

**Trust Board of Ebey's Landing National Historical Reserve
Minutes of October 7, 2021 – Special Meeting**

PRESENT: Andrew Ziehl, Alan Hancock, Chris Holm, Clark Bishop, Sally Garratt, Erin Borden, David Louter.

ABSENT: Lisa Bernhardt, Position 7 is unfilled at this time.

STAFF: Helen Price Johnson

Vice Chair Sally Garratt called the Special Meeting of the Trust Board to order at 12:01pm and moved the meeting into Executive Session to discuss personnel issues per RCW 42.30.110(1)(g).

Garratt reconvened the Trust Board Meeting and adjourned at 2:50pm.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve Minutes of October 13, 2021 – Trust Board Workshop

PRESENT: Lisa Bernhardt, Andrew Ziehl, Alan Hancock, Chris Holm, Clark Bishop, Sally Garratt, Erin Borden, David Louter.

ABSENT: Position 7 is unfilled at this time.

STAFF: Helen Price Johnson

Chair Lisa Bernhardt called the workshop to order at 10:01am.

Price Johnson spoke briefly on the Design Review interlocal agreement between the town of Coupeville and Island County and the annual report.

Bernhardt spoke briefly about the Community Celebration scheduled for November 5, 2021 from 5:15 to 6pm, held via Zoom, and noted this is good messaging to the community.

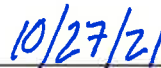
At 10:27am, Bernhardt moved the workshop into Executive Session to discuss personnel issues for an hour.

The Trust Board returned to it's regular workshop at 11:27am, with Bernhardt noting that the interview process will continue.

Bernhardt adjourned the workshop at 11:28am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve Minutes of October 26, 2021 – Special Meeting

PRESENT: Lisa Bernhardt, Alan Hancock, Chris Holm, Clark Bishop, Sally Garratt, Erin Borden.

ABSENT: Andrew Ziehl, David Louter, Position 7 is unfilled at this time.

Chair Lisa Bernhardt called the Special Meeting of the Trust Board to order at 9:01am and moved the meeting into Executive Session to discuss personnel issues per RCW 42.30.110(1)(g).

Bernhardt reconvened the Trust Board Meeting with no further business and adjourned at 2:37pm.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of October 27, 2021

PRESENT: Andrew Ziehl, Alan Hancock, Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden

ABSENT: Sally Garratt, David Louter. Position 7 is unfilled at this time.

STAFF: Carol Castellano

OTHERS: Julie Dougherty-Winger (Friends of Ebey's), Anne Matsov (NPS)

Chair Lisa Bernhardt called the 10:04am, determined there was a quorum of members. Bernhardt move to approval of the Minutes from September 22, 2021, October 7, 2021 and October 13, 2021.

Moved to approve all 3 sets of minutes by Holm, second by Hancock. Hearing no discussion, Bernhardt called for the vote. Approved unanimously.

FRIENDS OF EBAY'S REPORT:

Ex. Director Julie Dougherty Winger reported the Friends will be selling new merchandise for the holiday season at the Coupeville Chamber of Commerce, as well as on-line. The Community Potluck has morphed into an on-line Community Celebration to be held via Zoom on Friday November 5th at 5pm. Dougherty Winger thanks for the board for holding this celebration and encouraged everyone to sign up.

TREASURER'S REPORT: Bernhardt called on Borden to give the Treasurer's report. Borden noted that receivables from the Town, County and NPS have been deposited. There were a few high expenses – one to Castellano as a reimbursement for travel expenses for the Reserve Manager candidates.

Borden moved to approve the October operations vouchers number 22.001 – 22.013 in the amount of \$19,766.13, second by Holm.

Bernhardt asked discussion on the Operations vouchers, hearing no comment, called for the vote, approved unanimously.

PARTNER REPORTS:

NATIONAL PARK SERVICE: Matsov reported she's been in training to become the ATR for Ebey's and is hoping to move the Cooperative Agreement process forward. Matsov did a site visit with Hillborn on the leased Farm I and NPS held farmlands. The NPS weed crew was out to knock back some of the poison hemlock and other noxious weeds; Contract awarded on the Ferry House fire suppression system, and a site visit to discuss implementation was held; The Rockwell house has been lifted about 5' in the air and the NPS crew will be working on a new foundation; Deferred maintenance funding will be coming through for projects in 2023 and 2024. Holm asked about funding for Trust Board projects.

WASHINGTON STATE PARKS: Holm reported that the Fright at Fort Casey is a big success, with nearly 1200 visitors. A more managed event has been well received with less stress on staff and volunteers. The tree removal around the Fort Casey Power House has begun and is moving forward.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

OLD BUSINESS: No Old Business

NEW BUSINESS: No New Business

COMMITTEE REPORTS:

LAND USE COMMITTEE: The Land Use Committee had a fairly successful meeting with the town and county regarding the proposed Design Review amendments to the ordinance. Bishop agreed it was a good meeting, but that there are still issues for both planning staff and the public.

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TRAILS: Borden noted that she wants to call a meeting of the Trails Committee soon.

EDUCATION/OUTREACH: Bernhardt noted there would be a committee meeting to move the Interp/Communication plan forward.

EXECUTIVE SESSION:

At 10:28am, the Trust Board moved into Executive Session to discuss personnel issues.

At 10:53am, the Trust Board came out of Executive Session.

Hancock made a motion to allow the Chair, Lisa Bernhardt, to offer the position of Reserve Manager to Christina Olson and to conduct whatever negotiations might be required. Second by Holm. Hearing no further discussion, Bernhardt called for the vote. Approved Unanimously.

Bernhardt then adjourned the regular business meeting at 10:54am.



Respectfully submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

DRAFT Minutes of November 24, 2021

PRESENT: Andrew Ziehl, Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Sally Garratt, David Louter.

ABSENT: Alan Hancock, Position 7 is unfilled at this time.

STAFF: Carol Castellano, Claudia Kiyama

OTHERS: Anne Matsov (NPS)

Chair Lisa Bernhardt called the 10:02am, determined there was a quorum of members, then asked for public comment. Following public comment, Bernhardt move to approve the Minutes from the regular meeting held October 27, 2021.

Moved to approve minutes of October 27, 2021 by Holm, second by Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

Bernhardt then asked to approve the minutes of the special meeting on October 26, 2021.

Moved to approve minutes of October 26, 2021 by Holm, second by Garratt. Hearing no discussion, Bernhardt called for the vote. Approved.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden noted there was only one set of vouchers for November.

Borden moved to approve the November operations vouchers number 22.014 – 22.025 in the amount of \$13,950.06. Second by Ziehl. Hearing no comment, Bernhardt called for the vote. Approved.

FRIENDS OF EBHEY'S REPORT: No Report.

PARTNER REPORTS:

NATIONAL PARK SERVICE: Louter announced that a new director of the National Park Service has been nominated and is awaiting confirmation. Matsov reported on a meeting with the Whidbey Camano Land Trust regarding "Walking Ebey's." Funding is slated for the Ferry House, and there is 2022 funding for a Cultural Landscape study.

WASHINGTON STATE PARKS: Holm reported several downed trees, with campers evacuated due to high winds. A WA. St. Parks & Recreation temporary director has been appointed. The "Fright at Fort Casey" was very successful. "Light up the Fort" is coming up in December.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

UNFINISHED BUSINESS: Bernhardt presented the final draft of the Communication/Interpretation Plan.

Borden moved to adopt the Communication/Interpretation Plan as presented. Second by Ziehl. Hearing no further discussion, Bernhardt called for the vote. Approved.

NEW BUSINESS: No New Business.

COMMITTEE REPORTS:

LAND USE COMMITTEE: Bernhardt called on committee chair, Garratt, who reported that the committee is assisting in the process on the town and county ordinance. A new SOP is being created relating to the Scenic Easement Monitoring Plan. Garratt presented two easement proposals for Trust

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Minutes of November 24, 2021

Board consideration. The first, was a request by the owner of easement number 101-21 to install a solar panel array. The Land Use Committee recommends the board approve the request.

Garratt moved to approve the request by the owner of easement number 101-21. Second by Bishop. Hearing no further discussion, Bernhardt called for the vote. Approved.

The second was a request by the owner of easement number 103-01-7B on Grassers Hill to cut two access points in the hedgerow at the top and bottom of the property. The Land Use Committee is recommending that a cut be allowed in the hedgerow at the top, but not at the bottom access point and that it is consistent with the terms of the easement.

Garratt moved to approve the request by the owner of easement number 103-01-7B to allow a cut in the hedgerow at the top of the property but NOT at the bottom portion. Second by Bishop. Hearing no further discussion, Bernhardt called for the vote. Approved.

Kiyama will prepare letters to the easement holders to be signed by Bernhardt.

Hearing no further committee reports, Bernhardt noted that the Trust Board will be announcing a slate of new officer candidates at the December meeting, with a vote scheduled for the regular meeting in January.

EXECUTIVE SESSION:

At 10:54am, the Trust Board moved into Executive Session to discuss personnel issues.

At 11:59am, the Trust Board came out of Executive Session with no action, and Bernhardt adjourned the regular business meeting.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of December 22, 2021

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Sally Garratt, David Louter. Andrew Ziehl joined the meeting late.

ABSENT: Position 7 is unfilled at this time.

STAFF: Carol Castellano, Claudia Kiyama, Marie Shimada

OTHERS: Anne Matsov (NPS)

Chair Lisa Bernhardt called the 10:02am, determined there was a quorum of members, then asked for public comment. Following public comment, Bernhardt entertained a motion to approve the Minutes from the regular meeting held November 24, 2021.

Moved to approve minutes of November 24, 2021 by Holm, second by Garratt. Hearing no discussion or corrections, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden reported on the status of Trust Board Operations accounts and the Ebey's Forever grants. Bernhardt entertained a motion to approve the vouchers for Operations.

Holm moved to approve the December operations vouchers number 22.026 – 22.040 in the amount of \$13,957.31. Second by Garratt. Hearing no comment, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

Bernhardt then entertained a motion to approve one voucher from the Ebey's Restricted Account.

Holm moved to approve the December restricted fund voucher number 22.041 in the amount of \$8,367.14. Second by Garratt. Hearing no comment, Bernhardt called for a roll call vote. Approved. The Restricted Fund voucher will be presented to the Island County Auditor for processing.

FRIENDS OF EBey'S REPORT: Bernhardt called on Julie Dougherty Winger for an update on the Friends of Ebey's.

PARTNER REPORTS:

NATIONAL PARK SERVICE: Bernhardt called on Matsov for an update on the business of the NPS at Ebey's.

WASHINGTON STATE PARKS: Bernhardt called on Holm for an update on Washington State Parks in the Reserve.

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

UNFINISHED BUSINESS: Bernhardt introduced the new Trust Board Reserve Manager, Marie Shimada, and asked the board members to introduce themselves. Shimada will start in the office on January 18, 2022. Bernhardt then announced the slate of board officers to be voted on at the January regular meeting: Bernhardt, Chair; Garratt, Vice-Chair; Ziehl, Secretary; Borden, Treasurer.

Bernhardt then called on Garratt to present the draft Standard Operating Procedure (SOP) regarding NPS Easement Special Permits and Reviews. Garratt presented the draft to the Trust Board, and following much discussion, it was agreed to table the SOP until further discussion at the January Trust Board workshop.

NEW BUSINESS: Bernhardt brought up for consideration a time/day change for Trust Board workshops and regular meetings to better accommodate the schedules of the town of Coupeville and Island County

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partners who are unable to attend the meetings due to scheduling conflicts. Bernhardt said board members and partners will be sent a survey to help narrow down day/time availability, and the topic will be discussed at the January workshop.

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Bernhardt told the board that she had participated in easement monitoring with Kiyama; Bernhardt and Matsov also spent time hiking a trail slated to be opened to the public in the spring/summer of 2022. Bernhardt also thanked staff for their patience during the Reserve Manager hiring process.

Hearing no further committee reports, Bernhardt moved to "Good of the Order" which had brief discussion/comments relating to the Town & County Design Review Ordinance and some questions about the new trail.

Hearing no further business of the Trust Board, Bernhardt adjourned the Regular Trust Board Meeting of December 22, 2021 at 11:11am.

Next workshop is January 12, 2022 and the next regular meeting is schedule for January 26, 2022.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of January 26, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Sally Garratt, David Louter. Andrew Ziehl

ABSENT: Position 7 is unfilled at this time.

STAFF: Carol Castellano, Claudia Kiyama, Marie Shimada

OTHERS: Anne Matsov (NPS), Julie Dougherty-Winger (Friends of Ebey's)

Chair Lisa Bernhardt called the meeting to order at 10:01am. Bernhardt call role of the members and determined a quorum, then asked for public comment. Hearing nothing from the public, Bernhardt entertained a motion to approve the Minutes from the regular meeting held December 22, 2021.

Moved to approve minutes of December 22, 2021 by Garratt, second by Holm. Hearing no discussion or corrections, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the Ebey'sReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden reported on the status of Trust Board Operations accounts and the Ebey's Forever grants. Bernhardt entertained a motion to approve the vouchers for Operations.

Borden moved to approve the January operations vouchers number 22.042 – 22.053 in the amount of \$16,757.39. Second by Bernhardt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

Bernhardt then entertained a motion to approve one voucher from the Ebey's Restricted Account.

Borden moved to approve the January restricted fund voucher number 22.054 in the amount of \$5,000. Second by Bernhardt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. The Restricted Fund voucher will be presented to the Island County Auditor for processing.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Julie Dougherty Winger for an update on the Friends of Ebey's.

PARTNER REPORTS:

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

WASHINGTON STATE PARKS: Bernhardt called on Holm for an update on Washington State Parks in the Reserve.

NATIONAL PARK SERVICE: Bernhardt called on Matsov for an update on the operations of the NPS at Ebey's Reserve.

UNFINISHED BUSINESS:

Resolution 22-01 (Election of Officers): Bernhardt read the resolution into the record relating to the election of Trust Board officers for 2022. They are Bernhardt, Chair; Garratt, Vice-Chair; Ziehl, Secretary; Borden, Treasurer.

Holm moved to approve Resolution 22-01, Election of Officers for 2022). Second by Garratt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Resolution 22-01 will be signed by all members of the Trust Board and posted on the website.

SOP (NPS Held Easement Special Permits and Reviews): Bernhardt called on Garratt who explained the purpose of the draft if the Standard Operating Procedure in how the Trust Board addresses NPS Held Easement Special Permits and Review.

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Garratt moved to approve the draft SOP (NPS Held Easement Special Permits and Reviews). Second by Bernhardt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. The new SOP will become a part of the Trust Board's Standard Operating Procedures.

Change of Trust Board Meeting Days/Times: Bernhardt moved to a discussion of a potential change in days and times for the Trust Board workshops and regular meetings. After much discussion, it was decided to table the topic for future conversations.

~~Bernhardt then called on Garratt to present the draft Standard Operating Procedure (SOP) regarding NPS Easement Special Permits and Reviews. Garratt presented the draft to the Trust Board, and following much discussion, it was agreed to table the SOP until further discussion at the January Trust Board workshop. Minutes were corrected removing this paragraph.~~

NEW BUSINESS: No new business

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Shimada gave a brief report running down her first week as the Reserve Manager. There are a Land Use Committee meeting, a Finance Committee meeting, and Trails Committee meeting scheduled in the next few weeks.

Hearing no further reports, Bernhardt moved to Good of the Order.

Hearing no further business of the Trust Board, Bernhardt adjourned the Regular Trust Board Meeting of January 26, 2022 at 10:48 am.

Next workshop is February 9, 2022 and the next regular meeting is schedule for February 23, 2022.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of February 23, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Sally Garratt, David Louter. Andrew Ziehl

ABSENT: Position 7 is unfilled at this time.

STAFF: Carol Castellano, Claudia Kiyama, Marie Shimada, Jordan Belcher

OTHERS: Anne Matsov (NPS), Julie Dougherty-Winger (Friends of Ebey's)

Chair Lisa Bernhardt called the meeting to order at 10:00am. Bernhardt noted that all members were present, and a quorum determined, then asked for public comment. Hearing no public comment Bernhardt asked if there were any comments regarding the January meeting minutes. Hancock noted there was a duplicate paragraph in the minutes relating to the SOP on Easements which needed to be deleted. Bernhardt asked for any additional comments, and hearing none, entertained a motion to approve the corrected minutes.

Moved to approve minutes of January 26, 2022, by Hancock, second by Holm. Hearing no further discussion or corrections, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden reported on the status of Trust Board Operations accounts and the Ebey's Forever grants. Bernhardt entertained a motion to approve the vouchers for Operations.

Bernhardt entertained a motion by Garratt to approve the February operations vouchers number 22.055 – 22.067 in the amount of \$21,165.76. Second by Ziehl. Holm asked about how often the cottage was cleaned, then hearing no further discussion, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

Bernhardt then entertained a motion to approve vouchers from the Ebey's Restricted Account.

Bernhardt moved to approve the February restricted fund vouchers number 22.068-22.069 in the amount of \$6732.86. Second by Garratt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. The Restricted Fund voucher will be presented to the Island County Auditor for processing.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Julie Dougherty Winger for an update on the Friends of Ebey's.

PARTNER REPORTS:

TOWN OF COUPEVILLE: No Report

ISLAND COUNTY: No Report.

WASHINGTON STATE PARKS: Bernhardt called on Holm for an update on Washington State Parks in the Reserve.

NATIONAL PARK SERVICE: Bernhardt called on Matsov for an update on the operations of the NPS at Ebey's Reserve.

UNFINISHED BUSINESS:

Bernhardt called on Garratt to give an update on the Cooperative Agreement Task Force. Garratt reported a meeting will be forthcoming and the task force will re-group and orient Shimada on where things were left on the cooperative agreement discussions.

NEW BUSINESS:

Bernhardt called on Borden to present the amended FY 2022 budget for final comments. Borden had audio difficulties, so Bernhardt called on Shimada & Castellano for a brief re-cap of the budget.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of February 23, 2022

Bernhardt entertained a motion to approve the FY 2022 Amended Operations Budget. Moved by Hancock, second by Holm. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. The Amended Budget for Operations will be posted to the EbeysReserve.com website.

Per the SOP relating to Committees, Bernhardt took the opportunity to re-affirm existing committee assignments for Trust Board members. Holm asked if the Cooperative Agreement group was a committee or a task force. Bernhardt noted it was a stand-alone task force with one task, while the other committees were standing committees of the Trust Board. No vote was required to re-affirm committees.

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Shimada gave a brief report running down her schedule of meetings and added that she, and Kiyama had virtually attended the town's Comprehensive Plan workshops and meetings. Hancock noted that he and other Island County appointees will be meeting with Commissioner Bacon in March and asked if Shimada will be in attendance – she will not.

Bernhardt noted that most of the committees had met – Land Use, Trails, and Finance – primarily to bring Shimada up to speed.

Hearing no further reports, Bernhardt asked if there was anything for the Good of the Order, and following a brief update from Belcher, and hearing no further business of the Trust Board, Bernhardt adjourned the Regular Trust Board Meeting of February 23, 2022, at 10:51 am.

Next workshop is March 9, 2022, and the next regular meeting is scheduled for March 23, 2022.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of March 23, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Sally Garratt, Andrew Ziehl

ABSENT: David Louter, Position 7 is unfilled at this time.

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama, Jordan Belcher

OTHERS: Julie Dougherty-Winger (Friends of Ebey's)

Chair Lisa Bernhardt called the meeting to order at 10:01am. Bernhardt conducted a roll call to determine a quorum, then asked for public comment. Public comment may be submitted in writing and attached to these minutes. Following brief comments from the public, Bernhardt moved to approval of the February 23, 2022 meeting minutes. Hearing no comments or corrections to the minutes, Bernhardt entertained a motion to approve the minutes as presented.

Holm moved to approve minutes of February 23, 2022, second by Garratt. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden reported Funding was received from the Friends of Ebey's; vouchers reflect 1st quarter payroll tax, and work was continuing on the FY 2022 Task Agreement with NPS.

Bernhardt moved to approve the operations vouchers number 22.070 – 22.085 in the amount of \$19,634.43. Second by Hancock. Hearing no comment, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Julie Dougherty Winger for an update on the Friends of Ebey's.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Bernhardt called on Holm for an update on Washington State Parks in the Reserve.

NATIONAL PARK SERVICE: Bernhardt called on Shimada to read a written report on the National Park Service submitted by Matsov.

TOWN OF COUPEVILLE: Bernhardt gave a brief report on the Trust Board town representatives meeting with Mayor Hughes.

ISLAND COUNTY: No Report.

UNFINISHED BUSINESS:

Bernhardt called on Garratt to give an update on the work of the Cooperative Agreement task group. Garratt ran through the proposed recommendations compiled by the task group for consideration by the full Trust Board. Notably, Ziehl suggested removing the "we" in the document and substituting "Trust Board" in place. Holm mentioned this was by no means the final agreement with the NPS but gives a place to start. Bernhardt then invited the public to comment on the agreement. Following public comment on the recommendations, Bernhardt entertained a motion to approve the task group recommendations, changing "we" to "Trust Board," and send to the National Park Service for work in developing the Cooperative Agreement.

Garratt moved to approve the Trust Board Cooperative Agreement recommendations with change of "we" to "Trust Board", second by Borden. Hearing no further comment, Bernhardt called for a roll call vote. Approved. Recommendations will be sent to NPS representatives to move forward with developing the Cooperative Agreement.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of March 23, 2022

NEW BUSINESS:

Bernhardt called on Shimada and Kiyama to present the 2022 Ebey's Forever Grant funding recommendations to the board. Bernhardt entertained a motion to approve the Ebey's Forever Grant funding recommendations.

Borden moved to approve the funding recommendations for the 2022 Ebey's Forever Grant, second by Ziehl. Hearing no comment, Bernhardt called for a roll call vote. Approved. The Grantees will be notified of their award, and projects will be posted on the Trust Board website.

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Shimada gave a thorough report on work that staff is focusing on and the meetings and connections Shimada is making in the community and with stakeholders and Partners.

EDUCATION/OUTREACH COMMITTEE: Bernhardt called on Ziehl as the new committee chair for an update from the Ed/Outreach Committee. Ziehl noted the committee met and had discussions relating to interpretive panels and on-line messaging, especially with pre-settlement tribal populations. Shimada and Ziehl will be doing a driving tour of the panels within the Reserve, for a better understanding of future work.

GOOD OF THE ORDER:

Hearing no other business of the Trust Board, Bernhardt adjourned the Regular Trust Board Meeting of March 23, 2022, at 11:20am.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of April 27, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Sally Garratt, Andrew Ziehl

ABSENT: David Louter, Position 7 is unfilled at this time.

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama

OTHERS: Annie Matsov (National Park Service)

Chair Lisa Bernhardt called the meeting to order at 8:02am. Bernhardt asked for public comment, and hearing none, moved to approval of the March 23, 2022 meeting minutes. Hearing no comments or corrections to the minutes, Bernhardt entertained a motion to approve the minutes as presented.

Ziehl moved to approve minutes of March 23, 2022, second by Holm. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden reported funding was received from the National Park Service. Vouchers reflect nothing out of the ordinary for the month. Bernhardt then entertained a motion to approve the vouchers for March, 2022.

Holm moved to approve the operations vouchers number 22.086 – 22.097 in the amount of \$19,972.50. Second by Bishop. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

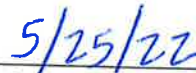
Hearing no other business of the Trust Board, Bernhardt adjourned the Regular Trust Board Meeting of April 27, 2022, at 8:07am.

Following a brief break, the Trust Board reconvened at 8:32 for the retreat. Shimada presented a report on work with the Partners and other organizations. The Board discussed concerns relating to land use issues and easements; Ziehl reported on some committee objectives relating to education and outreach.

Discussion items will be further explored at the Trust Board workshop in June. No actions were taken during the retreat and the Trust Board adjourned at 12:00pm.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of May 25, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Andrew Ziehl, David Louter

ABSENT: Sally Garratt, Position 7 is unfilled at this time.

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama

OTHERS: Julie Dougherty-Winger (Friends of Ebey's)

Chair Lisa Bernhardt called the meeting to order at 10:05am. Bernhardt conducted a roll call to determine a quorum, then asked for public comment. Hearing no public comment, Bernhardt moved to approval of the April 27, 2022, meeting minutes. Hearing no comments or corrections to the minutes, Bernhardt entertained a motion to approve the minutes as presented.

Hancock moved to approve minutes of April 27, 2022, second by Ziehl. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeysReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden noted that with the return of in-person meetings, beginning with the June regular Trust Board meeting, the board will return to a cover sheet signed by all the board members present, and the vouchers maybe reviewed by all board members. The Friends of Ebey's received the invoice for sponsorship funds and capacity and is expected to be paid in June.

Bernhardt moved to approve the operations vouchers number 22.098 to 22.111 in the amount of \$22,380.17. Second by Hancock. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Operations vouchers will be presented to the Island County Auditor for processing.

FRIENDS OF EBHEY'S REPORT: Bernhardt called on Julie Dougherty Winger for an update on the Friends of Ebey's. The summer appeal will go out in June; A couple of House Parties are being planned; and the belated Grant Program Anniversary Party is scheduled for August. Julie closed by reminding the board of the Potluck in November and asked the board to inform if they're moving forward with an in-person potluck.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Bernhardt called on Holm for an update on Washington State Parks in the Reserve.

NATIONAL PARK SERVICE: Bernhardt called on Shimada to read a written report on the National Park Service submitted by Matsov.

TOWN OF COUPEVILLE & ISLAND COUNTY: No formal report, however Bernhardt noted the quarterly meeting with the Mayor and TB Town representatives would be coming up in June. Shimada said she would check on the next county representative meeting.

UNFINISHED BUSINESS:

In Garratt's absence, Bernhardt called on Shimada to report on the Cooperative Agreement Task Group. Shimada said the group met via Zoom with Matsov and William Nash to gain a better understanding of the "nuts & bolts" of creating an agreement. Garratt was tasked with creating a draft agreement (using the 2015 agreement as a template) to present to the group and to NPS, as a starting point. Bernhardt then invited the public to comment on the agreement. Hearing no public comment, Bernhardt moved to New Business

NEW BUSINESS:

No new business.

Trust Board of Ebey's Landing National Historical Reserve

Minutes of May 25, 2022

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Shimada reported on the status of the new Grace St. parklette in Coupeville; and, the revised Town and County Design Review interlocal agreement regarding design review, noting it was moving forward. Shimada then highlighted portions of the combined staff report (a copy is attached to these minutes). The Jacob & Sarah Ebey House will open for the season on Friday and continue on weekends through Labor Day; Island County and Port of Coupeville are in talks to purchase & manage the Eisenberg Airport on the north portion of the Reserve – public comment/meeting is expected; Pacific Rim Institute is interested in pursuing an easement on their lands; Island Transit will be unable to start an expanded service in the Reserve due to lack of staffing, but plan to move forward in summer of 2023; The Executive Session event hosted 27 speakers, and proved to be a very popular event. Hancock noted that it was a good thing to hear that the airport is going into public hands and would be a huge boon to the island.

EDUCATION/OUTREACH COMMITTEE: Bernhardt called on Ziehl for an Education/Outreach update. Ziehl said the committee had met with a recommendation to pull the interpretive panels at the Crockett Blockhouse and the Prairie Wayside and replace with a QR code directing them to the website and indicating they are being re-designed. Borden said this sounded like a good idea. Board members are invited to provide any comment regarding design/content to Shimada. Ziehl asked for a formal vote.

Borden moved to approve the removal of panels at the Prairie Wayside and Crockett Blockhouse and temporarily replacing them with a QR code indicating they are being updated. Second by Hancock. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Panels will be removed in the near future and changes to the website will provide direction to the public on changes.

GOOD OF THE ORDER:

Hearing no other business of the Trust Board, Bernhardt asked for a moment of silence for those lost in the Texas elementary school shooting.

The meeting adjourned at 10:53am.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of June 22, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Andrew Ziehl, David Louter

ABSENT: Sally Garratt, Position 7 is unfilled at this time.

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama, Ava Galbraith, Jordan Belcher, Sarah Miller

OTHERS: Julie Dougherty-Winger (Friends of Ebey's), Anne Matsov (NPS)

The Trust Board is navigating new requirements for Open Public Meetings, so there are a few issues relating to technology still to be worked out.

Chair Lisa Bernhardt called the meeting to order at 10:06am. Bernhardt conducted a roll call to determine a quorum, then asked for public comment. Brief comments from Joe Kunzler relating to the accident at Penn Cove Pottery and issues on highway 20. Hearing no further comments from the public, Bernhardt moved to approval of the May 25, 2022, meeting minutes. Hearing no comments or corrections to the minutes, Bernhardt entertained a motion to approve the minutes as presented.

Holm moved to approve minutes of May 25, 2022, second by Ziehl. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden noted that expenses from operations reflect the final paycheck for Belcher, as well as payroll for the two summer interns. In addition, expenses for 2nd quarter payroll taxes are also included. Borden also noted three vouchers from the restricted account. Vouchers were then passed to the board members for review and for signatures on the corresponding cover sheets.

FRIENDS OF EBHEY'S REPORT: Ex. Director Julie Dougherty Winger gave an update on the work of the Friends of Ebey's. The summer appeal will be sent out soon; A house party fundraiser at the Pickard home in July, and in August, a dinner at the Comstock Barn in August celebrating the grant program. Dougherty Winger also reminded the board that a letter for funding in fiscal year 2023 is requested in August.

PARTNER REPORTS:

TOWN OF COUPEVILLE: Bernhardt called on town representatives for a brief on their meeting with Mayor Hughes. It was noted the town was moving forward with a land swap with the Whidbey Camano Land Trust; Discussion on the new town interpretive panels; and more electric vehicle charging stations are slated for installation.

WASHINGTON STATE PARKS: Holm noted that state parks is moving forward with the bid process for two new boat ramps; Work is planned on the Power House roof during this summer; Living History re-enactors will be at Fort Casey over the summer; Art in the Park was very successful. Monument is now in place indicating the site of the original Red Bluff Lighthouse at Fort Casey.

NATIONAL PARK SERVICE: Anne Matsov reported that her detail comes to a close in August, and NPS is busy this July. Roof replacement on the Ferry House is underway; Work is underway on a section of trail along Engle Rd.; Volunteers led by Harrison Goodall will begin work on the Pratt Machine Shed at the end of July. Pacific West Regional Director Frank Lands and Deputy Director Randy Lavasseur will be visiting on June 30th, and a meeting with the partners is scheduled.

ISLAND COUNTY: No Report.

UNFINISHED BUSINESS:

In Garratt's absence, Bernhardt called on Shimada to report on the Cooperative Agreement Task Group. Shimada indicated the group accomplished a lot at the last meeting. Trust Board responsibilities were

Trust Board of Ebey's Landing National Historical Reserve Minutes of June 22, 2022

further refined, and Matsov is working on the defining the responsibilities of the National Park Service. Bernhardt then invited the public to comment on the agreement. Hearing no public comment, Bernhardt moved to New Business

NEW BUSINESS:

Bernhardt presented Resolution 22-02, which authorizes a credit card in Marie Shimada's name with a credit balance of \$3000. Bernhardt read the resolution to the board, and then entertained a motion to approve the resolution.

Hancock moved to approve Resolution 22-02 authorizing a Credit Card to be issued to Marie Shimada for business of the Trust Board. Second by Borden. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. The Resolution was passed to the Board members for signature and will be presented to Heritage Bank for processing.

Bernhardt then moved to approval of the Operations Vouchers and the Restricted Fund Vouchers.

Borden presented Operations Vouchers, 22-112 to 22-129 in the sum of \$27,025.87. Holm moved to approve vouchers, second by Bernhardt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Operations Vouchers will be presented to Island County for processing.

Borden presented Restricted Fund Vouchers, 22-130 to 22-132 in the sum of \$23,464.98. Ziehl moved to approve vouchers, second by Holm. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Restricted Fund Vouchers will be presented to Island County for processing.

COMMITTEE REPORTS:

RESERVE MANAGER REPORT: Shimada reported she will be presenting a program on June 29th at 2pm on "Land Use and Agriculture in the Reserve" as part of the Island County Museum's summer PorchStories series. Office transitions include Ed/Outreach Coordinator, Jordan Belcher will be leaving, and we welcome two summer interns: Ava Galbraith working with Claudia Kiyama, and Sarah Miller who will be working with Shimada and Castellano. Carol Castellano will have a new title, Programs Coordinator. Shimada and Kiyama will be connecting with the private party interested in the Eisenberg airfield on the north end of the Reserve. Staff partnered with the Island County Museum on the Open Outdoors for Kids program to give tours to 4th grade students from Crescent Harbor Elementary in Oak Harbor. The Northwest Youth Corps has brought an American Sign Language Inclusive crew to the Reserve who will be working at Pacific Rim Institute and camping at Fort Casey. The application for the demolition of the Fisher House at Kennedy Lagoon will be on the Historic Preservation Commission agenda on July 14th, and public comment is welcome through July 13th. Shimada and Kiyama are in touch with the owners of Penn Cove Pottery and are actively working with them to determine next steps for the building. Shimada relayed to the board of a possible new donor funded program through the Whidbey Island Community Fund for historic preservation in Coupeville.

Bernhardt thanked Jordan Belcher for all her work with the Reserve and wish her well on her next chapter as she and her family move make their move to Florida.

GOOD OF THE ORDER:

Holm asked about the zoom technology and if we're required to use it. Castellano explained there is an update to the Open Public Meetings act that requires a "streaming" option if the agency is back to in-person.

Trust Board of Ebey's Landing National Historical Reserve
Minutes of June 22, 2022

The meeting adjourned at 10:57am.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve

Minutes of July 13, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, Andrew Ziehl, David Louter, Sally Garratt

ABSENT: Position 7 is unfilled at this time.

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama, Ava Galbraith, Sarah Miller

Chair Lisa Bernhardt called the Trust Board Workshop to order at 10:00am. Bernhardt conducted a roll call to determine a quorum, then thanked Fort Casey for allowing the workshop to be held at the last minute in the conference room.

Bernhardt then welcomed National Park Service personnel who gave a presentation on Cultural Landscapes and their importance to telling the story of the Reserve.

Bernhardt then called on Shimada to discuss the Pratt Endowment. Castellano provided a bit of history to the endowment and explained the purpose of the funding is to support preservation and maintenance of the Pratt Buildings within the Reserve: Pratt Sheep Barn (owned by the Nature Conservancy); Jacob & Sarah Ebey House, Ebey Blockhouse, Cottage, Pratt Sheep Barn & Machine Shed (NPS), and the Ferry House.

EXECUTIVE SESSION:

At 11:01am, the Bernhardt called the board into Executive Session for 10 minutes to discuss an employee issue. The board returned to the workshop at 11:10am.

OTHER DISCUSSION:

An error was made in processing federal withholding in the 2nd quarter of 2022. Bernhardt asked the board to approve payment.

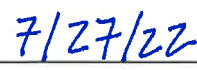
Bernhardt presented Operations Voucher, 22.133 in the sum of \$467.33. Hancock moved to approve payment of the voucher, second by Holm. Hearing no discussion, Bernhardt called for a vote. Approved. The Operations Voucher will be presented to Island County for processing.

Shimada made the announcement that Ebey's Landing NHR will be merging with San Juan National Historical Park and NPS operations will be managed by the Superintendent Elexis Fredy.

The Board of County Commissioners are looking to appoint someone to fill Position #7, and they may be in place by the July Trust Board Regular Meeting.

Hearing no further business, the Workshop adjourned at 11:38am.


Submitted by Carol Castellano, Office Manager


Date Approved

Trust Board of Ebey's Landing National Historical Reserve Minutes of July 27, 2022

PRESENT: Chris Holm, Clark Bishop, Lisa Bernhardt, Erin Borden, Alan Hancock, David Louter, Jeff Sturm, Sally Garratt

ABSENT: Andrew Ziehl

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama, Sarah Miller

OTHERS: Julie Dougherty-Winger (Friends of Ebey's), Anne Matsov (NPS), Elexis Fredy (NPS)

Chair Lisa Bernhardt called the meeting to order at 10:02am. Bernhardt determined a quorum, then introduced new Trust Board member, Jeff Sturm (Position #7), the new county appointee and invited the board to introduce themselves. Following welcome comments, Bernhardt opened the floor to public comment. Hearing none, Bernhardt noted a change to the agenda, moving Unfinished Business and the Reserve Manager's report following the Treasurer's Report. Hearing no objection, Bernhardt moved to approval of the June 22, 2022 and July 13, 2022 meeting minutes. Hearing no comments or corrections to the June minutes, Bernhardt entertained a motion to approve the June 22, 2022 minutes as presented.

Holm moved to approve minutes of June 22, 2022, second by Garratt. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

Bernhardt entertained a motion to approve the July 13, 2022 workshop minutes as presented.

Holm moved to approve minutes of July 13, 2022 workshop minutes, second by Garratt. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Bernhardt called on Borden for the Treasurer's report. Borden noted that expenses from operations reflect a larger Visa payment and General Liability Insurance. In addition, expenses for 2nd quarter payroll taxes have been paid. Vouchers were then passed to the board members for review and for signatures on the corresponding cover sheets.

UNFINISHED BUSINESS:

Bernhardt called on Garratt to comment on the Cooperative Agreement Task Group and status of a new agreement. Garratt noted that the process for a new Cooperative Agreement has been on-going for a year and a half, and the task group is now in position to move the draft agreement forward to National Park Service contracting. This will be a 5-year agreement. Should NPS have changes, then the draft will move back to the task group for further discussion. Discussion ensued, with members asking questions regarding Farms I & II. Garratt said that in further discussion with NPS, the topic of the farms will be a separate Cooperative Agreement. Bernhardt called on the public for comment. Hearing none, Bernhardt entertained a motion to move the draft Cooperative Agreement to NPS Contracting for review and possible implementation.

Garratt moved to send the draft to NPS for possible implementation. Second by Bernhardt. Bishop noted he was willing to go with the draft. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. The draft Cooperative Agreement will be sent to NPS contracting for review and possible implementation.

RESERVE MANAGER REPORT:

Shimada reported she will need to leave the meeting early to attend a leadership forum on the Navy base. Shimada said we are close to a final draft for the Preservation Coordinator position and will have it posted in a day or two. Several members of the board thanks Kiyama for a job well done over the

Trust Board of Ebey's Landing National Historical Reserve Minutes of July 27, 2022

past year, and noted she will be missed

FRIENDS OF EBEBY'S REPORT: Ex. Director Julie Dougherty Winger gave an update on the work of the Friends of Ebey's. Pickard Party went off smoothly and the summer appeal has been sent. The Friends board is hoping to have a joint get-together with the Trust Board, and details will be worked out. The Comstock Barn will be the site of a celebration of the Ebey's Forever Grant program. The Crockett Barn has been secured for the Annual Community Potluck in November.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm noted there is a new area region manager, Ciera Strickland, and as soon as Strickland is settled, Holm will invite her to a meeting. The Power House roof is completed and windows are next to be addressed. Bids are in for the boat ramp and the project is expected to start soon.

NATIONAL PARK SERVICE: Anne Matsov reported that her detail comes to and end on August 19th. Matsov thanked the Trust Board and community, saying it was a pleasure to be a part of the Reserve. Matsov noted accomplishments including the accessibility plan, the cultural landscape inventory, archaeology at the Jenne Farm for trails. Matsov noted that NPS Operations at Ebey's Reserve will fall under the umbrella of San Juan National Historical Park, overseen by Elexis Fredy. Fredy will be onsite at the Reuble on Wednesdays and will continue regular meetings with Shimada.

TOWN OF COUPEVILLE: No Report.

ISLAND COUNTY: No Report.

NEW BUSINESS:

Bernhardt then moved to approval of the Operations Vouchers.

Borden presented Operations Vouchers, 22-134 to 22-147 in the sum of \$24,271.01. Holm moved to approve vouchers, second by Bernhardt. Hearing no discussion, Bernhardt called for a roll call vote. Approved. Operations Vouchers will be presented to Island County for processing.

COMMITTEE REPORTS:

LAND USE COMMITTEE: Garratt reported that the Land Use Committee met to work through some of the provisions in the Cooperative Agreement and land management aspects. Shimada added that the interlocal agreement between the town and county regarding design review is moving ahead to a vote. Kiyama gave an update on the demolition permit of the historic Fisher Place. The permit was denied by the Historic Preservation Commission. Kiyama thanked NPS for their assistance in evaluating the building.

GOOD OF THE ORDER:

Trust Board program, PorchStories scheduled for later in the day will feature Al Sherman and the Shifty Sailors, the topic is "The 100th Anniversary of the sinking of the Calista." That's at 2pm on the porch of the Museum.

The meeting adjourned at 10:52am.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve of August 24, 2022

PRESENT: Chris Holm, Clark Bishop, Erin Borden, Alan Hancock, Jeff Sturm, Sally Garratt

ABSENT: Andrew Ziehl, David Louter, Lisa Bernhardt

STAFF: Marie Shimada, Carol Castellano, Claudia Kiyama, Sarah Miller, Ava Galbraith

OTHERS: Julie Dougherty-Winger (Friends of Ebey's), Elexis Fredy (NPS)

Treasurer Erin Borden, in the absence of the Chair, called the meeting to order at 10:04am. Borden determined a quorum, opened the floor to public comment. Hearing none, Borden moved to approval of the July 27, 2022 meeting minutes. Hearing no comments or corrections to the July minutes, Borden entertained a motion to approve the July 27, 2022 minutes, as presented.

Hancock moved to approve minutes of July 27, 2022, second by Holm. Hearing no further discussion, Borden called for a roll call vote. Approved. Minutes will be posted to the EbeyReserve.com website.

TREASURER'S REPORT: Borden presented the Treasurer's Report and noted that expenses from operations reflect a payment to the Island County Historical Society for their participation in the Open Outdoor for Kids grant, as well as a payment for Directors' Liability Insurance. Junior Ranger badges were also purchased, and the payment reflected on the Visa voucher. Vouchers were then passed to the board members for review and for signatures on the corresponding cover sheet.

FRIENDS OF EBHEY'S REPORT: Ex. Director Julie Dougherty Winger gave an update on the work of the Friends of Ebey's. There will be a grant celebration at the Comstock Barn, the summer appeal is winding down.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm noted parks are gearing up for the end of the season and Labor Day. Projects will commence during the shoulder season. Outdoor Discover Day was a success; There will be a dedication of the Red Bluff Lighthouse plaque on September 14th. Holm introduced the NW Region Area Manager, Ciera Strickland, who replaces Jon Crimmins.

NATIONAL PARK SERVICE: Lex Fredy reported that there's some movement on the lease of the Pratt field behind the Cottage, with an RFP expected in November. NPS is working to close out the end of the fiscal year by Sept. 30, 2022. There is still no formal directive on Ebey's Reserve from Pacific West Region, but it is expected soon.

TOWN OF COUPEVILLE: No Report.

ISLAND COUNTY: No Report.

UNFINISHED BUSINESS:

Borden moved to Unfinished Business and called on Garratt and Shimada for an update. Shimada said the final draft was sent to NPS Contracting in San Francisco for review.

NEW BUSINESS:

Borden moved to New Business and entertained a motion to approve the vouchers for August, 22-148 to 22.164 in the sum of \$32,725.89.

Hancock moved to approve vouchers, second by Holm. Following minor discussion, Borden called for a roll call vote. Approved. Operations Vouchers will be presented to Island County for processing.

Trust Board of Ebey's Landing National Historical Reserve

Borden moved to discussion of the Trust Board's Fiscal Year 2023 Operations and Ebey's Forever Grant Budgets noting the board had little discussion at the August workshop. Borden entertained a motion to approve the Fiscal 2023 Operations and Ebey's Forever Grant Budgets.

Holm moved to approve the Fiscal 2023 budgets for Operations and for the Ebey's Forever Grant. Second by Sturm. Hearing no further discussion, Borden called for a roll call vote. Approved. The Fiscal Year budgets for Operations and the Ebey's Forever Grant will be posted to the www.EbeysReserve.com website.

Borden then moved to discussion of the Fiscal Year 2023 Work Plan, and noted it was much better and tied the deliverables to priorities and committees. Bishop noted it would be easier to track time on work of staff; Holm made comment on State Park priorities. Borden then entertained a motion to approve the Fiscal 2023 Work Plan.

Borden moved to approve the Fiscal 2023 Work Plan as presented. Second by Bishop. Hearing no further discussion, Borden called for a roll call vote. Approved. The Fiscal Year 2023 Work Plan will be posted to the www.EbeysReserve.com website.

COMMITTEE REPORTS:

RESERVE MANAGER REPORT:

RESERVE MANAGER: Shimada reported that a few resumes have come in for the Preservation Coordinator position and a couple of interviews have been held. Shimada requested that Trust Board members refrain from meeting with and providing references for potential new hires, then suggested the board work with her to develop a SOP. Shimada then called on Kiyama to introduce Ava Galbraith, Historic Preservation Intern. Galbraith reported on the contributing structure inventory she has been working on throughout the summer and made a few recommendations moving forward.

LAND USE COMMITTEE: Garratt reported the Land Use Committee will be scheduling a meeting very soon.

TRAILS COMMITTEE: Borden reported a good meeting with the Trails Committee and Jessica Larson from the Whidbey Camano Land Trust, and a few private property owners. Topic was to discuss various elements of the "Walking Ebey's" initiative – trails opening, horses on trails, signage, and trail maintenance. There is a soft opening of the new trails to suss out any issues. Hancock noted the land trust may require a permit for signage, and that the current map of the new trail system was inaccurate. Shimada added that she offered to work with the land trust in relation to recreating in the Reserve.

GOOD OF THE ORDER:

Trust Board program, PorchStories scheduled for later in the day is "Traces of the Chinese in the Reserve," at 2pm on the porch of the Museum.

The meeting adjourned at 10:52am.



Submitted by Carol Castellano, Office Manager



Date Approved

Trust Board of Ebey's Landing National Historical Reserve Meeting Minutes of September 28, 2022

PRESENT: Andrew Ziehl, Clark Bishop, Erin Borden, Alan Hancock, David Louter, Lisa Bernhardt

ABSENT: Jeff Sturm, Sally Garratt, Chris Holm

STAFF: Marie Shimada, Carol Castellano,

OTHERS: Julie Dougherty-Winger, Connie Wolf, Marlys Erickson, Linda Austen (Friends of Ebey's), Elexis Fredy (NPS)

Chair, Lisa Bernhardt called the meeting to order at 10:01am and welcomed members of the Friends of Ebey's board. Bernhardt asked for public comment, and hearing none, moved to approval of the August 24, 2022 meeting minutes. Hearing no comments or corrections to the minutes, Bernhardt entertained a motion to approve the August 24, 2022 minutes, as presented.

Ziehl moved to approve minutes of August 24, 2022, second by Hancock. Hearing no further discussion, Bernhardt called for a roll call vote. Approved. Minutes will be posted to the Ebey'sReserve.com website.

TREASURER'S REPORT: Borden presented the Treasurer's Report noting there are two sets – one for operations and one for the restricted account. Vouchers reflect the 3rd quarter payroll taxes to be paid in October, and the final check for intern Sarah Miller. Vouchers were then passed to the Trust Board members for review.

PARTNER REPORTS:

WASHINGTON STATE PARKS: Holm on the Red Bluff Lighthouse plaque dedication ceremony, the off-season hours for the lighthouse will be Saturday & Sunday from noon to 4, and upcoming special events for October and December.

NATIONAL PARK SERVICE: Lex Fredy reported NPS is closing out the fiscal year at the end of September; the Delegation of Authority has been received. Administration and management of NPS in the Reserve will now be based out of San Juan; the Servicewide Comprehensive Call will come sometime between October and January; Ferry House roofing work continues; Scott Swenson will be on detail to North Cascades for four months.

TOWN OF COUPEVILLE: Bernhardt reported on some paving projects within the town, including the paving of pathways instead of the gravel. The town comp plan is still underway with a meeting schedule with public comment; and the town interpretive panels at the Rec Hall, Holbrook Boat Shed, and City Hall have been finalized and will be moving forward with production and installation.

ISLAND COUNTY: Borden noted a quarterly meeting was held with Commissioner Bacon with discussion on trails, speed limits, and the design review ordinance.

COMMITTEE REPORTS:

LAND USE COMMITTEE: Hancock reported that the committee members met with the town and the county regarding the design review guidelines.

COOPERATIVE AGREEMENT: Louter noted that the Cooperative Agreement has gone to contracting, however they won't address it until October, after the end of the fiscal year.

RESERVE MANAGER: Shimada offered a brief report noting that plans are underway for the return of the Community Potluck on November 4th; Visitor numbers are up 33%; the Trust Board Open House will be on January 19, 2023 and will consist of several workshops relating to Historic Preservation; After the Open House, staff will begin ramping up for the 45th Anniversary and the Ebey's Forever Conference in November of 2023.

Trust Board of Ebey's Landing National Historical Reserve

JOINT BOARD MEETING WITH THE FRIENDS OF EBHEY'S: Bernhardt again welcomed the members of the Friends of Ebey's board, led by the Friends chair, Marlys Erickson. Following a round of introductions, discussion ensued on a variety of topics. Wolf noted the success of a variety of fundraising efforts, including the recent Comstock Barn event. Dougherty-Winger noted she will meet with Shimada to begin drafting the new Memorandum of Understanding between the Trust Board and the Friends. For the 45th Anniversary, the Friends will be doing the Picnic on the Prairie at Scenic Isle Farm. Discussion continued on joint grant opportunities, farms and private property issues. Erickson thanked the Trust Board for the joint meeting, and Bernhardt thanked the Friends for their hard work and for participating in the joint meeting.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Bernhardt called on Borden to again present the vouchers. Borden asked for a motion to approve the operating vouchers for September, 22-165 to 22.181 in the sum of \$17,446.85.

Bernhardt moved to approve the operating vouchers, second by Bishop. Bernhardt called for a roll call vote. Approved. Operations Vouchers will be presented to Island County for processing.

Borden asked for a motion to approve restricted fund voucher for September, 22-182, in the sum of \$3,908.12.

Hancock moved to approve the restricted fund voucher, second by Ziehl. Bernhardt called for a roll call vote. Approved. The Restricted Fund Voucher will be presented to Island County for processing.

GOOD OF THE ORDER:

Trust Board program, PorchStories is scheduled for later in the day at 2pm on the porch of the Museum.

The meeting adjourned at 11:20am.


Submitted by Carol Castellano, Office Manager


Date Approved