

TRUST BOARD OF EBEBY'S LANDING NATIONAL HISTORICAL RESERVE

FY2024 OPERATIONS BUDGET - APPROVED 8/22/2023

INCOME - OPERATIONS	2024 DRAFT BUDGET	BUDGET NOTES
OPERATING INCOME		
Friends of Ebey's		
General Capacity	\$35,000	<i>OP/Capacity Support</i>
Pratt Endowment	\$7,000	<i>HP Capacity/Pro Development</i>
NPS Funding		
Base Funding 2024	\$191,000	<i>NPS Base</i>
Town of Coupeville		
Design Review	\$12,000	<i>Operations & Preservation Support</i>
Other Support	\$15,000	<i>Design Review Guidelines</i>
Island County		
Design Review	\$12,000	<i>Operations & Preservation Support</i>
Other Support	\$20,000	<i>Design Review Guidelines</i>
Total Operating Income:	\$292,000	
GRANT INCOME		
2% Island County	\$15,000	<i>Trail Maps, Visitor Contact Station</i>
Total Grants:	\$15,000	
SPONSORSHIP FUNDING		
Friends Sponsorships	\$6,000	<i>Interp Programs, Volunteers, Events</i>
Total Sponsorship Income:	\$6,000	
MISCELLANEOUS INCOME		
Miscellaneous Income	\$725	<i>Refunds, Donations, Reimbursements</i>
Ebey's Forever Grant	\$62,500	<i>Restricted for Grant Program</i>
NPS Special Project Funding	\$20,000	<i>Interpretive Panels (Navy)</i>
Contingency Fund Xfer	\$7,000	<i>Xfer from Contingency for State Audit</i>
Total Miscellaneous Income:	\$90,225	
ANTICIPATED OPERATING INCOME	\$403,225	

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EXPENSES - OPERATIONS	2024 DRAFT BUDGET	BUDGET NOTES
ADMINISTRATION / IN-DIRECT COSTS		
Dues & Subscriptions	\$500	<i>CoC, CHWA, ICHS, EDC, WATrust</i>
Equipment lease/purchase	\$6,000	<i>Copier, OWL Equip., ASUS computer</i>
Insurance	\$2,600	<i>Board, Business</i>
Mileage Reimbursement	\$300	<i>Mileage outside Reserve</i>
Office Supplies/Software	\$3,000	<i>Office Supplies, software</i>
Professional Development	\$2,771	<i>Increased based on revised actual</i>
Professional Services	\$7,000	<i>State Audit</i>
Postage and Delivery	\$300	<i>General Postage/PO Box rental</i>
Miscellaneous Expenses	\$185	<i>CC Fees, Other Uncategorized Expenses</i>
Total Administration	\$22,656	
REPAIR & MAINTENANCE		
Janitorial - Cottage	\$1,800	<i>Custodial Services for the Cottage</i>
Janitorial - Pratt Barn	\$250	<i>Custodial Services for Pratt Barn</i>
Total Repair and Maintenance	\$2,050	
UTILITIES		
Electricity	\$375	<i>Based on actual</i>
Propane	\$2,800	<i>Based on actual</i>
Solid Waste	\$300	<i>Based on actual</i>
Telecom/WiFi	\$2,760	<i>Phone cost increased.</i>
Total Utilities	\$6,235	
TOTAL OPERATIONS EXPENSES	\$30,941	

EXPENSES - PROGRAMS & PROJECTS	2024 DRAFT BUDGET	BUDGET NOTES
PROGRAMS		
Education/Outreach Programs		
Friends Sponsorships	\$6,000	<i>Programs, Events, Volunteers</i>
Island County 2%	\$5,000	<i>Trail Map re-print</i>
PROJECTS (project specific funding - restricted)		
NPS Interpretive Materials	\$20,000	<i>Interpretive Materials (Navy)</i>
Ebey's Forever Grant	\$62,500	<i>Grant funding</i>
Guidelines Updates	\$35,000	<i>Town/County MOU</i>
Total PROGRAMS & PROJECTS EXPENSES	\$128,500	

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EXPENSES - EMPLOYEES	2024 DRAFT BUDGET	BUDGET NOTES
Reserve Manager (1 FTE)	\$81,800	<i>Gross Salary (1.0 FTE) 3% COL Increase</i>
Program Coordinator (1 FTE)	\$54,711	<i>Gross Salary (1.0 FTE) 3% COL Increase</i>
Preservation Coord. (1 FTE)	\$56,238	<i>Gross Salary (1.0 FTE) 3% COL Increase</i>
	\$192,749	SALARY SUB-TOTAL
Health Care Stipend	\$25,200	<i>Health Stipend</i>
IRA Benefit	\$5,782	<i>3% of Gross Salary</i>
Employer Payroll Taxes	\$20,052	<i>Employer Paid Taxes</i>
Total Employee	\$243,784	
FY 23 OPERATING INCOME:	\$403,225	<i>Projected Income</i>
FY 23 OPERATING EXPENSES:	\$403,225	<i>Projected Expenses</i>
EOFY 2023 NET INCOME:	\$0	Balanced Budget
<i>Contingency Fund:</i>	\$20,129	<i>As of Oct. 1, 2022</i>
<i>Contingency Fund:</i>	\$2,500	<i>Transfer @ by end of September 2023</i>
<i>Contingency Fund:</i>	\$22,629	<i>As of Oct. 1, 2023</i>