jason Benson

Others: Island County Commissioner Melanie Bacon, Friends of Ebey's Ex. Director Julie Dougherty-Winger

Vice Chair Sally Garratt called the meeting to order at 4:00pm and hearing no public comment, Garratt moved to approval of the minutes from January 26, 2021. Holm asked to amend the agenda to include discussion on a new meeting time.

Moved by Holm, second by Hancock. Hearing no discussion, Garratt called for the vote. Approved unanimously

Garratt then asked for a motion to approve the minutes from February.

Borden moved to approve the minutes of February 23, 2021 as presented. Holm second. Hearing no discussion or corrections, Garratt called for the vote, approved unanimously.

TREASURER'S REPORT: Alternate Auditing Officer Garratt reported that the annual audit report had been filed, and there are both vouchers for operations and or the grant program.

Garratt moved to approve the March operations vouchers number 21-090 to 21-104 in the amount of \$26,002.89, second Holm. Garratt called for the vote – approved unanimously.

Garratt moved to approve the March restricted voucher number 21-105 in the amount of \$1,927.96, second by Bishop. Garratt called for the vote – approved unanimously.

FRIENDS OF EBAY'S REPORT: Garratt called on Dougherty-Winger who reported that the Friends is cautiously optimistic about holding in-person events come the summer and fall. Two events are on the calendar – a dinner in September and the Trust Board's Community Potluck in November. The Friends are also beginning fundraising campaigns to major donors and the business community. Thanks to the staff for all their help.

PARTNER REPORTS:

ISLAND COUNTY: Commissioner Melanie Bacon reported that the county is focused on putting shots in arms and defining how best to allocate the 16million covid funding for covid response.

TOWN OF COUPEVILLE: No Report.

WASHINGTON STATE PARKS: Holm reported that crews are setting up the scaffolding to begin painting the big guns at Fort Casey; work on the sidewalk will be getting underway; the lighthouse has seen increased visitation, and they're looking at increasing capacity. There is a new state parks director, Pete Mayer.

NATIONAL PARK SERVICE: Louter reported the position announcement for the park manager at Ebey's has closed and the certification process is underway for the applicants. Randy Lavasseur would like to have a conversation with the Trust Board regarding the new appointment and NPS in the next few years. Louter indicated Lavasseur may be a part of the partner meeting.

OLD BUSINESS: Garratt moved to discussion of the cooperative agreement. Louter said he'd been working on the task agreement and had nothing to report on the cooperative agreement other than the new Ebey's appointment will be tasked with working on it. Louter encouraged the committee to reach out to Lavasseur and present their concerns. Garratt asked for public comment. Hearing none, Garratt

Trust Board of Ebey's Landing National Historical Reserve

Minutes of March 23, 2021

called on Steelquist for an update on the charette and the interpretive plan. Steelquist thanked staff, Holm, and Louter for participating in the charette. The meeting produced several comments which Steelquist is consolidating for the Trust Board's review. Next step is to consolidate the issue areas to give the board a sense of the priorities. The plan should define direction in the next 3-4 years.

NEW BUSINESS: Garratt called on Griffin and Benson to present the 2021 Ebey's Forever Grant recommendations. Griffin noted that this program of the Trust Board is one of the best programs of the Trust Board and engages property owners and the support of the community to make it a successful program. Griffin also thanked the Friends of Ebey's for their commitment to the program. Griffin turned it over to Benson who noted that there were 9 applicants and 7 were recommended for funding. Projects are: The Coupeville Methodist Church, E.O. Lovejoy House, Ft. Casey Power House, Gillespie Meat Market, LeSourd Barn, McWilliams Barn, and the Zylstra Law Office. Following the PowerPoint presentation, Garratt asked Holm to recuse himself from a vote. Borden noted that it is a very interesting and thoughtful process and hard to decide how the funding would break out.

Garratt asked for a motion to approve the advisory committee recommendations for Ebey's Forever Grant funding. Borden moved, Garratt second. Hearing no discussion, Garratt called for the vote. Approved unanimously.

New business continued with a brief discussion regarding changing the meeting date and time.

Hancock made a motion to change the date of the workshop and the regular meeting to the 2nd Wednesday of each month (10am to Noon) for the workshop and the 4th Wednesday of each month (10am to Noon) for the regular meeting. Borden second. Brief clarifying discussion. Garratt called for the vote, approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

LAND USE COMMITTEE: Garratt reported that the committee met and discussed assisting the town and county with revising the design review ordinance. Garratt contacted the town and spoke with the mayor and the town planner who expressed interest. Benson added that the comments from the Land Use Committee were receptive. Garratt thanked Louter for connecting the committee with Barb Holyoke with the NPS Lands office in Seattle. Discussion continued regarding some land protection issues and easement issues.

TRAILS COMMITTEE: No Report.

EDUCATION/OUTREACH: No Report.

RESERVE MANAGER REPORT: Griffin reported that an updated committee roster was sent with the board packets and that she would be giving the board a condensed training on the Secretary of the Interior standards for Historic Preservation at the next workshop; thanks to Steelquist for his work on the charette; and Benson would be leaving the staff on the 31st. Holm asked if Griffin had a job description to share.

GOOD OF THE ORDER: Garratt thanked Benson for his work and service to the Reserve and he'll be missed. Benson thanked the board and staff for support.

Hearing nothing further, Garratt asked for a motion to adjourn the meeting. Moved by Hancock, second by Garratt. Approved unanimously. So Adjourned.


Respectfully submitted by Carol Castellano, Office Manager


Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of April 28, 2021

PRESENT: Sally Garratt, Alan Hancock, Andrew Ziehl, Chris Holm, David Louter, Erin Borden, Clark Bishop, Lisa Bernhardt

ABSENT: Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist

Chair Lisa Bernhardt called the 10:01am. There was no public comment.
Bernhardt moved to approval of the minutes from March 23, 2021.

Moved by Ziehl, second by Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

TREASURER'S REPORT: Treasurer Erin Borden read a brief report, noting Castellano took training in GrantSolutions, however the county needs to enter the data. Borden added that we hope to see funding in by end of May.

Borden moved to approve the April operations vouchers number 21-106 to 21-122 in the amount of \$22,378.59, second Bernhardt. Minor discussion regarding operations funding from sources other than NPS. Bernhardt called for the vote – approved.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm reported that work on the Big Guns continues – one is finished with some minor issues, and work on the other continues; The roof of the Power House was scraped and moss pulled off in preparation of the new roof seal; Admiralty Head Lighthouse is open weekends and will be expanding hours soon – hope to have the tower open, but not sure right now; Things are looking good right now for state parks in the budget. Griffin noted that she'd been in touch with Alex McMurray and parks is very pleased with the painting contractor for the guns.

TOWN OF COUPEVILLE: No formal report, however Griffin noted that there is an issue with the new meeting day & time as it conflicts with a standing meeting for both Mayor Hughes and Commissioner Bacon. This may require further discussion regarding the Trust Board meetings.

ISLAND COUNTY: No Report.

OLD BUSINESS: Bernhardt called on Steelquist who presented a PowerPoint on the Interpretation/Communication plan. Steelquist noted he was happy with the participation by staff, Trust Board members and community members, and received a good sampling of issues and comments back. Following the presentation, Garratt asked what the next steps are for the Trust Board, the Reserve Manager and for Steelquist. Much discussion, and Steelquist said the final plan would be completed within 5 to 6 weeks. Bernhardt thanked Steelquist saying the report will create actionable items. Garratt brought up federal funding being received by the county and whether the Trust Board might engage on that; Hancock brought up the issue of the "unit" status – the 2016 resolution will be sent to board members.

Before continuing with Old Business, Bernhardt circled back to reports and asked Louter for a report from National Parks. Louter reported that NPS has completed a review of the Ebey's Site Manager applicants, and a final short list was being sent to Lasseur. Louter encouraged Griffin and the Board to reach out regarding input for the position. Regarding the NPS funding, NPS will complete their part of the process by end of day on Tuesday, and it is possible funding to come by the end of May. There has been another siting of pot/artifact hunters around the Ferry House, which is a federal offense. NPS law enforcement has been contacted and there may need to be some qualifying signage placed. Louter noted there is a new staff member, Kate Johnson, who will be working with Scott Swenson at the Rockwell House and the Ferry House. Louter would like to introduce her at the June workshop if scheduling allows. Bernhardt then read a report emailed from the FRIENDS OF EBHEY'S noting the

Trust Board of Ebey's Landing National Historical Reserve

Minutes of April 28, 2021

Friends are working on two grant opportunities; planning for an event in September; and major donor reach out. Bernhardt then out.

Continuing with Old Business, Bernhardt called on Garratt for an update on the Cooperative Agreement. Garratt asked Louter for his thoughts. Louter indicated that NPS will turn over discussions to the new site manager. Louter encouraged the committee to reach out directly to Lavasseur and invite him to a meeting – either in person or via Zoom – to discuss both the Cooperative Agreement issue and the new Site Manager position.

NEW BUSINESS: No new business.

RESERVE MANAGER & COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Griffin reported that there is one applicant so far for the Preservation Coordinator position; Commissioner Bacon participated in an orientation on the Reserve; Kelsi Mottet has submitted her name for the At-Large position #7 on the Trust Board; There will be a Special Meeting of the Trust Board on May 27, 2021 at 10am for a panel discussion relating to Native American communications. Steelquist weighed in saying he is mindful of connecting with a wide variety of tribal historians from different tribes in seeking participation.

Griffin concluded her reports noting that the cottage will be getting a new roof in the next few weeks and that other income from the county and the Friends is still in the works.

GOOD OF THE ORDER: Bernhardt reminded the members to turn in their comments relating to the SOP's by May 10th for discussion at the May 12th workshop.

Hearing no further business, Bernhardt adjourned the meeting at 11:49am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of May 26, 2021

PRESENT: Sally Garratt, Alan Hancock, Chris Holm, David Louter, Erin Borden, Clark Bishop, Lisa Bernhardt

ABSENT: Andrew Ziehl, Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist

OTHERS: Julie Dougherty-Winger

Chair Lisa Bernhardt called the 10:01am and asked the board to amend the agenda in New Business regarding the hiring of an Interim Reserve Manager.

Moved by Borden, second by Louter. Hearing no discussion, Bernhardt called for the vote. Approved.

Bernhardt moved to public comment. Audience member Lynn Hyde thanked the board for the two special meetings relating to preservation of the Zylstra Law Office, and the Special Meeting engaging some of the tribes. Hearing no further public comment, Bernhardt moved to approval of the April 28, 2021 meeting minutes.

Moved by Hancock, second by Holm. Hearing no discussion, Bernhardt called for the vote. Approved.

TREASURER'S REPORT: Treasurer Erin Borden read a brief report, noting that funding from the National Park Service is available and the office has been able to draw funds down. Also, a county payment is forthcoming, and there are two sets of vouchers for approval, Operations and Restricted.

Borden moved to approve the May operations vouchers number 21-123 to 21-138 in the amount of \$18,599.50, second Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

Borden moved to approve the May restricted fund voucher number 21-19 in the amount of \$130.31 second Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

FRIENDS OF EBey'S REPORT:

Bernhardt called on Julie Dougherty-Winger for a report on the Friends of Ebey's. Winger reported that the Friends are planning a small event in September; The Annual Community Potluck is coming up in November; Targeted appeals are going out to businesses and major donors; and the Friends are looking at developing policies regarding targeted donations.

PARTNER REPORTS:

NATIONAL PARK SERVICE: Louter reported that NPS has made an offer of employment to a Preservation Carpenter to work with Scott Swenson; There's no update on a NPS Site Manager for Ebey's. Griffin said she had a good conversation with the NPS Archaeologist.

WASHINGTON STATE PARKS: Holm reported that Memorial Day is looking to start a very busy summer season and they're gearing up for it, but still looking to hire a couple of park aides, which is a seasonal position; Work is now completed on the Big Guns, one of the Ebey's Preservation Grant Projects; the ADA sidewalk has been re-poured.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

OLD BUSINESS: Bernhardt mentioned that work continues on the Standard Operating Procedures but asked the board to take action on two that staff recommends be revoked as they're obsolete. Those two relate to Traveller Information and Warrant Processing.

Moved by Bernhardt, second by Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of May 26, 2021

Bernhardt noted that the vote on the SOP's was out of order and should have been part of New Business. Continuing with Old Business, Bernhardt called on Steelquist for a status update on the Interpretation/Communication plan. Steelquist noted he's working on the draft document, and in discussion with Griffin, and hopes to have a final draft ready for approval at the June meeting for approval by the Trust Board. Holm commented that State Parks is working on developing new interpretive exhibits and will be holding a meeting in June. Steelquist asked if he might participate. Holm will send him the information.

Continuing with Old Business, Bernhardt called on Garratt for an update on the Cooperative Agreement. At this time, there is nothing to report, and probably won't be any until mid-June at the earliest. Louter said he had no information or insight as to the process at this time. Griffin asked if the Cooperative Agreement should come off the agenda until there is some movement. Garratt suggested it stay on as a placeholder for when the conversation does move forward. Griffin noted that with only 4 months to go until the end of the fiscal year, that another extension of the existing Cooperative Agreement may need to be explored. There was no public comment.

NEW BUSINESS: Bernhardt noted that Griffin has given formal notice of her retirement, effective June 30, 2021. Bernhardt asked the board to approve the creation of an agreement and an offer to Helen Price-Johnson to serve as interim Reserve Manager as the hiring process moves forward for a new manager.

Holm made a motion to allow Bernhardt to create an agreement to temporarily fill the position of Reserve Manager. Hancock 2nd. Hearing no discussion, Bernhardt called for the vote. Approved.

RESERVE MANAGER & COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Griffin noted she would have more formal comments regarding her retirement at the June Trust Board meeting and is happy that the planning process on the Interpretation/Communication plan has been strong. Griffin added that she will endeavor to leave good information for the next manager. There is a small but qualified pool of candidates for the Preservation Coordinator, and she will be reaching out for the first part of the hiring process this week. We are expecting a lot of visitors over this Memorial Weekend, with the Ebey House being opened for the season with volunteers. Volunteer response has been good, and it's been helpful to have strong continuing education programs and training. Holm asked if there would be any further education programs for volunteers. Griffin said staff will link in state park and lighthouse volunteers as they did this earlier this year.

COMMITTEE REPORTS:

Bernhardt asked for committee reports.

LAND USE: Garratt noted that the Land Use Committee met to discuss a proposed project on one of the NPS easement properties.

Hearing no further committee reports, Bernhardt moved to Good of the Order.

GOOD OF THE ORDER: Steelquist reminded the board of the Special Meeting scheduled for Thursday, May 27, 2021 at 10am, and listed participants and explained the format. Hearing no other comment, Bernhardt Adjourned the meeting at 11:22am.


Respectfully submitted by Carol Castellano, Office Manager


Date Approved

Trust Board of Ebey's Landing National Historical Reserve Special Meeting - Minutes of May 27, 2021

PRESENT: Sally Garratt, Alan Hancock, Chris Holm, Erin Borden, Clark Bishop, Lisa Bernhardt

ABSENT: Andrew Ziehl, David Louter, Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist

Chair Lisa Bernhardt called the Special Meeting of the Trust Board to order at 10:01am, thanking those participating, and reminding everyone there would be no public comment. This meeting is a conversation between the Trust Board and Tribal Members to discuss challenges and opportunities to communicate messaging in interpretive materials, and to develop better relationships with the Tribes.

Chair Bernhardt welcomed the general public and invited guests to the Special Meeting and expressed a Tribal acknowledgement. Griffin also thanked the Tribal Representatives, Josephine Jefferson and Larry Campbell (Swinomish Indian Tribal Community); Patti Gobin (Tulalip Tribes); David Brownell (Jamestown S'Klallam); and Rick Castellano, Ex. Director, Island County Historical Society as well as Dr. Allyson Brooks from Dept. of Archaeology and Historic Preservation. A gift of Rockwell beans was presented to the participants and will be mailed. Griffin then turned it over to Steelquist who introduced Dr. Allyson Brooks and explained the purpose of the special meeting was to begin a dialog of communication and collaboration with the Tribes as the Trust Board moves forward with engaging visitors and preparing interpretive materials. Steelquist then turned the floor over the Dr. Brooks who facilitated discussion.

Engaging discussion proceeded with discussions ranging from language, to telling the "story," to understanding and acknowledging the Tribes continued presence as part of the broader community.

At the end of the discussion, Steelquist again thanked the participants as well as the public who listened as part of the public meeting. This is the start of a bigger discussion, which was echoed by the Tribal Members.

The Special meeting was adjourned at 11:22am



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

A recording of this meeting was made and is retained in the Trust Board archives.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of June 23, 2021

PRESENT: Andrew Ziehl, Alan Hancock, Chris Holm, David Louter, Clark Bishop, Lisa Bernhardt

ABSENT: Sally Garratt, Erin Borden, Position 7 is unfilled at this time.

STAFF: Kristen Griffin, Carol Castellano, Bob Steelquist, Helen Price Johnson

OTHERS: Julie Dougherty-Winger

Chair Lisa Bernhardt called the 10:02am, determined there was a quorum of members, and asked if there were any changes to the agenda. Hearing none, Bernhardt moved to public comment. Audience member Joe Kunzler offered regards to Kristen Griffin as Reserve Manager and looks forward to working with Helen Price Johnson. Hearing no further public comment, Bernhardt moved to approval of the May 26, 2021 regular meeting minutes and the May 27, 2021 special meeting minutes.

Moved by Hancock, second by Holm to approve both sets of minutes. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

TREASURER'S REPORT: In the absence of both Borden and Garratt, Bernhardt provided the treasurer's report for both the operations account and for the restricted account.

Holm moved to approve the June operations vouchers number 21-140 to 21-157 in the amount of \$21,983.49, second by Hancock. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

Holm moved to approve the June restricted fund vouchers number 21-158 to 21-160 in the amount of \$15,583.05, second by Hancock. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

FRIENDS OF EBAY'S REPORT:

Bernhardt called on Julie Dougherty-Winger for a report on the Friends of Ebey's. Winger said plans were moving forward with the dinner event to be held at the Comstock Barn in September and again asked the board for confirmation regarding the annual community potluck tentatively to be held on November 5, 2021. The major donor appeal has gone out, and the general summer appeal will be going out in the next few weeks. In closing, Dougherty Winger thanked Griffin for her diplomacy, integrity and humanity, and expressed her appreciation for working with Griffin

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm reported that the campgrounds are full with the season in full swing. The lighthouse is now open daily with reduced hours (noon to 4pm), due to a lack of volunteers. Visitors are still required to wear masks in the facility, and staff when interacting with visitors. Some pushback from visitors on the mask policy, but nothing major. New guidance is expected by the end of the month.

NATIONAL PARK SERVICE: Louter reported that NPS mask guidance is in a "wait & see" pattern, but covid restrictions may be lifted soon. There is no news on a Cooperative Agreement. A permanent preservation carpenter will be back on the job at Ebey's in July – Brad Richardson. Louter was notified that a candidate has been selected for site manager and an offer was made. NPS is awaiting confirmation of acceptance before making any announcement. Griffin asked if they'd be able to participate in the next Trust Board meeting. Louter said perhaps, but nothing firm yet. The FY 2022 green book has been released and is being reviewed, and earmarks are back in with this administration. Griffin thanked Scott Swenson from NPS for his hard work and dedication to Ebey's Reserve and asked to speak with Louter regarding acknowledgement of his hard work. Louter will connect with Griffin to discuss.

TOWN OF COUPEVILLE: No Report

Trust Board of Ebey's Landing National Historical Reserve

Minutes of June 23, 2021

ISLAND COUNTY: No Report.

OLD BUSINESS: Bernhardt called on Steelquist for a status update on the final draft of the Interpretation/ Communication plan. Steelquist noted he and Griffin are working on the draft with the goal to have it ready for the July 14 workshop for the Trust Board members, and after the board's review, have the final version adopted at the July 28th regular meeting. Griffin noted it's still in draft form and will be available at the July 14th meeting.

Bernhardt commented that nothing has moved on the Cooperative Agreement, but asked, per the agenda, if the public had any comment at this time – there was no public comment.

NEW BUSINESS: Bernhardt moved to new business with Resolution 21-02 relating to the credit card issued to Kristen Griffin. This resolution would cancel the credit card issued to Griffin.

Bernhardt moved to approve Resolution 21-02 regarding the cancellation of the credit card issued to Kristen Griffin. Second by Holm. Much discussion followed. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

LAND USE: Hancock said the Land Use committee met and discussed some of the proposed design review ordinance changes, and noted the process is moving forward. Garratt will be meeting with planners from the town and county so the Trust Board will be a part of this process and be informed moving forward. Griffin thanked the committee members for being so productive and focused. Price-Johnson was grateful for the attention of the committee and that she hopes to make the Trust Board voice heard with the town and county.

HIRING COMMITTEE: Bernhardt noted that the hiring committee (comprised of Bernhardt, Ziehl, Holm and Garratt) had met and created an employment announcement for the Reserve Manager position, with the goal to make the transition as seamless as possible.

RESERVE MANAGER REPORT: Griffin noted this is her last report to the Trust Board and is looking forward to her next steps. Griffin has signed up to be a Volunteer in Park as of July 1, 2021; is actively coordinating with Price Johnson as she transitions out; and is moving toward hiring a Preservation Coordinator, which as been narrowed down to two candidates. Griffin is checking references and hoping to make an offer to one of the two soon. Price Johnson told the board she planned to hire Griffin as a consultant to help train the new Preservation Coordinator. Griffin closed out her comments to the board by noting her three main "take-aways" from her tenure as Reserve Manager: 1) Cooperation among the board, the partners, the stakeholders, and the community; 2) Stewardship of this special place and the commitment to preserve and protect the area; 3) and the Community and its values of commitment to the protection of Ebey's Reserve.

Bernhardt thanked Griffin for her 7+ years and her passion and commitment to the work and willingness to face whatever challenges come forward.

GOOD OF THE ORDER: Price Johnson also thanked Griffin for her work with the Trust Board and with the Reserve, noting that Griffin understands the value of the community and holds those values up in high regard.

Hearing no further comments, Bernhardt adjourned the meeting at 11:26am.


Respectfully submitted by Carol Castellano, Office Manager


Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of June 23, 2021

ISLAND COUNTY: No Report.

OLD BUSINESS: Bernhardt called on Steelquist for a status update on the final draft of the Interpretation/ Communication plan. Steelquist noted he and Griffin are working on the draft with the goal to have it ready for the July 14 workshop for the Trust Board members, and after the board's review, have the final version adopted at the July 28th regular meeting. Griffin noted it's still in draft form and will be available at the July 14th meeting.

Bernhardt commented that nothing has moved on the Cooperative Agreement, but asked, per the agenda, if the public had any comment at this time – there was no public comment.

NEW BUSINESS: Bernhardt moved to new business with Resolution 21-02 relating to the credit card issued to Kristen Griffin. This resolution would cancel the credit card issued to Griffin.

Bernhardt moved to approve Resolution 21-02 regarding the cancellation of the credit card issued to Kristen Griffin. Second by Holm. Much discussion followed. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

LAND USE: Hancock said the Land Use committee met and discussed some of the proposed design review ordinance changes, and noted the process is moving forward. Garratt will be meeting with planners from the town and county so the Trust Board will be a part of this process and be informed moving forward. Griffin thanked the committee members for being so productive and focused. Price-Johnson was grateful for the attention of the committee and that she hopes to make the Trust Board voice heard with the town and county.

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Bernhardt thanked Griffin for her 7+ years and her passion and commitment to the work and willingness to face whatever challenges come forward.

GOOD OF THE ORDER: Price Johnson also thanked Griffin for her work with the Trust Board and with the Reserve, noting that Griffin understands the value of the community and holds those values up in high regard.

Hearing no further comments, Bernhardt adjourned the meeting at 11:26am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of July 28, 2021

PRESENT: Andrew Ziehl, Alan Hancock, Chris Holm, David Louter, Clark Bishop, Lisa Bernhardt, Sally Garratt, Erin Borden

ABSENT: Position 7 is unfilled at this time.

STAFF: Carol Castellano, Helen Price Johnson

Chair Lisa Bernhardt called the 10:01am, determined there was a quorum of members, and asked if there were any changes to the agenda. Hearing none, Bernhardt moved to public comment. Hearing no public comment, Bernhardt moved to approval of the June 23, 2021 regular meeting minutes.

Moved by Hancock, second by Ziehl to approve the June 23, 2021 minutes. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

TREASURER'S REPORT: Bernhardt called on Borden to give the Treasurer's report. Borden noted that the 2nd quarter payroll taxes had been paid and the 2nd quarter 941 report filed. One large payment to Rosenkranz Productions (Coupeville Walking Tour Brochures) will be reimbursed by the Island County 2% funding.

Borden moved to approve the July operations vouchers number 21-161 to 21-177 in the amount of \$22,897.02, second by Garratt. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

FRIENDS OF EBAY'S REPORT:

In the absence of Julie Dougherty-Winger, Price Johnson read a report. Friends are awaiting comment from the board on the annual community potluck in November; Summer Appeal was printed in the office and has been mailed out. Price Johnson asked the board for comment on the potluck, and it was agreed that it should continue, but that time will tell in relation to Covid and the new delta variant.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm reported that the new Washington State Parks director will be visiting the island and will stop by the office to meet with Price Johnson. Visitation remains high, and parks are awaiting guidance by the state relating to public spaces and mask wearing. Things are changing daily. The lighthouse is limited to 10 visitors at a time. Salmon fishing season is open and the boat ramp parking area is full.

NATIONAL PARK SERVICE: Louter reported that Randy Lavasseur is serving as acting superintendent at Lake Mead, but is touch regarding Ebey's; Annie Matsov will be on site at Ebey's as Site Manager by the end of August, or early September.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

OLD BUSINESS: Bernhardt called on Garratt regarding the cooperative agreement. Garratt noted that there was no action, but there was some behind the scenes work. Louter said a cooperative agreement extension has been crafted and is being reviewed. Once that is signed, then we can move forward with creating a task agreement for the next year. The new cooperative agreement will be something that Matsov will be tasked with. Bernhardt asked if there was any comment by the public on the cooperative agreement. Hearing none, Bernhardt moved to brief discussion on the Interpretive Plan. Price Johnson noted that the Education/Outreach Committee met and gave extensive feedback on the plan. More conversation is needed, so the committee will meet on Friday to further discuss the plan.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of July 28, 2021

NEW BUSINESS: Bernhardt moved to new business a change to the personnel policies adding Juneteenth to the list of recognized holidays.

Bernhardt moved to approve the addition of Juneteenth to the personnel policies under holidays. Second by Holm. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

Bernhardt then moved to recognize the work of National Park Service preservationist, Scott Swenson. The letter would go to David Louter who will forward it to the necessary people with NPS.

Holm moved to approve sending a letter acknowledging the work of Scott Swenson. Second by Hancock. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

Bernhardt called on Price Johnson for the Reserve Manager report.

Helen noted that Covid took her out for a couple of weeks and that staff had all be tested (negative). The interpretation and communication plan is moving forward and is being edited. Price Johnson reported she has been in budget talks with the partners for FY 2022 and reported that the Trust Board has a draft cooperative agreement extension with NPS that should be signed and sent back. Price Johnson met with members of the Coupeville Historic Waterfront Association regarding parking and traffic issues. The hiring committee met and narrowed the applicants down to three candidates: Robert Steelquist, Lisa Lynde and Jeffrey MacDonald. A meeting has been scheduled with the new State Parks director for Friday. Finance committee will meet to discuss the draft FY 2022 budget; Staff will submit for a National Park Foundation grant for the Open Outdoors for Kids program; and, the office is getting calls/comments regarding the homeless shelter. Borden asked when the board will get the opportunity to weigh in on the applicants. Price Johnson said there was nothing yet on the "next steps" in the interviewing/hiring process but welcomes board input to move things along.

Bernhardt asked if there was any other information from committees. Hearing nothing, Bernhardt moved to good of the order.

GOOD OF THE ORDER: Bernhardt thanked Price Johnson for the Covid update and reminded everyone that we're not out of the woods yet and to stay vigilant.

Hearing no further comments, Bernhardt adjourned the meeting at 10:43am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of August 25, 2021

PRESENT: Andrew Ziehl, Alan Hancock, Chris Holm, Clark Bishop, Lisa Bernhardt, Sally Garratt, Erin Borden, David Louter (joined the meeting late).

ABSENT: Position 7 is unfilled at this time.

STAFF: Carol Castellano, Helen Price Johnson

OTHERS: Julie Dougherty-Winger (Friends of Ebey's)

Chair Lisa Bernhardt called the 10:00am, determined there was a quorum of members, and asked if there were any changes to the agenda. Price Johnson mentioned that as a Cooperative Agreement extension with NPS has moved forward, the Cooperative Agreement would not be on the agenda at this time. Bernhardt then moved to public comment. Joe Kunzler made a comment asking for Trust Board support of the proposed APZ's and land use changes. Here no other public comment, Bernhardt move to approval of the July 28, 2021 minutes from the regular meeting.

Moved by Hancock, second by Garratt to approve the July 28m, 2021 minutes. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

TREASURER'S REPORT: Bernhardt called on Borden to give the Treasurer's report. Borden said that staff will be submitting for reimbursement from the county 2% fund for 2021 (walking tour brochures and Ebey House visitor contact station) and that there was one large expense to Porter Whidbey Insurance for directors & officers' insurance.

Borden moved to approve the August operations vouchers number 21-178 to 21-190 in the amount of \$18,185.32, second by Garratt.

Borden then moved to approve the August restricted fund voucher, number 21-191, for \$8000.00, second by Garratt.

Bernhardt asked discussion on the Operations vouchers, hearing no comment, called for the vote, approved unanimously. Bernhardt then asked for discussion on the Restricted Fund vouchers, hearing no comment, called for the vote, approved unanimously.

FRIENDS OF EBHEY'S REPORT:

Ex. Director Julie Dougherty-Winger reported that there have been several conversations with Price Johnson regarding the funding request by the Trust Board and the Friends will have a response after their September meeting. The Friends will also be working on their work plan for the next year. Due to the increase in covid cases, the Friends have decided to cancel their special event dinner. On the upside, people are still buying tickets as donations. The summer appeal and major donor appeal has been met with good response – increase in donations, but for smaller amounts, but things are looking good. Bernhardt thanked the Friends and Dougherty-Winger closed comments by saying the community cares.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm reported that the state has new mask & vaccine mandates for staff and volunteers; The "Big Guns" Ebey's Preservation Grant project is complete, and the remaining funds will be used to paint the "Little Guns;" State Parks is awaiting permits from the Corps of Engineers for work on the boat ramp located near the ferry landing. Unfortunately, they will miss this years' construction window, but will shoot for July 2022.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

OLD BUSINESS: No Old Business

Trust Board of Ebey's Landing National Historical Reserve Minutes of August 25, 2021

NEW BUSINESS: Bernhardt moved to new business and called on Price Johnson to discuss the FY2022 Work Plan. Price Johnson ran through the topics presented in the FY2022 draft Work Plan. Holm noted it was a solid plan. Hearing no further comments,

Borden moved to adopt the FY2022 Work Plan for the Trust Board. Second by Holm. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

Price Johnson then presented the FY2022 draft Operations Budget and Ebey's Restricted Fund Budgets. The Operations budget is balanced at \$284,725 and includes a 2% cola for staff.

Holm moved to approve the proposed FY2022 Operations Budget. Second by Borden. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

Price Johnson then presented the FY2022 draft Ebey's Restricted Budget showing obligated funding for the Ebey's Forever Grant program of \$50,000 for 2022 awards and \$1,000 for expenses for a balanced budget of \$98,600. Holm asked about the funds remaining for 2020. Price Johnson noted that funding for two projects must be expended by December 31st of this year.

Garratt moved to approve the proposed FY2022 Ebey's Restricted Budget. Second by Hancock. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

Bernhardt called on Price Johnson for the Reserve Manager report.

Price Johnson noted that August is a busy month. Working with Steelquist, the Interpretation/Communication Plan is undergoing final revisions and will hopefully be ready for final approval at the September meeting. The Reserve manager interview process was started and at the board's directions she has been calling on references. The NPS Cooperative Agreement extension has been filed and work will continue when the new NPS site manager is in place. Overnight parking has become a huge issue. Price Johnson has been working with the county who will post "No Overnight Camping" signs. Thanks to Karen Bishop for reaching out to various social media to correct misinformation. Price Johnsons met with members of the Coupeville Historic Waterfront Association to discuss parking and transportation issues. The new Preservation Coordinator and Price Johnson met with members of the Washington Trust for Historic Preservation to discuss the new National Maritime Heritage Area. Price Johnson noted that the Trust Board is an anchor organization to the NMHA.

Hancock asked for more information on the APZ and Land Use regulation changes that Mr. Kunzler mentioned in opening comments. Price Johnson said she had no current information on this and that to her knowledge the study has not been completed or presented to local jurisdictions for comment. Hancock that the board should take a look at perhaps be prepared to make a comment or take a position if appropriate.

Bernhardt welcomed Louter into the meeting and asked for an NPS update.

Louter commented that a new NPS Director had been nominated, Chuck Sams, and that John Jarvis was the last NPS Director leaving in 2017. It's the 105th anniversary of the National Park Service; Annie Matsov will be reporting for duty in the next couple of weeks; and there was a minor covid scare with NPS preservation carpenters' exposure to some North Cascades staff, but everything is fine.

EXECUTIVE SESSION:

At 10:50am, the Trust Board moved into Executive Session to discuss personnel issues for :45 minutes.

Trust Board of Ebey's Landing National Historical Reserve Minutes of August 25, 2021

At 11:40am the Trust Board came out of Executive Session with Bernhardt saying the session will be extended for another :20 minutes. The Trust Board returned to Executive Session.

At 12:01pm the Trust Board came out of Executive Session with Bernhardt saying the Trust Board Executive Session would be continued on Friday, August 27, 2021 at noon for one hour.

Bernhardt then closed the meeting at 12:02pm to be continued on Friday, August 27, 2021 at noon.

FRIDAY, AUGUST 27, 2021 – REGULAR MEETING CONTINUED.

PRESENT: Alan Hancock, Chris Holm, Clark Bishop, Lisa Bernhardt, Sally Garratt, Erin Borden, David Louter

ABSENT: Andrew Ziehl, Position 7 is unfilled at this time.

STAFF: Carol Castellano, Helen Price Johnson

Chair Lisa Bernhardt resumed the regular Trust Board meeting from Wednesday, August 25, 2021 at 12:01pm. A quorum of members was determined, and Bernhardt immediately went into Executive Session to discuss personnel issues for :30 minutes.

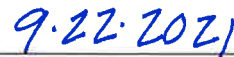
At 12:35, the Trust Board came out of Executive Session and resumed the regular Trust Board Meeting.

Bernhardt made a motion to offer the position of Reserve Manager to Lisa Lynde pending negotiations and clean background check. Second by Garratt. Hearing no further discussion, Bernhardt called for the vote. Approved Unanimously.

Several board members thanked Price Johnson for her guidance and help through the process. Bernhardt then adjourned the regular business meeting at 12:37pm.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of September 22, 2021

PRESENT: Alan Hancock, Chris Holm, Lisa Bernhardt, Sally Garratt, Erin Borden, David Louter

ABSENT: Andrew Ziehl, Clark Bishop, Position 7 is unfilled at this time.

STAFF: Carol Castellano, Helen Price Johnson, Claudia Kiyama

OTHERS: Julie Dougherty-Winger (Friends of Ebey's), Annie Matsov (NPS)

Chair Lisa Bernhardt called the 10:02am and determined there was a quorum of members. Price Johnson asked for the discussion/approval of the Interpretation/Communication Plan be removed from the agenda since a final draft has yet to be presented. Bernhardt introduced the public comment period, but hearing none, moved to approval of the August 25 & 27, 2021 minutes from the regular meeting.

Moved by Holm, second by Garratt to approve the August 25, 2021 minutes. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

TREASURER'S REPORT: Bernhardt called on Borden to give the Treasurer's report. Borden noted that the TB was at the end of the fiscal year and books were being closed; the approved FY2022 work plan and budget has been forwarded to the National Park Service; Funding request to the Friends of Ebey's has been sent; Staff applied for Island County 2% LTAC Grant funding; and the office was given a grant from the National Park Foundation for the Open Outdoor for Kids program. Expenses included payment to the Northwest Youth Corp for programs held this past summer, and to the Island County Museum for the previous National Park Foundation "OOK" grant.

Borden moved to approve the September operations vouchers number 21-192 to 21-209 in the amount of \$40,962.53, second by Garratt. Hearing no discussion, Bernhardt called for the vote, approved unanimously.

FRIENDS OF EBHEY'S REPORT:

Ex. Director Julie Dougherty-Winger reported that Friends of Ebey's board approved the Trust Board's funding request for FY2022, and a letter of support will be forthcoming. The summer appeal is winding up with the Friends having met 90% of their goal with a few weeks remaining. Merchandise for the holidays is available for purchase through the Coupeville Chamber and on-line, and they will possibly be selling at the Capt. Whidbey Inn. The event scheduled for September has since been cancelled due to covid and is tentatively rescheduled to sometime in the spring. The Friends are asking the Trust Board for confirmation on continuing with the Annual Community Potluck. Several people are a bit concerned with the rise in covid cases. Price Johnson posed the possibility of doing a virtual potluck and what that might look like. This will be discussed further at the next workshop.

PARTNER REPORTS:

TOWN OF COUPEVILLE: Bernhardt reported that the town of Coupeville Trust Board representatives met with the Mayor for a general update and noted several points: 1) the town has completed several paving projects; 2) the town deck is now repaired and is reopened to the public; 3) The town had to close the public restrooms next to the Chamber offices due to some plumbing issues, but will put up additional signage directing visitors to the restrooms near the library, and two porta-potties are in place in the lot adjacent to Cook's Corner Park; 4) Interpretive panels are being discussed to go in at the Rec Hall, Town Hall and Holbrook Barn; 5) Town and County HPC training was discussed and is supported by the town; and 6) Town draft budget should be ready in November. Garratt added that it was nice to meet with the Mayor, and that the Mayor had some changes for the next printing of the trail map.

NATIONAL PARK SERVICE: Newly appointed Superintendent of NPS Operations, Annie Matsov, reported that she's well into making connections in the position, and has met with Price Johnson a few times, and

Trust Board of Ebey's Landing National Historical Reserve Minutes of September 22, 2021

a standing meeting will be set for Wednesdays. Work is beginning on the Rockwell House, starting with the foundation. Work will also be underway soon on the fire suppression system at the Ferry House. The lease process for the land near the Trust Board office was cancelled, and a one-year lease extension has been approved, which will go through November of 2022. Matsov and Louter met with members of the NPS Natural Resources team for a tour and discussion of challenges. Matsov said she is working through a running list of people to connect with; closing out the end of year reports, and comments about the collections located in Marblemount. Matsov concluded by telling the board that Scott Swenson will be receiving a STAR Award for work in the Reserve, thanks to the letter from the Trust Board.

WASHINGTON STATE PARKS: Holm reported that he had a good meeting with Annie, as well. Visitation is slowing down a bit, and that with the high winds and storm weather last week, some of Fort Ebey camping had to be evacuated due to tree hazards. The burn ban in state parks has been lifted and fires are allowed in campground fire rings. The Lighthouse Keepers are preparing for a modified "Haunted Fort" experience this year after cancelling last year's event. A few of the big Douglas Firs around the Power House – and Ebey's Forever Grant project - will be taken down to provide a better view of the Power House. Dock construction held off from this year is slated to begin in July of 2022.

ISLAND COUNTY: No Report.

OLD BUSINESS: No Old Business

NEW BUSINESS: Bernhardt turned the floor over to Price Johnson for a brief discussion relating to the personnel policies. Price Johnson proposed a committee, possibly the Executive Committee review sections of the policies to bring them into alignment with current labor laws. To jump start the housekeeping process, she requested an update of personal pro-nouns to gender neutral pro-nouns.

Bernhardt moved to approve changing personal pro-nouns in the Personnel Policies to gender neutral pro-nouns. Hancock second. Hearing no further discussion, Bernhardt called for the vote. Approved unanimously.

RESERVE MANAGER & COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Price Johnson noted she was proud of the work being done in the office. Belcher has been able to double the volunteers at the Ebey House this summer, partly from an article in the Whidbey Weekly. Al Sherman gave a brief talk to members of the Methodist Church. There is a volunteer appreciation get-together later this week for a great season, and training is being planned. Kiyama has stepped into the Preservation Coordinator role and is working on developing the training for the town and county HPC members and staff; Thanks to Castellano for holding down the fort; and the Trust Board has re-opened the announcement for the Reserve Manager position. The candidate who was offered the position was unable to move forward with it due to personal circumstances relating to the recent hurricane. Thanks to Chris Holm for the new (used) conference room chairs, And there will be a partner meeting on Friday, September 24, 2021.

LAND USE COMMITTEE: Bernhardt called on Garratt who said a committee meeting was held to discuss easement monitoring and solar panels on historic buildings. Hancock added that the ordinance revisions are moving forward with the recommendations from the Trust Board incorporated into the draft proposals.

Good of the Order: Holm asked if there would be a discussion on the day/time change for the Trust Board regular meetings. Bernhardt said a consensus would be put together for discussion at the next workshop.

**Trust Board of Ebey's Landing National Historical Reserve
Minutes of September 22, 2021**

Bernhardt then adjourned the regular business meeting at 10:45am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved