

APPROVED FY 2022 TRUST BOARD WORK PLAN

STRATEGIC PLAN ELEMENT	STRATEGIC PLAN ACTIVITY	OBJECTIVES	TASK PRIORITY	NPS PRIORITIES
PRESERVATION	1.1 Design Review	<ul style="list-style-type: none"> Participate in on-going HPC process (Reserve Committee and support) Participate in Town & County process in updating Ordinance, the Design Guidelines and the Interlocal agreement relating to the ordinance Participate in Town of Coupeville Comprehensive Plan update to HP Element TB Staff provide one or more training sessions to HPC, town and county staff. (on-going) 	1	Stewardship of land, water, shorelines & resources
	1.2 Easement Administration	<ul style="list-style-type: none"> Administer NPS Preservation Easements according to SEAP. 	2	Stewardship of land, water, shorelines & resources
	1.3 Technical Assistance	<ul style="list-style-type: none"> Submit land protection priority projects into LARS database. Implement TB Land Protection priorities with TB-initiated outreach to landowners. Continue to support preservation and stewardship of NPS Pratt historic structures in Reserve. Engage community with technical assistance on historic preservation properties and projects. 	3	Stewardship of land, water, shorelines & resources
	1.4 Preservation Grants	<ul style="list-style-type: none"> Fund and administer preservation grants (State DAHP Grant and Ebey's Forever Grants). 	3	Stewardship of land, water, shorelines & resources
	1.5 Planning and Review	<ul style="list-style-type: none"> Advocate for transfer of Farm I & II leased lands; Meet with NPS Lands Office and contact landowners regarding possible land exchanges (on-going). 	1	Stewardship of land, water, shorelines & resources
	1.5 Planning and Review	<ul style="list-style-type: none"> Conduct environmental review as needed (MOA's, NEPA, SEPA, Section 106, etc.) TB staff support routine NPS compliance review (major focused project support may need special funding). Submit special project to NPS PMIS system for update of 2016 Historic Building Inventory. 	4	Stewardship of land, water, shorelines & resources

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INTERPRETATION	2.1 Interpretation	<ul style="list-style-type: none"> Continue to operate Jacob and Sarah Ebey House as a seasonal visitor contact station. Continue planned replacement and development of wayside panels and kiosks. Continue planned creation of interpretive platform at Museum. Adopt & Implement Interpretation/Communication Plan. Elevate awareness of Indigenous People through interpretation. 	1	Visitor Enjoyment and Appreciation
	2.2 Volunteer Coordination	<ul style="list-style-type: none"> Recruit and supervise volunteer program at Jacob and Sarah Ebey House (ongoing). Engage Volunteers to assist with Trail & Resource Maintenance. 	2	Visitor Enjoyment and Appreciation
	2.3 Community Outreach	<ul style="list-style-type: none"> Distribute Trust Board printed publications including the Trail Guide, Walking Tour, Site Bulletins, and Visitor Guide Newspaper (on-going). Create informative information for the Trust Board and the NPS websites. (on-going) Collaborate to offer quality public education and interpretation programs in the Reserve (such as <i>Porch Stories</i>) Collaborate to offer one or more Youth outreach programs with partner organizations (OOK Field Trips, Junior Ranger, NWYC, WIG, etc.). Explore opportunities for a Field School program. 	3	Visitor Enjoyment and Appreciation; Stewardship of land, water, shorelines & resources

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PARTNERSHIPS	3.1 Partnership Agreement Review	<ul style="list-style-type: none"> Review key partnership agreements (NPS, Town, County, State Parks). 	1	Build Partnerships; Invest in Park Partners
	3.2 Friends of Ebey's	<ul style="list-style-type: none"> Strengthen communication and collaboration between the Trust Board and Friends of Ebey's with a joint in-person (or by Zoom if necessary) board meeting. 	3	Build Partnerships; Invest in Park Partners
	3.3 Partnerships of Opportunity	<ul style="list-style-type: none"> Engage partners and stakeholders in Interpretive Planning (see Interpretation 2.1). Form a task group to explore a recreational use management plan for the Reserve. Engage Tribal partners to strengthen communication and relationships on issues and interpretation within the Reserve. Engage trail organizations to develop better communication regarding trail use and maintenance. 	2	Build Partnerships; Invest in Park Partners

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ADMINISTRATION & OPERATIONS	4.1 Staffing	<ul style="list-style-type: none"> Secure annual Partner commitments to adequately staff operations. Maintain full staff in office (3.5 or greater FTE). Seasonal Staffing and support for delivery of special projects. 	1	Build Partnerships; Invest in Park Partners
	4.2 Operational Infrastructure	<ul style="list-style-type: none"> Continue work on Trust Board and NPS websites to expand local content. Submit for project funding in NPS PMIS to develop a Visitor Education and Recreation Management Plan. Review and update Standard Operating Procedures. Hold an annual Trust Board retreat in April to review and discuss updates for workplan and budget. 	3	Build Partnerships; invest in Park Partners.
	4.3 Financial Management	<ul style="list-style-type: none"> Produce financial reports required by contract and agreement. Complete required annual state audit report. Establish cost of actual Reserve Operations. Finance committee & staff present a 6-month budget review and amendment to recognize any changes in large-scale changes in income and expenses. Increase operational Reserve Fund by at least \$2500. 	2	Build Partnerships; invest in Park Partners.