

TRUST BOARD OF EBEBY'S LANDING NATIONAL HISTORICAL RESERVE
FY 2024 APPROVED WORK PLAN

RESERVE STAFF CORE PILLARS:

PILLAR	PROGRAM	FUNDING SOURCE/FOUNDING DOCUMENT
Preservation	Design Review (staffing)	CA, TA, MOUs, Interlocal
	Technical Assistance	CA, TA, MOUs, Interlocal, Comp Plan
	Ebey's Forever Grant	Friends MOU, TA, Comp Plan
	Guidelines Update	MOUs (TBD)
Easement Monitoring	Easement Monitoring	CA, TA, SEAP, Interlocal
Interpretation	Outreach & Education, Events	CA, TA, Friends MOU, Comp Plan
	Digital Media	TA
	Volunteer Program	CA, TA, Interlocal
Operations Management & Organizational Development	Trust Board & Partner Management	Interlocal, Comp Plan
	Community Partner Engagement	CA, TA, Interlocal
	Office of the Trust Board Staffing & Operations	Interlocal, CA

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MONTHLY SCOPE OF WORK – FY 2024

October 2023	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management <ul style="list-style-type: none"> ■ Annual NPS Reports Due • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management • Guidelines Update: <ul style="list-style-type: none"> ○ Monthly Committee Meetings ○ Public Comment Review • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports • Easement Monitoring: <ul style="list-style-type: none"> ○ Final Report Submitted
November 2023	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board Management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Ebey's Forever Conference ○ Community Potluck ○ Community Engagement & Partner Management • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports

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December 2023	<ul style="list-style-type: none"> ● Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation ● Operations & Administration: <ul style="list-style-type: none"> ○ Staffing <ul style="list-style-type: none"> ■ Review Position Titles (and changes) ○ Finances <ul style="list-style-type: none"> ■ Complete State Audit ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting ○ Partner Management <ul style="list-style-type: none"> ■ PMIS Project Planning ■ Federal Aid Project Planning ● Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Navy: Engage NAS partners for interproj project ● Guidelines Update: <ul style="list-style-type: none"> ○ Convene staff committee ● Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports ○ 2024 Outreach Plan ○ 2024 Grant Policy Update <p>*Holiday break</p>
January 2024	<ul style="list-style-type: none"> ● Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation ● Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management <ul style="list-style-type: none"> ■ Complete Task Agreement ● Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ● Guidelines Update: <ul style="list-style-type: none"> ○ Launch Public Outreach & Events ○ Monthly Committee Meetings ● Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Launch 2024 Cycle

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February 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management <ul style="list-style-type: none"> ■ Complete Task Agreement • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management • Guidelines Update: <ul style="list-style-type: none"> ○ Public Outreach Events ○ Monthly Committee Meetings • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Publicize Open Grant Application ○ Collect Grant Applications • Easement Monitoring: <ul style="list-style-type: none"> ○ Annual SEAP Meeting
March 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management • Guidelines Update: <ul style="list-style-type: none"> ○ Public Outreach Events ○ Monthly Committee Meetings • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Grant Application Review

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April 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Annual Trust Board Retreat ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management • Guidelines Update: <ul style="list-style-type: none"> ○ Public Outreach Events ○ Monthly Committee Meetings • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Award Grant Recipients
May 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Launch Ebey House Program • Guidelines Update: <ul style="list-style-type: none"> ○ Public Outreach Events ○ Monthly Committee Meetings • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Grant Contracts • Easement Monitoring: <ul style="list-style-type: none"> ○ Launch Communications Campaign

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June 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Manage Ebey House Program ○ Pop-Up Series • Guidelines Update: <ul style="list-style-type: none"> ○ Monthly Committee Meetings ○ Draft, Edit Guidelines • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports • Easement Monitoring: <ul style="list-style-type: none"> ○ Windshield Monitoring
July 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing <ul style="list-style-type: none"> ■ Draft FY25 Work Plan ○ Finances <ul style="list-style-type: none"> ■ Draft FY25 Budget ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Manage Ebey House Program ○ Pop-Up Series • Guidelines Update: <ul style="list-style-type: none"> ○ Monthly Committee Meetings ○ Draft, Edit Guidelines • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports • Easement Monitoring: <ul style="list-style-type: none"> ○ Windshield Monitoring

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August 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Manage Ebey House Program ○ Pop-Up Series • Guidelines Update: <ul style="list-style-type: none"> ○ Monthly Committee Meetings ○ Internal Review • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports • Easement Monitoring: <ul style="list-style-type: none"> ○ Windshield Monitoring
September 2024	<ul style="list-style-type: none"> • Design Review: <ul style="list-style-type: none"> ○ HPC bi-monthly meetings ○ RC bi-monthly meetings ○ Technical assistance for historic preservation • Operations & Administration: <ul style="list-style-type: none"> ○ Staffing ○ Finances ○ Trust Board management <ul style="list-style-type: none"> ■ Monthly Trust Board Meeting & Workshop ○ Partner Management • Outreach, Interpretation, & Events: <ul style="list-style-type: none"> ○ Community Engagement & Partner Management ○ Close Ebey House Program (for season) • Guidelines Update: <ul style="list-style-type: none"> ○ Monthly Committee Meetings ○ Internal Review • Ebey's Forever Grant: <ul style="list-style-type: none"> ○ Project Completion Reports

TRUST BOARD OF EBELY'S LANDING NATIONAL HISTORICAL RESERVE
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Goals of the Trust Board for FY 2024:

- Partners will provide an annual presentation on how their government is satisfying the terms of the 1988 Interlocal Agreement.
- Partners will maintain a routine schedule of Partner Meetings (and Trust Board members).
- Trust Board committees will maintain a routine meeting schedule.
- Trust Board members and Friends board members will cross-attend meetings to maintain inter-organization networking.
- Trust Board members will participate in mission and vision alignment strategies.
- Trust Board members will meet to discuss employee recruitment and retention strategy.
- Build out Trust Board Workshop topics regarding sustainability (create SMART goals).