

# Trust Board of Ebey's Landing National Historical Reserve

## Minutes of March 26, 2024

**PRESENT:** Heather McCoy, Alan Hancock, Jeff Sturm, Jen Schmitz, John Whittet, Alix Roos, Erin Borden

**ABSENT:** Elexis Fredy, Position 2 is Unfilled

**STAFF:** Marie Shimada, Carol Castellano, Josh Pitts

**OTHERS:** Kristen Griffin (Friends of Ebey's), Molly Hughes

Acting Chair Heather McCoy (Vice Chair) called the meeting to order at 3:00pm and asked for approval to amend the agenda to remove election of officers and add a discussion regarding the Trust Board retreat.

*Borden moved to amend the agenda. Second by Roos. Hearing no discussion, McCoy called for the vote. Approved unanimously.*

McCoy called for public comment. Participant via Zoom introduced himself, and hearing no further public comment, McCoy then called for a motion to approve the Minutes from February 27, 2024.

*Roos moved to correct the minutes removing the line relating to establishing new committees. Second by Hancock. Hearing no further discussion, McCoy called for the vote. The correction was approved unanimously.*

*Hancock moved to approve the corrected minutes. Second by Whittet. Hearing no further discussion, McCoy called for the vote. Minutes of February 27, 2024 were approved with one abstention from Borden.*

### **TREASURER'S REPORT:**

McCoy called on Borden to provide the Treasurer's report. Borden noted another payment to the WA St. Auditor and a reimbursement to Castellano for the purchase of a new Trust Board computer. Borden then passed the vouchers to the board members for review.

### **FRIENDS OF EBHEY'S REPORT:**

Kristen Griffin from the Friends of Ebey's reported the Friends will be participating in Earth Day at the Farmers Market; at the Penn Cove Water Festival; and that funding for capacity and the Ebey's Forever Grants was submitted to the Trust Board.

### **PARTNER REPORTS:**

**WASHINGTON STATE PARKS:** Whittet reported a new interpretive installation is underway, along with the external ADA exhibit; the lighthouse will open on April 12<sup>th</sup>; a new Program Specialist has been hired; the Keystone dock repairs continue; and new interpretive programs are being planned.

**TOWN OF COUPEVILLE:** Mayor Hughes commented on the Earth Day event planned for April 20<sup>th</sup> at the Farmers Market; and the comp plan updates are underway.

**ISLAND COUNTY:** No Report.

**NATIONAL PARK SERVICE:** No Report.

**UNFINISHED BUSINESS:** No Unfinished Business.

### **NEW BUSINESS:**

McCoy noted that the election of new officers will take place in April, and queried the board as to a change of date for the annual retreat. It was determined there will be a workshop and regular meeting in April, and board members were encouraged to review their calendars for a May date for the retreat.

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McCoy called on staff preservationist, Josh Pitts, to present on the 2024 Ebey's Forever Grant awards. Following the presentation and some discussion, McCoy called for approval of the funding recommendations for the grant program.

*Whittet moved to approve funding. Second by Schmitz. Roos abstained from the vote. McCoy called for a roll call vote, approved with one abstention. Staff will begin notifying the awardees and scheduling project meetings to sign agreements.*

McCoy called on Borden, to present the vouchers for approval.

*Hancock moved to approve the March operations vouchers number 24.081-24.096 in the amount of \$28240.64, second by Roos. Hearing no discussion, McCoy called for the vote, approved unanimously. Vouchers will be submitted to the Island County Auditor's office for processing.*

McCoy then called for a vote to approve the vouchers from the Restricted Fund.

*Hancock moved to approve the March restricted fund vouchers number 24.097 to 24.099, in the amount of \$1,126.71. Hearing no discussion, McCoy called for the vote, approved unanimously. Vouchers will be submitted to the Island County Auditor's office for processing.*

### **COMMITTEE REPORTS:**

RESERVE MANAGER: Shimada gave a brief report with an update on the FY2024 work plan; Members of the Coupe Family have reached out regarding the Coupe House in private ownership in Coupeville; Jimmie Jean Cooke's relative has donated one of her paintings to the Trust Board. Schmitz asked for an update on Beaver Tales Coffee and plans to open an Indigenous Cultural Center at the Wharf; Roos asked for more information on congressional engagement with Congressman Larson's office. Shimada noted it related to Camp Casey Conference Center and preservation.

LAND USE COMMITTEE: Committee Chair Hancock noted the committee met and discussed the design guidelines update – public meetings were held in mid-March and a Public survey for compiling comments is active on the website, and the process is moving forward; The Land use committee was made aware of a possible housing development in the San de Fuca area, and it would be important to monitor the permit application and the platting of the area. It appears the irrigation lagoon situation at Farm I has been rectified.

EDUCATION/OUTREACH COMMITTEE: Committee Chair Sturm reported the committee did not meet; McCoy appointed Schmitz to the committee; Sturm reported there was a meeting of other community stakeholders to discuss combining resources to bolster volunteer numbers. America 250 will be coming up in 2026.

FINANCE COMMITTEE: No meeting report.

EXECUTIVE COMMITTEE: McCoy reported the committee met to discuss elections of new officers and how best to proceed; Committee met with Roos to discuss her Trust Board experience; and discussion regarding the retreat.

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**GOOD OF THE ORDER:**

Hearing nothing for the good of the order, MCoy adjourned the meeting at 4:11pm.

*Carol D. Castellano*

*Respectfully submitted by Carol Castellano*

*4/23/24*

*Date Approved*