

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, September 25, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Lisa Bernhardt, Harry Anderson, David Louter.

**Members Absent:** Jon Crimmins, Rip Robbins, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano, Sarah Steen.

**Call to Order:**

Chair Bishop opened the meeting at 4:00pm.

The town of Coupeville has appointed Sally Garratt to fill Position 1 on the Trust Board, effective October 1, 2018. Bishop welcomed Garratt, then made a change to the agenda, moving old business and voucher approval ahead of new business. There were no objections.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of August 28, 2018. Moved by Einterz, second by Bernhardt. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

**Friends of Ebey's Report:**

No report.

**Treasurer's Report:**

Sherman presented the vouchers for approval, noting payment o Island County Museum for the interpretive program, PorchStories.

**Partner Reports**

**National Park Service:** Louter made a brief report noting that the there is a continuing resolution that is expected to be signed, carrying funding through December 7, 2018. The new park service director is awaiting a Senate confirmation hearing. Ongoing discussion on the reorganization of the National Park regions, but nothing is permanent yet.

**Washington St. Parks, Town of Coupeville, Island County:** No report.

**Old Business:**

Bishop moved to discussion of Farms I & II leasing and turned the floor over to Griffin. Griffin asked the board how to proceed after presenting the previous reports from Zipp. Sherman suggested that a discussion continue when Zipp might be present. Anderson suggested it be up for more in depth discussion at the October meeting.

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Griffin spoke with Zipp, who is looking for a clear response from the Trust Board on the Main Street parcel. Following much discussion, further discussion on the Main Street parcel and will move to the workshop on October 9<sup>th</sup>.

Bishop then invited County Commissioner, Helen Price-Johnson to give a report for Island County. Price-Johnson reported on the upcoming 2% Hotel/Motel tax funding meeting, the LRP on housing, and a public meeting on rural event center parameters. The county is working on the 2019 budget. Sherman asked about parking/traffic issues at Ebey's Landing. Bishop suggested the Trust Board provide a list of issues to the county – both long term and immediate response. Further discussion will be at the workshop in October.

Bishop returned to Old Business with discussion on the Navy's Section 106 mitigation. Griffen presented a list from the Navy relating to the mitigation:

- Establishing a "southern gateway" at the OLF
- Cultural Landscape plan update
- Funding for the Historic Preservation grant program
- Acquisition of land protection easements

Griffin said the items, Noise Reduction and Sound Monitoring, were off the table as far as the Navy is concerned.

*ACTION: Bishop entertained a motion to approve Griffen preparing a letter to the Navy regarding mitigation. Moved by Einterz, second by Anderson. Discussion continued further defining the content of the letter. Anderson called for the question, and the motion was restated to approve Griffen preparing a letter to the Navy regarding Section 106 mitigation and restating the Trust Board's position. Hearing no further discussion, Bishop called for the vote, approved unanimously.*

**Reserve Manager Report & Other Committee Reports:**

**Reserve Manager Report:** Griffin reported that the Friends of Ebey's have approved the funding request. Sarah Steen announced she will leaving her position as Preservation Coordinator effective October 5, 2018. She has taken a position with King County.

Bishop asked if there was any interest in holding a meeting on visioning. Anderson commented that visioning on the Ferry House needs to happen. Griffin suggested a discussion on the sustainability of operations. Bishop said this would be on hold until November.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for the operating funds.

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-234 to 18-2252, in the amount of \$22,039.76. Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

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Prior to moving into New Business, Bishop excused himself, turning the meeting over to Anderson as vice-chair.

**New Business:**

Discussion turned to discussion of the Sunnyside Cemetery district's proposal to purchase a portion of Ebey Road Farm directly across the street from the cemetery. This section is under an NPS easement monitored by the Trust Board. Griffin noted that Ebey Road Farm will need to make a proposal to the National Park Service which will change the easement. The Trust Board will review the proposal in reference to the existing easement, then make a recommendation to the National Park Service.

*ACTION: Anderson entertained a motion to approve preparing a letter to the National Park Service with a recommendation on the proposal by Ebey Road Farm to change the easement. Moved by Einterz, second by Bernhardt. Following minor discussion, Anderson called for the vote, motion was approved unanimously.*

**Good of the Order**

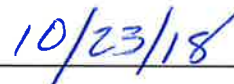
Griffin reminded the board that Whidbey Island Grown week is this week, with a tour of Farms in Ebey's Reserve on Saturday. Einterz noted the Whidbey Follies were also happening on Saturday & Sunday.

**Adjourn**

Anderson adjourned the meeting at 5:45pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, August 28, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Jon Crimmins, Lisa Bernhardt.

**Members Absent:** Harry Anderson, David Louter, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano, Sarah Steen.

**Other Attendees:** Roy Zipp (NPS), Alix Roos (Friends of Ebey's)

**Call to Order:**

Chair Bishop opened the meeting at 4:05pm.  
There was no public comment or announcements.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of July 24, 2018. Moved by Bernhardt, second by Robbins. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

*ACTION: Bishop entertained a motion to approve the minutes of the workshop of August 14, 2018. Moved by Robbins, second by Crimmins. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

**Friends of Ebey's Report:**

Roos reported on the "Picnic on the Prairie" and thanked Griffin and Steen for their work on the Golden Ticket Tour. The board of the Friends have seen the budget request, and will move forward with their budget process when the Trust Board approves their budget. Griffin then presented Roos with a thank-you gift for helping coordinate the private donor funding for the Pratt Sheep Barn.

**Treasurer's Report:**

Sherman noted there were no surprises in the vouchers, then passed them to the board for review.

**New Business:**

Bishop called on Griffin and Steen to present a report on a proposed project on one of the easements on Grassers Hill. Griffin noted that the Land Use Committee had met to review the project and their recommendation was for the Trust Board to approve the proposal. Steen added that because this is an easement held by NPS and the Trust Board conducts the monitoring of those easements, the project review and subsequent approval is from the Trust

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Board, and is exempt from the HPC design review. The land owner will still need to secure the appropriate permits, but approval to proceed comes from the Trust Board.

*ACTION: Bishop entertained a motion to approve the project at Grassers Hill – Lot 19 as recommended by the Trust Board's Land Use Committee. Moved by Benhardt, second by Sherman. Hearing no further discussion, Bishop called for the vote, motion was approved unanimously.*

**Old Business:**

Bishop moved to discussion on the draft FY 2019 Work Plan, turning the floor over to Griffin. Griffin presented the final draft Trust Board work plan, noting the changes made per the Trust Board's direction and from Zipp's emailed comments. Griffin noted that both the work plan and budget, once approved, was not "cast in stone," but a guide for the next year's work.

*ACTION: Hearing no further discussion on the FY 2019 Work Plan, Bishop said he would entertain a motion to approve. Moved by Einterz, second by Robbins. Bishop then called for a vote, FY 2019 Work Plan was approved unanimously.*

Business turned to the draft FY 2019 Operations Budget.

*ACTION: Moved by Einterz, second by Bernhardt to approve the FY 2019 Operations Budget. Bishop then called for discussion.*

Griffin presented a revised draft to the board showing an increase in the overall income from the operations income line to account for salary increases for staff and a new hire position. Program income and expenses reflect work at the Ebey House, as well as other programming. Griffin reiterated to the board that none of the proposed income is guaranteed, and that work will be adjusted as to the income that actually does come to operations. Zipp echoed Griffin's comments saying that no one really knows where Congress sits going into the new fiscal year, but that he does support the increase. However, Zipp also said that again the future remains uncertain.

*Bishop returned to the motion on the floor and hearing no further discussion, called for the vote. Approved unanimously.*

Griffin presented the Ebey's Forever Grant budget for FY 2019 for approval. The Trust Board will be requesting \$50,000 for 2019 grants, and \$1000 to help defray expenses for the program.

*ACTION: Following brief discussion, Bishop entertained a motion to approve the Ebey's Forever Grant FY 2019 Budget. Moved by Einterz, second by Crimmins. Hearing no further discussion, Bishop called for a vote, approved unanimously.*

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**Regular Business Meeting, August 28, 2018 – 4:00pm**

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for both the restricted and operating funds.

*ACTION: Sherman moved for approval of the voucher from the Restricted Fund, number 18-233, in the amount of \$3695.50. Second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-214 to 18-232, in the amount of \$21,380.26. Second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**Washington St. Parks:** Crimmins reported that weather was the only downside to the Big Guns celebration, and up until the rainstorm, there were several people who showed up. Only one complaint was noted. Eric Watilo, NW Region Manager, will be retiring in September. Crimmins said he has been appointed to this position, and that a new Central Whidbey parks manager will be selected. However, Crimmins said he will remain on the Trust Board and as a Partner representative for the time-being. Watilo has served on both the Trust Board and actively participated with the partners at partner meetings and will be missed.

**National Park Service:** Zipp presented a written report, and discussed the financial challenges with the new alarm/fire systems at the Ferry House, and would like to hear from the Trust Board about running power to the house. Zipp reported that no one bid to conduct the farm lease appraisals, and leases cannot be secured without the fair market appraisals. Plans for some building demolition on the Farm I site will move forward, and that current permits will end in March 2019. Zipp will plan a meeting in the next few months to let interested parties know what the status is. Zipp also reported on the Haller House land and easement acquisitions; and funding for NPS staff.

**Town of Coupeville:** Bernhardt indicated she would ask the Mayor if there is an appointee from the town forthcoming.

**Island County:** No report.

**Reserve Manager Report & Other Committee Reports:**

**Reserve Manager Report:** Griffin reported that she had the opportunity to meet with Stan Austin, the NPS PWR Regional Director, then with Capt. Matt Army, the new base commander. Other items reported: The Trust Board received a National Park Foundation grant for \$6,000 to bring schoolchildren to the Reserve; The town of Coupeville has some interested candidates for the open position #1; Whidbey Island Grown week is coming up at the end of September, and we're hoping to do a children's program in conjunction with the festivities; There will be another easement question coming to the Trust Board in September

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regarding the Sunnyside Cemetery expansion; Commissioner Helen Price-Johnson is hoping to get a resolution on the 40<sup>th</sup> Anniversary of the Reserve by the county commissioners in time for the annual potluck.

Bishop suggested further discussion regarding the Ferry House should come at the next workshop; The Communications Committee will meet in regard to the website; The Land Use Committee will continue work on the Land Protection Plan strategy. Bishop added that there will be a field trip to the "Chinaman's Shack" on Tuesday, Sept. 4<sup>th</sup> at 4pm for board members.

**Good of the Order**

Einterz shared "This Day in History." Sherman spoke briefly about the death of Senator John McCain and told a story of McCain's visit with Senator Slade Gorton to the Sherman dairy farm.

**Adjourn**

Bishop adjourned the meeting at 5:42pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Workshop, August 14, 2018 – 4:00pm**  
**Office of the Trust Board**  
**162 Cemetery Rd., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Harry Anderson, Jon Crimmins,.

**Members Absent:** Lisa Bernhardt, David Louter, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano.

**Call to Order:**

Chair Bishop called the workshop to order at 4:02pm.

Following a brief "show and tell" and the report on the 50<sup>th</sup> Guns Anniversary, Bishop called on Griffin to discuss letters to the Navy regarding the EIS and Section 106 in relation to the Navy's preferred alternative for Growler flights.

**Navy Letters and Documents:**

Griffin presented some draft language for letters, which was followed by discussion on best course of action and proposed changes to the letters.

*ACTION: Einterz moved to approve written response to the Navy regarding the EIS OLF preferred alternative. Second by Robbins. Further discussion ensued, with Bishop saying the letter was excellent, and Einterz asking for the chart showing the increase in flights to be included. Following additional discussion, Einterz called for the Question. Bishop called for a vote, approved unanimously.*

Discussion then turned to the draft letter relating to the Navy and Section 106. Einterz and Griffin both gave some background to the Section 106 process in relation to the NAVY and the overflights at the OLF, Anderson and Robbins made some thoughtful suggestions to strengthen the content of the letter. Bishop had no objection to the letter, and recommended going with previous discussion and make the beginning of the letter stronger.

*ACTION: Einterz moved to approve the Section 106 letter to be reformatted based on discussions. Robbins Second. Bishop called for the vote, approved unanimously.*

**Draft FY 2019 Work Plan and Budget:**

Griffin presented the draft 2019 work plan and budget to the board for their review, and noted that Zipp had sent an email listing some additional items for consideration in the workplan. Discussion ensued on how best to incorporate Zipp's suggested workplan items, and how to fund those items, and where funding would come from. Sherman noted that there were no salary increases for staff reflected in the budget. Griffin commented that NPS has already indicated what the funding level will be for Ebey's base. Einterz indicated a budget should reflect what it takes to get the work done. Anderson asked if the budget



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reflects the workplan. Griffin and Castellano will work on a revised budget reflecting comments from the Trust Board.

**Ferry House – Visioning:**

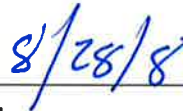
It was decided to move the topic to a future workshop

**Adjourn**

Bishop adjourned the workshop at 6:05 pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, July 24, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Harry Anderson, Jon Crimmins, Lisa Bernhardt.

**Members Absent:** David Louter, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano.

**Other Attendees:** Roy Zipp (NPS), Alix Roos (Friends of Ebey's)

**Call to Order:**

Chair Bishop opened the meeting at 4:02pm.  
There was no public comment or announcements.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of June 26, 2018. Moved by Bernhardt, second by Anderson. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

**Partner Reports**

**Washington St. Parks:** Crimmins reported that 20 volunteers put in over 135 hours sprucing up the Big Guns and around the Fort in preparation for the 50<sup>th</sup> Anniversary celebration of the Big Guns. Following the Trust Board visit to the Ferry House, Crimmins began pruning up the vegetation around the monument, but would like some input as to how far to go. Staff will assist in helping remove the cut vegetation.

**Island County:** No report.

**Town of Coupeville:** Bernhardt reported that an appointment for Position 1 will be forthcoming.

**Friends of Ebey's Report:**

Roos reported the Friends will be holding a house party fundraiser in the Highlands area of Seattle on Thursday and reminded everyone that tickets are available for the Golden Ticket Tour that precedes the Picnic on the Prairie. Reminder to everyone about the Pratt Sheep Barn Open House on Saturday, July 28<sup>th</sup>.

Bishop returned to Partner Reports for comments by Zipp, who reported that he'd been contacted by Kendall Campbell with the Navy regarding a meeting on Section 106, possibly August 2 at the Gillespie House.

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**Treasurer's Report:**

Sherman noted that we're coming to the end of the fiscal year, and that we'd be looking at where things are at going into the new year. Robbins asked about a forecast into the next year. Sherman presented the vouchers for both the Operations and Restricted funds to the board for signing.

**Old Business:**

Bishop moved to discussion on the FY 2019 Work Plan, turning the floor over to Griffin. Griffin presented a draft spreadsheet of the work plan showing the tasks for the next fiscal year, and how they align with the Sec. of the Interior's priorities and with National Park priorities. Following much discussion, Griffin noted that both the FY 2019 work plan and budget must be approved at the August 28<sup>th</sup> regular Trust Board meeting. Bishop said an hour will be designated at the next workshop for discussion.

Bishop moved to discussion on the land acquisition priorities list.

*ACTION: Anderson moved to approve the land acquisition priorities list as presented, second by Robbins.*

*Further discussion ensued, with Sherman making a motion to amend the original motion to include the Arnold Farm, second by Anderson. Hearing no further discussion on the motion to amend, Bishop called for a vote. Approved unanimously.*

*Bishop then called for a vote on the amended motion, approved unanimously.*

**New Business:**

Bishop called on Zipp regarding a potential source of funding for the upgrades to kiosks and interpretive panels from funding via the Helium Act. Ebey's has received preliminary approval for a grant, from an application submitted in 2016, to be received in FY 2019. The process to receive the funding would be to match a minimum of \$59,000 with in-kind or cash. The Trust Board would turn over funds to NPS which would then be held in a donation account. To receive payment, the Trust Board would need to go through the review process. Zipp indicated there would be a series of steps necessary to finalize any agreements, and that it would need to be signed off by the Regional Director and the NPS Director. Discussion continued, with Bishop suggesting a meeting with Griffin, Zipp and a committee meet to review the interpretive panel plan, and investigation to help minimize risk to the Trust Board. More discussion at the next board meeting.

**Reserve Manager Report & Other Committee Reports:**

**Reserve Manager Report:** Griffin reported that site visit to the Ferry House was very beneficial and helpful; Griffin is working on the Sec. 106 with the Navy, and that there is a two step process: 1) EIS of the preferred alternative from the Navy, and 2) the Sec. 106 review.

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Griffin is gathering information and recommended that the Board should comment. Griffin added that she will be making a presentation to the Town of Coupeville and to the Council of Governments.

There were no committee reports.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for both the restricted and operating funds.

*ACTION: Sherman moved for approval of the vouchers from the Restricted Fund, vouchers 18-212 to 18-213, in the amount of \$593.32. Second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-191 to 18-211, in the amount of \$30,904.57. Second by Anderson. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

No additional comments.

**Adjourn**

Bishop adjourned the meeting at 6:02 pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, June 26, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, David Louter, Harry Anderson, Jon Crimmins, Lisa Bernhardt.

**Members Absent:** Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Sarah Steen, Carol Castellano.

**Other Attendees:** Roy Zipp (NPS), Alix Roos (Friends of Ebey's)

**Call to Order:**

Chair Bishop opened the meeting at 4:02pm.

Louter introduced Jennifer Eggleston visiting from NPS Cultural Resources in Washington, DC. Some discussion on grants and difficulties with the funding process for FY2019; Einterz delivered "This Day in History."

Bishop shifted to discussion of the Navy's preferred for the Navy's proposed Growler flight increase from OLF, and the accident potential zones. Griffin was instructed to review the comments previously made by the board, and prepare a follow up letter.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of May 22, 2018. Moved by Einterz, second by Anderson. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

**Partner Reports**

**Washington St. Parks:** Crimmins reported that a new Interpretive Ranger has been hired to replace Janet Hall; Tours of Ft. Casey are up and running; Admiralty Lighthouse is open 7 days a week for the summer season; Discussions underway for non-motorized trails in the Kettles; and plans continue for the 50<sup>th</sup> Anniversary of the Big Guns at Ft. Casey, August 11<sup>th</sup>. Crimmins is working with Steen on plan to paint the guns and work parties are coming together to spruce things up. Big thanks to the Lions.

**National Park Service:** Zipp reported that water testing was done at the Ebey house; A contractor came out to discuss options for security and a fire suppression system at the Ferry House; The preservation crew has finished the Pratt Sheep Barn, digging out the sheep dip, then filling with sand leaving it basically intact; Appraisals for leases and Farm I are expected in October, then followed by the RFP. Zipp plans to hold an informational meeting sometime in August. Griffin asked if NPS will submit additional comments regarding Navy overflights. Zipp indicated that NPS and the Navy were on the same team, and needs to look at this carefully before responding.

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**Town of Coupeville:** No report.

**Island County:** No report.

**Friends of Ebey's Report:**

Roos reported the Friends will be holding a house party fundraiser in the Highlands area of Seattle in July; The Spring Appeal has brought in appx. \$15,000 and more is expected; The TNC Grant will be reinvested in a 6 mo. CD, leaving \$27,000 fluid; The Picnic on the Prairie plans are moving along, with the Golden Ticket Tour tickets on sale now.

**Treasurer's Report:**

Sherman presented the vouchers for both the Operations and Restricted funds to the board for signing.

**Old Business:**

Bishop called on Griffin regarding the FY2019 Work Plan, which is being worked on and updated to include the NPS and DOI priorities. Griffin will touch in with Louter on this.

The Scenic Easement Administration Plan (SEAP) draft was presented to the board for review. The plan, once approved by the board will be sent to the NPS deputy regional director. There were minor edits noted, which Griffin will address.

*ACTION: Bishop entertained a motion to approve the draft Scenic Easement Administration Plan, and allowing Griffin to make minor edits. Moved by Robbins, second by Crimmins. Following brief discussion, Bishop called for the vote, approved unanimously.*

Griffin will provide a checklist of priority properties for protection to the board for approval.

**New Business:**

Discussion turned to the draft Pratt Barn policy and the NPS Special Use Permit (SUP). Because the Pratt Barn is not addressed in the NPS Cooperative Agreement, a Special Use Permit with NPS must be in place to allow the board to use and manage the facility. Zipp noted that the SUP will help identify issues of use. Griffin added that this is new for the board, and will no doubt lead us down a road that will better define use.

*ACTION: Bishop entertained a motion to approve the SUP submittal to NPS, and the draft Pratt Barn policy. Moved by Einterz, second by Bernhardt, approved unanimously.*

**Reserve Manager Report & Other Committee Reports:**

**Reserve Manager Report:** Griffin reported that the film project unfortunately will be on hiatus until next year. Funding will remain with the Trust Board until the project starts up again. The Pratt Sheep Barn Open House will be on July 28<sup>th</sup> from 11am to 2pm. Anderson asked if a press release was in the works, and that he would assist with that.

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No report from the Trails Committee; Land Use met and went over the SEAP draft and the land protection priorities; The newly formed Strategic Planning Committee met with Crimmins as chair who reported that the meeting was a good informational meeting with focus on engaging partners and how to look at long-term planning.

Bishop suggested dropping the Governance Committee and the Navy Coordination Committee, and reform these when specific issues arise. Bishop then called on Sherman regarding Education/Outreach, and suggested a meeting prior to the July workshop. Bishop commented that the Communications Committee needed a bigger strategy/visioning discussion with a focus on signage. Sherman asked about possibly moving the entrance to the Prairie Ridge Trail to just past the new interpretive panels as a way to draw people more directly to them, then onto the trail. Anderson brought up reserved parking for docents - Griffin will look at the issue.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for both the restricted and operating funds.

*ACTION: Sherman moved for approval of the vouchers from the Restricted Fund, vouchers 18-188 to 18-190, in the amount of \$3,902.19. Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-161 to 18-187, in the amount of \$29,378.24. Second by Anderson. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

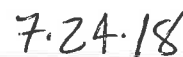
No additional comments.

**Adjourn**

Bishop adjourned the meeting at 6:02 pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, May 22, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, David Louter, Harry Anderson, Jon Crimmins.

**Members Absent:** Lisa Bernhardt. Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Sarah Steen, Carol Castellano.

**Other Attendees:** Roy Zipp (NPS), Alix Roos (Friends of Ebey's)

**Call to Order:**

Chair Bishop opened the meeting at 4:02pm.

Einterz delivered "This day in History;" Griffin shared her grandmother's "Rosie the Riveter" badge & efficiency pins from WWII.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of April 24, 2018. Moved by Anderson, second by Crimmins. Hearing no discussion, Bishop called for the vote, minutes were approved unanimously.*

**Partner Reports**

**Washington St. Parks:** Crimmins reported on the explosion of golden paintbrush in bloom and other wildflowers; Interpretive Ranger, Janet Hall, is retiring; Crimmins met with a member of the team that held disassemble the "Big Guns" and hopefully will be back in August for the anniversary celebration.

**National Park Service:** Zipp reported that the volunteer project on the Bluff Trail was successful, and thanked Einterz for his help in wrangling volunteers. Lessons learned were: 1. Smaller groups might be more productive; 2. Weekends when the weather is nice are challenging due to visitors; 3. Have a variety of tasks to help match abilities. Might need some additional signage on the trail. Zipp also reported that budget advice is still forthcoming; Ferry House outbuilding project; Bat presentation at the Pratt Barn; and Weed Control. Robbins asked if we should explore more signage on the Bluff Trail. Discussion moved to more signage, more physical presence on the trail, and shared volunteers with state parks. Robbins asked about thank you letters – Griffin will write and send.

**Town of Coupeville:** No report.

**Island County:** No report.



## **Minutes of the Trust Board of Ebey's Landing National Historical Reserve**

**Regular Business Meeting, May 22, 2018 – 4:00pm**

### **Friends of Ebey's Report:**

Roos reported that the Spring Appeal was mailed; Friends board will walk with Trust Board at the Memorial Day Parade; House party being planned for this summer; Trip to Washington DC; and 40<sup>th</sup> Anniversary merchandise is available at the Trust Board office and at the Chamber of Commerce.

### **Treasurer's Report:**

Sherman presented the vouchers to the board for signing and added that the docents had a good Memorial Weekend opening of the Ebey House.

### **Old Business:**

Bishop called on Griffin to report on the FY 2019 Trust Board work plan. Based on survey results (in relation to Education & Outreach), the board cited wayside signage and printed collaterals as most important, followed by the Ebey House Visitor Center and social media. Lower on the survey were public outreach events such as guided hikes and Junior Ranger events. Further discussion ensued, with Griffin reminding the board they need a final work plan and budget ready for a vote by the August meeting.

Bishop appointed a strategic planning task group to address issues on a more long-term basis. Task Group will be: Bishop, Griffin, Robbins, Anderson, and Crimmins will serve as chair.

### **New Business:**

Bishop called on Steen and Griffin to provide an update on the Design Review process.

### **Staff & Committee Reports:**

**Reserve Manager Report:** Griffin reported the Ebey family interpretive panel is in production; The Ebey House is set to open for the season on Memorial Weekend; Griffin proposed further exploring board meetings drop to 1 a month, with special workshops as needed. Bishop suggested this be a topic for the next workshop in June.

**Communications:** No report.

**Trails:** Einterz reported that the Walking Ebey's group will have a skype meeting – he and Robbins are invited to participate and offer feedback; Anderson asked when Whidbey Camano Land Trust will announce their plan – no word, but no public meetings are planned at this time. When finished, the plan will connect all the existing trails with some on private land.

**Land Use Committee:** No report.

**Governance Committee:** No report.

**Education/Outreach Committee:** Committee did not meet. Sherman asked for an update on the Sheep Barn. Griffin reported it was nearly complete, with some "punch list" pieces being

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, May 22, 2018 – 4:00pm**

completed. Tables have been purchased, benches are complete, the interpretive panel/map is in development. Griffin advised that the committee doesn't need to meet. Sherman suggested a small get together or board meeting at the barn might be nice. The interpretive panel for the Bluff Trail "intersection" is also under development.

**Finance Committee:** Sherman reported that he and Einterz need to get back to the SOP on payroll.

**40<sup>th</sup> Anniversary:** Anderson reported the board and the Friends will be marching in the Memorial Day parade; There is a setback on the Reserve film, but hope to get it back on track soon.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for operating funds.

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-139 to 18-160, in the amount of \$25,075.74. Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Louter reported that Stan Austen was appointed the new Pacific West Regional Director.

**Adjourn**

Bishop adjourned the meeting at 6:11 pm.

Carol L. Castellano  
Minutes respectfully submitted by Carol L. Castellano

6/26/18  
Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, April 24, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Lisa Bernhardt, Harry Anderson, Jon Crimmins.

**Members Absent:** Rip Robbins, David Louter. Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Sarah Steen, Carol Castellano.

**Other Attendees:** Roy Zipp (NPS), Alix Roos (Friends of Ebey's)

**Call to Order:**

Chair Bishop opened the meeting at 4:00pm.  
There were no public comments or announcements.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of March 27, 2018. Moved by Einterz, second by Anderson. Bishop called for discussion, Bernhardt had one correction on a typo, but then clarified her role on the Trust Board in relation to the Town of Coupeville. Hearing no further discussion, Bishop called for the vote, corrected minutes were approved unanimously.*

**Partner Reports**

**Town of Coupeville:** Bernhardt again reiterated her role on the Trust Board in relation to the Town of Coupeville. Griffin indicated she would talk with the Mayor regarding the open position.

**Island County:** Commissioner Price-Johnson reported that the county is moving forward with the long-range planning process with code revisions moving to the calendar. There will be a meeting with the owner of the "car lot" at Patmore Road to bring the issue into compliance. Price-Johnson will connect with Griffin with an update.

**Washington St. Parks:** Crimmins reported that the Friends group is ramping up with about 100 volunteers. The lighthouse is open Thursday through Monday, 11a to 5p; Tours of the Fort will begin on Memorial Day; Camping at Fort Casey and Fort Ebey is now year round; Whidbey Audubon Society will be putting screens on the stacks at the restrooms to help prevent birds from roosting; A new slate roof is going on Bldg. 25, and have found some interesting artifacts in the attic.

**National Park Service:** Zipp reported that an easement has been secured on the Stelle property on the north end near San de Fuca. Bluff Trail work on the Nature Conservancy portion of the trail was very successful with many volunteers. Work will continue May 19<sup>th</sup>

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, April 24, 2018 – 4:00pm**

with assistance by the volunteers from Mission Continues. Sheep Barn project is at the punch list stage; NPS is working with the McPherson's regarding securing easement on the Haller House, but Historic Whidbey needs to come up with \$165,000 to purchase the building. There's a possible funding source for upgrades to the waysides that would kick in about \$58,000, however to secure the funding, the Trust Board would need to put up a match, and the project would be managed by NPS. Issues with the trail counters have prevented securing accurate data – Zipp is troubleshooting the problems. Anderson asked Zipp if the Pratt Trail is safe on the portion that was torn up during winter months. Sherman suggested a road grader and mounding the soil might be a solution for deteriorating trail/farm road.

**Friends of Ebey's Report:**

Roos reported that the Friends are hard at work on the Film Festival scheduled for May 5<sup>th</sup> at the Coupeville HS; The Spring Appeal is being finalized and should go out in May.

**Treasurer's Report:**

Sherman noted there were both Operations and Restricted vouchers, mentioning some larger expenses in Operations, then passed the vouchers to the board for signing.

**Old Business:**

There was no Old Business.

**New Business:**

Bishop began discussions on the 2019 Work Plan (due to partners by August 31<sup>st</sup>) saying the board needed to set the priorities, create the work plan, then the budget. The process is in place, and begins with the draft work plan and should help define how we use staff time and resources. Griffin will send out a survey for input. Bishop encouraged board members to provide constructive and substantive comments and send them to Griffin. For further discussion at the workshop in May.

Sherman suggested it might be time to review the structure of the Trust Board and that much has been learned in ~~4~~<sup>40</sup> years. Anderson added that it might be time to do some long-range planning, adding the work plan is in the short-term. Perhaps October might be a better time.

Bishop closed by reiterating further discussion on a draft work plan at the workshop in May.

**Staff & Committee Reports:**

Reserve Manager Report: Griffin reported that while very busy, all the events in April have been very successful: FilmSlam kick-off featured 15 teams participating – most participation since being created in 2016 – Film Festival on May 5<sup>th</sup>; Jr. Ranger Day saw over 80 kids at the Coupeville Farmers Market and the new Jr. Ranger Book on Food and Farms was received well; Revitalize Washington came to Ebey's for a day-long tour of historic preservation projects led by Griffin and Steen; and Griffin hired a part-time seasonal person to provide guided interpretive walks in Coupeville and hikes on Ebey's trails.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**

**Regular Business Meeting, April 24, 2018 – 4:00pm**

**Communications:** No report. Possible meeting next week.

**Trails:** Einterz followed up Zipp, saying that it was a great trail party on the bluff and much was accomplished; Whidbey Camano Land Trust has hired a consultant and expect to have a draft trail plan in May.

**Land Use Committee:** No report, however, Bishop indicated there would be discussion at the May workshop on the Land Protection Strategy.

**Education/Outreach Committee:** Sherman indicated the committee didn't need to have a meeting on the new wayside panels. Sherman did ask that Anderson meet with Griffin regarding the text.

**Finance Committee:** Sherman reported that since NPS funding was secured, there was no meeting. Einterz added that he and Sherman were working on draft language for an SOP on payroll.

**40<sup>th</sup> Anniversary:** Anderson reported the 40<sup>th</sup> Anniversary events saying it was another full house at the Island County Historical Society's program, "Rural Recollections," this time featuring the Smith Brothers (Bill and Steve) and another branch of the Sherman family (Roger, Don, Bryan and Brad). The Reserve film is moving along, and it is expected to have a final to show at the Annual Potluck in November.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for operating funds and restricted funds.

*ACTION: Sherman moved for approval of the vouchers from the Restricted Fund, voucher 18-138 in the amount of \$1,565.80, Second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-119 to 18-137, in the amount of \$21,336.77. Second by Crimmins. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Nothing Further.

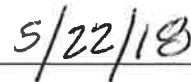
**Adjourn**

Bishop adjourned the meeting at 5:37 pm.



Minutes respectfully submitted by Carol L. Castellano

*Corrected*



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, March 27, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Lisa Bernhardt, Harry Anderson, Jon Crimmins, David Louter.

**Members Absent:** Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Sarah Steen, Carol Castellano

**Other Attendees:** Roy Zipp (NPS)

**Call to Order:**

Chair Bishop opened the meeting at 4:00pm.

Library director, Leslie Franzen spoke briefly regarding the bond for Sno-Isle Library System. No other public comments.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of February 27, 2018. Moved by Anderson, second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Bishop entertained a motion to approve the minutes of the special meeting of March 13, 2018. Moved by Robbins, second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**Town of Coupeville:** Bernhardt indicated that while she is no long(er) on town council, she did touch in with Mayor Hughes about the open town position.

**Island County:** No report.

**Washington St. Parks:** Crimmins reported that Ft. Ebey trails have reopened for bikes and they anticipate little impact to the trails. Former Governor, Dan Evans, will be attending the 50<sup>th</sup> Celebration for the return of the Big Guns on August 11<sup>th</sup>. The Admiralty Head Lighthouse is open on weekends, with 20 new volunteers. Bldg. 25 will be undergoing major preservation work with a new slate roof and return of the original windows.

**National Park Service:** Zipp the task agreement has been signed and funding for the Trust Board operations will be obligated soon. An easement for 10 acres on the north end of the Reserve have been secured, and NPS is awaiting word from other property owners. The Pratt Sheep Barn project is wrapping up, and is down to the punch list of chores to finish up. Zipp is working with an NPS civil engineer on the Ferry House security and fire suppression

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, March 27, 2018 – 4:00pm**

systems. Zipp added he'd be working on Section 106 and contacting several different tribes for input on work. There will be two trail maintenance projects: April 14<sup>th</sup> working with the

Nature Conservancy on the Bluff Trail, and then on May 19<sup>th</sup>, with the Mission Continues people who will be doing work on the very muddy portion of the Pratt Loop Trail to make it more like the farm lane to the Ebey house. Sherman asked about the Main St. property and plans for the land, Zipp said he'd address that in the Farm Lease update.

**Friends of Ebey's Report:**

Roos made a very comprehensive report on the status of the Friends of Ebey's, touching on donations for the Pratt Sheep Barn project, funding for the Trust Board, a press release with the Trust Board on the grant program for 2018, and fundraising plans.

**Treasurer's Report:**

Sherman noted there were both Operations and Restricted vouchers, then passed them around to the board for signing.

**Old Business:**

Turning to Old Business, Bishop brought up the issue of employee compensation, asking for a committee gather information. The finance committee will gather information to present to the board at the workshop in April.

Moving to Election of Officers, Bishop ran down the slate of candidates: Bishop, Chair; Anderson, Vice-Chair; Sherman, Treasurer; and Bernhardt, Secretary. Bishop called for approval of the candidates with Resolution 18-01.

*ACTION: Bishop called for a motion to approve Resolution 18-01, Election of Officers. Moved by Einterz, second by Robbins. Hearing no discussion, Bishop called for the vote, approved unanimously.*

Bishop then called upon Zipp who provided a comprehensive update on the farm leases under consideration. Zipp said he's awaiting the appraisals, and in the meantime, has issued a special use permit for Farm I. Zipp explained the process the National Park Service has for disposing of lands, and asked the Trust Board to provide input about use of the Main Street parcel. There should be funding for the Rockwell House in 2020, which may result in a possible move of the Trust Board office and the Friends of Ebey's office. Following update, Zipp touched briefly on the NPS façade easement of the Haller House, of which has tentatively been accepted by the owner.

**New Business:**

Bishop called Steen to present the 2018 Ebey's Forever Grant recommended recipients. They are: Coupeville Wharf, Libbey House, Whidbey Island Game Farm Coops, Todd-Lovejoy House, Rev. Lindsey House, Van Dam House, Reuble Dairy Farm, Sherman Hog Farm, Sherman Turkey Brooder #6, Leach Ice House, and the Hingston-Trumball Store.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, March 27, 2018 – 4:00pm**

*ACTION: Bishop entertained a motion to approve the recommended grant funding for the 2018 Ebey's Forever Grants. So moved by Robbins, second by Crimmins. Hearing no discussion, Bishop called for the vote, approved unanimously.*

Bishop then invited Island County Commissioner, Helen Price-Johnson for a county report – Price-Johnson was happy that members of the planning department attended the workshop, and asked what the next steps were or if the board needed anything from the county. Griffin indicated the board will just track process and weigh in when required. The county will participate in the 40<sup>th</sup> Anniversary with a wellness hike; and Price-Johnson will be meeting with Congressman Larsen in early April. Bishop thanked Price-Johnson for her assistance in helping to secure funding and for her partnership in the Reserve.

Bishop then turned the floor over to Griffin who gave the mid-year update and status of projects on the approved board workplan, and reminded the board that the workplan is a committee driven plan. If the committees are not meeting, then work stalls.

**Staff & Committee Reports:**

Bishop echoed comments from Griffin and moved into the committee reports.

**Communications:** No report, however Bishop indicated that he was ready to get the committee moving again.

**Land Use Committee:** No report, but a meeting should be scheduled soon, and that the LARS updates are nearly ready for approval. This will be part of the next board workshop.

**Trails:** Einterz reiterated the planned trails maintenance work coming up in April & May, and that the Whidbey Camano Land Trust has hired a consultant on the Walking Ebey's Initiative. A draft plan is expected.

**Education/Outreach Committee:** Sherman reported on the last meeting, which emphasized the Pratt Sheep Barn project and next steps.

**Finance Committee:** Sherman reported the committee met to discuss the financial picture, but said that with things progressing on the federal side, there was nothing substantive to report.

**40<sup>th</sup> Anniversary:** Anderson reported the 40<sup>th</sup> Anniversary events kicked off with Rural Recollections hosted by the Island County Historical Society and was a rousing success with standing room only. April events include: "Ebey's Inspiration" a Pacific NW Art School Exhibition, FilmSlam, Jr. Ranger Days, Rural Recollections. Anderson then asked board members to participate in the Memorial Day Parade on May 26<sup>th</sup> to which both Robbins and Bernhardt agreed.



**Minutes of the Trust Board of Ebey's Landing National Historical Reserve  
Regular Business Meeting, March 27, 2018 – 4:00pm**

**Voucher Approval:**

Bishop called on Sherman to present the vouchers for operating funds and restricted funds.

*ACTION: Sherman moved for approval of the vouchers from the Restricted Fund, vouchers 18-116 to 18-118 in the amount of \$435.28, Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-099 to 18-115, in the amount of \$19,852.12. Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Einterz noted that the Oystercatcher Restaurant is now featuring bread made with wheat grown in Ebey's Reserve with the help of Ebey Road Farm.

**Adjourn**

Bishop adjourned the meeting at 6:15 pm.

  
\_\_\_\_\_  
Corrected Minutes respectfully submitted by Carol L. Castellano

  
\_\_\_\_\_  
Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, March 13, 2018 – 4:00pm**  
**Office of the Trust Board**  
**162 Cemetery Rd., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Lisa Bernhardt, Harry Anderson, Jon Crimmins.

**Members Absent:** Kirstie Haertel, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano

**Call to Order:**

Chair Bishop opened the meeting at 4:00pm, and welcomed staff from Island County Planning. Bishop then turned the floor over to Beverly Mesa-Zendt, Deputy Director of Island County Planning & Community Development. Discussion ensued regarding the development of regulations relating to event centers, and public events at wineries and tasting rooms. It was a comprehensive presentation, and Mesa-Zendt asking for comments from the Trust Board, especially relating to event centers and in particular, amplified music/sound.

Bishop thanked her, and turned the floor over to Brian Wood, also with Island County Planning, who spoke on the county's development of a non-motorized trail plan.

Bishop thanked the planners for coming, then moved to discussion on the Foundation Document. The document is completed, with the exception of who signs the document. Bishop said that although he disagrees with the document, if the board votes to endorse the document and have it signed, he would do it. Discussion ensued.

*ACTION: Robbins moved to strike the Trust Board from the signature block of the NPS Foundation Document. Second by Einterz. Following further minor discussion, Bishop called for the vote, the motion was approved unanimously.*

Bishop then called on Sherman and Griffin regarding current financial circumstances. Griffin relayed that there was no specific date the NPS funding would come in, however, there is positive movement following the Trust Board letter and the visit to Washington, D.C. by Commissioner Price-Johnson. Griffin re-iterated that if funding does not come in by the end of April, the office will be out of money and will shut down. After further discussion, the board agreed that an additional letter would be premature at this point as things are moving along.

Bishop called on Griffin & Crimmins to discuss the possibility of hiring a summer season park aide. Duties would be split between State Parks and NPS, and with certain expectations, would need to be a paid position. Crimmins indicated he had some funding available for about two months. Griffin added that we would look at finding a location for this person park an RV.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, March 13, 2018 – 4:00pm**

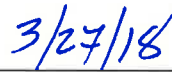
Bishop called on Griffin to provide an update. Griffin noted that she and Bishop had a face-to-face meeting with the acting Deputy Regional Director, Tom Leatherman. The conversation went well, and who proposed a review of management might be in order. The story of the Reserve is about partnership and collaboration, but the story right now is about the struggle to get the work done. A review must be fair and allow for multiple participants.

**Adjourn**

Hearing no other business, Bishop adjourned the special meeting at 6:35pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, February 27, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Wilbur Bishop, Fran Einterz, Al Sherman, Rip Robbins, Lisa Bernhardt, Harry Anderson.

**Members Absent:** Kirstie Haertel, Jon Crimmins, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano, Roy Zipp

**Call to Order:**

Chair Bishop opened the meeting at 4:05pm.

Hearing no public input, Bishop moved to approval of January minutes.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of January 23, 2018. Moved by Anderson, second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**National Park Service:** Zipp reported to the board on status of funding, saying all information has been sent to PWR in San Francisco for review, and that the current continuing resolution goes through March 23<sup>rd</sup>. Farm I, II and cropland lease plan is still moving forward, and NPS is awaiting appraisals. Current lease on Farm I is up on March 31<sup>st</sup>, but Zipp is looking at extending it until further notice. Ferry House security and fire measures are being looked at, with challenges because there is no electrical or water at the site. This will be contracted out. Zipp added that funding was received for work on the outbuildings. Pratt Sheep barn is nearing completion as the electrical is done and final work on flooring is being completed. Zipp added that he ran out of funding for labor on the project due to unforeseen project overruns such as seismic. NPS will be working with TNC and the Trust Board on trail work in the next couple of weeks, addressing issues on the bluff trail.

**Island County:** Commissioner Price Johnson reported she is working to help define a trails event for the 40<sup>th</sup> anniversary, and may have something for this summer. Price Johnson also commented on the HPC process and importance to the county. Lastly, Price Johnson will be going to Washington, D.C. next week and would like talking points on the situation with NPS funding at the Reserve from Griffin, as well as from Zipp.

**Washington St. Parks:** No report

**Town of Coupeville:** Bernhardt indicated that while she is no long on town council, she would talk with Mayor Hughes about the open town position.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, February 27, 2018 – 4:00pm**

**Friends of Ebey's Report:**

Roos was absent from the meeting, however, Griffin reported that the Friends will be out in force for MusselFest. The Friends are also working on the Picnic on the Prairie and the Golden Ticket Tour, the Film Festival and the cookbook.

**Treasurer's Report:**

Sherman noted there were both Operations and Restricted vouchers, then passed them around to the board for signing. Bishop asked Sherman to move into "old business" for a discussion of Finances.

**Old Business:**

Sherman asked Griffin for clarification on the current status of our funds. Griffin commented that as of the end of February, and with the early payment of funding from the Friends, the staff could continue to operate at full time through the end of April. Sherman said he would call a finance committee meeting for early next week.

Bishop then called on Einterz to announce the slate of candidates for officers this next fiscal year. They are: Chair, Wilbur Bishop; Vice-Chair, Harry Anderson; Secretary, Lisa Bernhardt; and Treasurer, Al Sherman. There were no nominations from the floor. Elections of new officers will be at the March 27, 2018 meeting and officers will assume their new positions at the end of that meeting, per the standard operating procedures.

Einterz asked to deviate from the agenda and delivered, "This Day In History."

**New Business:**

Bishop called on Griffin to discuss the agreement to swap kiosks with the Port of Coupeville. Griffin presented a draft and asked the board to submit comments by the end of the week. She will then draft a final agreement for signing.

Discussion then moved to the county's draft comprehensive plan in relation to event centers and breweries and tasting rooms. The biggest issues are relating to event centers. Bishop asked if the county might make a presentation at the March workshop on the topic.

**Staff & Committee Reports:**

**Reserve Manager:** Griffin noted that the application period for the 2018 grant cycle is complete with \$101,000 asked and approximately \$65,000 to grant out. 13 applications came in. The annual audit report to the State Auditor's Office is complete and submitted.

**Land Use Committee:** There hasn't been a meeting for awhile, however, Bishop would be calling one in the next few weeks, with the goal to finalize the easement monitoring plan and continue work on the land strategy.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, February 27, 2018 – 4:00pm**

**Education/Outreach Committee:** Sherman said that a committee meeting would be called for next week, and asked that Zipp be in attendance to further discuss interp at the Pratt Sheep Barn.

**Finance Committee:** Sherman had no further report, but said the finance committee would meet next week to get a better understanding of the financial picture.

**40<sup>th</sup> Anniversary:** Anderson reported that the press release was printed in the paper, and the News Times would print it for this weekend. The MusselFest ad will also come out on Friday with the 40<sup>th</sup> Schedule of events. Events will kick off with an oral history project hosted by the Island County Historical Society at the Rec Hall, March 15<sup>th</sup> at 6:30pm. It's also a dessert potluck. Awareness is building!

**Voucher Approval:**

Bishop called on Sherman to present the vouchers.

*ACTION: Sherman moved for approval of the vouchers from the Restricted Fund, vouchers 18-097 to 18-098 in the amount of \$\$2,234.17, Second by Anderson. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers from the Operating Fund, vouchers 18-079 to 18-096, in the amount of \$25,328.80. Second by Bernhardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Einterz noted that he missed Sarah's Preservation report; Griffin shared the postcard take-aways for children participating as part of the EKIP grant.

**Adjourn**

Bishop adjourned the meeting at 5:41 pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, January 23, 2018 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Fran Einterz, Al Sherman, Kirstie Haertel, Rip Robbins, Lisa Bernhardt, Jon Crimmins, Harry Anderson.

**Members Absent:** Wilbur Bishop, Position 1 is unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano, Sarah Steen

**Call to Order:**

Trust Board Secretary, Lisa Bernhardt opened the meeting at 4:00pm on behalf of Chair Wilbur Bishop who was absent.

Hearing no public input, Bernhardt moved to approval of December minutes.

**Minutes:**

*ACTION: Bernhardt entertained a motion to approve the minutes of the regular meeting of December 12, 2017. Moved by Anderson, second by Haertel. Robbins noted one correction, then hearing no further discussion or corrections, Bernhardt called for the vote, approved unanimously.*

**Partner Reports**

**National Park Service:** Zipp was not present, but asked Griffin to relay the following: Farm leases are in process as per the briefing statement; Preservation crew will begin work on electrical at the Pratt barn next week and then finish flooring; Working with TNC on bluff trail maintenance. Will be meeting with TNC at the end of next week to hammer out a scope of work for trail repairs; We are on a continuing resolution until Feb 8th and some are assuming a shutdown could happen again; Special thanks to state parks for agreeing to clean restrooms during shutdown.

**Washington St. Parks:** Crimmins reported that he cleaned the restroom for NPS on Monday while the shutdown was underway. A capital budget was passed which means there will be an increase in manpower at state parks. There may be additional staffing as the visitor season gets underway. Crimmins also reported that \$1.6 million has been allocated in the biennium for improvements to Admiralty Head Lighthouse.

**Island County:** No report.

**Town of Coupeville:** No report.

**Friends of Ebey's Report:**

Roos reported on the success of the annual appeal and the membership/sponsor appeal to businesses; An anonymous donor gifted the final \$15,000 for materials on the Pratt Sheep

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, January 23, 2018 – 4:00pm**

Barn; The Friends board met and agreed to release funds early to the Trust Board to help tide the office over until federal funding is received.

Following partner reports, Sherman took a little time to deliver the "This Day in History," and noted that Monday, January 22 marked the anniversary of the signing of the Point Elliot Treaty which moved the local Lower Skagits, along with other tribes, to reservations, in 1855.

**Treasurer's Report:**

Sherman noted there were both Operations and Restricted vouchers, then passed them around to the board for signing. A discussion the financials would come later.

**Old Business:**

No old business.

**New Business:**

Bernhardt called on Griffin and Sherman to discuss the current financial situation and lack of forthcoming federal funding. Griffin explained the process for receipt of federal funding and actions the office is taking to address the lack of funding. Haertel (NPS) added that the funding difficulties were not unique to the Trust Board, but were being felt by other programs throughout the service and Dept. of Interior. The Trust Board instructed Griffin to prepare a letter to be signed by Trust Board members which would go to the attention of Sec. Zinke, with copies to our congressional members, Governor Inslee, and others. As the NPS representative, Haertel recused herself from signing the letter to Interior. The topic of a letter from the partners would also be addressed at the upcoming partner meeting.

Moving to the Project Management Information System, Griffin noted that Steen has been fully engaged in preparing the projects identified by the board for importance, for submittal.

Bernhardt asked for an update from the Nominating Committee, and Einterz and Robbins would meet to begin contacting board members to be officers. A slate of candidates for officers will be presented at the February regular meeting.

**Staff & Committee Reports:**

**Reserve Manager:** Griffin had nothing else to report. Einterz commented that he'd like to see all funding avenues exhausted before we need to think about laying off staff.

**Finance Committee:** Sherman had no further report, but said the finance committee should meet to further discuss funding issues.

**Education/Outreach Committee:** Sherman noted the committee had not met, and Griffin added that the farming and lands panels were being fabricated, and the museum is completing text for the Ebey Family and the bluff panels. Work is progressing.



**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, January 23, 2018 – 4:00pm**

**Trails:** Einterz reported there was no meeting but would be calling one soon; The Nature Conservancy will be further engaged regarding the Bluff Trail issues; and Clark Bishop has cleared some fallen trees on the Pratt Trail.

**40<sup>th</sup> Anniversary:** Anderson reported a draft press release of 40<sup>th</sup> Anniversary events was prepared, and Griffin is reviewing it. It will be presented to the committee at their next meeting and hopefully will be delivered to the papers soon.

**Voucher Approval:**

Bernhardt called on Sherman to present the vouchers.

*ACTION: Sherman moved for approval of the vouchers for the Restricted Fun expenses, 18-072 to 18-078 in the amount of \$24,026.04, Second by Einterz. Hearing no discussion, Bernhardt called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers for the Operating Fund expenses, 18-056 to 18-071, in the amount of \$23,103.28. Second by Einterz. Hearing no discussion, Bernhardt called for the vote, approved unanimously.*

**Good of the Order**

Griffin shared her good news that she entered a raffle and won a Norwegian cruise – huzzah!

**Adjourn**

Berhardt adjourned the meeting at 5:53 pm.



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, December 12, 2017 – 4:00pm**  
**Trust Board Office**  
**162 Cemetery Rd., Coupeville, WA 98239**

**Members Present:** Fran Einterz, Al Sherman, Wilbur Bishop, Lisa Bernhardt, Mark Sheehan, Jon Crimmins, Harry Anderson, Kirstie Haertel, Rip Robbins

**Staff Present:** Kristen Griffin, Carol Castellano, Sarah Steen

**Call to Order:**

Trust Board Chair Wilbur Bishop opened the meeting at 4:00 pm.

There were no public announcements/input; Einterz delivered the "This Day in History." New Trust Board members introduced themselves.

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of November 28, 2017. Moved by Einterz, second by Anderson. One minor correction, then hearing no further discussion, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**National Park Service:** No report.

**Washington St. Parks:** Crimmins reported on the success of the "Light up your Holiday" event at the lighthouse; A state crew removed creosote from Ebey's Landing beach; State Parks is getting questions about duck hunting – which is not allowed on state parks land; Growing concern about homeless and transient issues in the state campgrounds.

**Town of Coupeville:** Bernhardt reported that the Greening of Coupeville was again a fun success for the community; A new town council member will be sworn in to replace Diane Binder; and the town is also experiencing challenges relating to the homeless issue.

**Island County:** No report.

**Friends of Ebey's Report:**

Roos was unable to attend, but reported that the Fall Appeal is underway and donations are coming in.

**Treasurer's Report:**

Sherman presented the vouchers for Operations and noted a few additional expenses related to the copier.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, December 12, 2017 – 4:00pm**

**Old Business:**

No Old Business.

**New Business:**

Bishop called on Griffin to speak about the informational/interpretive kiosks located at the wharf, and the possibility of "swapping" kiosks with the Port of Coupeville. Griffin proposed creating a Cooperative Agreement with the Port of Coupeville to proceed with the swap.

*ACTION: Anderson made a motion to allow Griffin to proceed with creating a Cooperative Agreement addressing a swap of kiosks at the Wharf, managing content on both kiosks, and addressing maintenance issues. Second by Bernhardt. Hearing no further discussion, Bishop called for the vote, approved unanimously.*

Griffin moved on with a discussion of the a discussion of the Project Management Information System (PMIS) and possible projects to be entered into the system for funding. Those projects include:

- Ferry House – Historic Structure Report
- Update of the Sign Plan and develop Wayfinding signage
- Update to the Administrative History Report
- Update to the Visitor Use Study
- Archeology Overview/Assessment Report and Remote Sensing Survey conducted on the Cabins site, the Cemetery Periphery, The Ebey Blockhouse & other blockhouses, and location of two Longhouses.
- Transportation Shuttle Feasibility Study
- Women's Preservation Field School
- Technology updates for the Trust Board office

Much discussion on the topics, and Griffin will prepare language for these projects. The board agreed that the Ferry House was the most important project and should serve as placeholders. The other projects will serve as placeholders. Griffin have a follow up report at the January workshop.

*... and other items for consideration will serve as placeholders in PMIS.*  
*other items will serve as placeholders*  
*change language*

Bishop asked Griffin & Steen to make a short presentation on the Farm I easement for more discussion on the leasing and possible disposal of the farm.

**Staff & Committee Reports:**

**Reserve Manager:** Griffin reported that the two panels are going to be sent for production; the bathrooms are open and will be unlocked 24/7 for the time being.

**Governance:** No report. Bishop is asking for potential board members to be on the committee.

**Communications:** No report, but Bishop will call a meeting soon.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve  
Regular Business Meeting, December 12, 2017 – 4:00pm**

**Education/Outreach:** No report. Sherman did say the panels should be good to go soon.

**Finance Committee:** No report, however Sherman will be calling a meeting of the committee in mid-January.

**Land Use:** Sheehan reported he would be calling a meeting next week to look at finalizing the easement monitoring plan.

**Trails:** Einterz reported there was no meeting, however he'd been in contact with the Nature Conservancy to review issues on the bluff trail.

**40<sup>th</sup> Anniversary:** Anderson reported that the committee will be meeting to finalize the preliminary calendar of events for this next year. He will have something at the next workshop.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers.

*ACTION: Sherman moved for approval of the vouchers for the Operating Fund expenses, 18-037 to 18-055, in the amount of \$18,670.37. Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Sheehan noted a recent National Geographic program on satellite imaging (LIDAR)


**Adjourn**

The meeting was adjourned at 5:34 pm.



Minutes respectfully submitted by Carol L. Castellano

*as corrected*



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, November 28, 2017 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Fran Einterz, Al Sherman, Wilbur Bishop, Lisa Bernhardt, Mark Sheehan, Jon Crimmins, Harry Anderson.

**Members Absent:** Kirstie Haertel, Rip Robbins

**Staff Present:** Kristen Griffin, Carol Castellano

**Call to Order:**

Trust Board Chair Wilbur Bishop opened the meeting at 4:04 pm.

There were no public announcements/input and "This Day in History."

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of October 24, 2017 and the special meeting of November 14, 2017. Moved by Sherman, second by Bernhardt. Hearing no discussion or corrections, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**Washington St. Parks:** Crimmins reported on the success of the Haunted Lighthouse event and that in August, Ft. Casey will be celebrating the 50<sup>th</sup> Anniversary of the Big Guns, and Al Sherman ~~will~~ <sup>man</sup> be the keynote speaker.

**Town of Coupeville:** Bernhardt reminded everyone that the Greening is Saturday with a parade and a parade of lighted ships. Bernhardt announced she would be leaving the town council at the end of the year, but will remain on the Trust Board through the end of the fiscal year.

**National Park Service:** Zipp was not present, but asked Griffin to relay the following: Thanks for the letter regarding the farm leases. Zipp is revising the farm lease portfolios now, and looking at both lease and potential sale. Appraisals will be completed for both sale and lease; Zipp is working on the servicewide comprehensive call, reviewing & updating proposals; Crew should be finishing up the restroom this week; Swenson is furloughed until January 2 and Zipp is on leave 12/7-16; No news on potential government shutdown, but continuing resolution runs out next week; and, 7 boulders were installed at the Prairie Wayside to keep vandals from driving on the trails.

**Island County:** No report.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve  
Regular Business Meeting, November 28, 2017 – 4:00pm**

**Friends of Ebey's Report:**

Roos reported on the success of the potluck, and thanked all the sponsors which made the cost minimal, and actually put some money back in the pockets of the Friends. The fall appeal is being processed with letters going out by end of the week. Giving Tuesday brought some extra funds into the Friends as well as private donation events.

**Treasurer's Report:**

Sherman reported a couple of new vendors, payment to the Auditor's office, and expenses for the Pratt Barn, then passed the vouchers for review by the board.

**Old Business:**

Bishop called on Griffin to present proposed changes to the Personnel Policies as noted by the state auditor's office relating to staff travel and the health stipend. Discussion ensued regarding the stipend with the board looking at an overall review of staff salaries and benefits for more discussion at a workshop.

*ACTION: Bishop entertained a motion to approve the proposed language change to the personnel policies. Moved by Einterz, second by Crimmins. Following additional discussion, Bishop called for the vote, approved unanimously.*

**New Business:**

Bishop invited discussion regarding the annual report prepared by Griffin. After some discussion, it was determined that no changes would be implemented in regard to the report's preparation and distribution.

**Staff & Committee Reports:**

**Reserve Manager:** Griffin reported there are two new board members: Rip Robbins, who is the county at-large position 7 appointee; and Kirstie Haertel, appointed by the National Park Service. Robbins has met with Griffin and staff and will be at the December meeting. Staff will be working on developing projects for the service wide comprehensive call (PMIS); Staff has a "backup plan" in case of a government shutdown on December 8<sup>th</sup>.

**Governance:** No report. Bishop asked for board members participation on this committee.

**Communications:** No report.

**Education/Outreach:** No report, just moving ahead on panels.

**Finance Committee:** No report.

**Land Use:** Sheehan reported the meeting was cancelled, but will be rescheduled. Bishop asked about discussion on an exchange on Farms I & II and the priorities for an exchange.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve  
Regular Business Meeting, November 28, 2017 – 4:00pm**

**Trails:** Einterz reported there was no meeting, however he'd been in contact with the Nature Conservancy regarding the issues with the bluff trail. A plan has been developed, but it needs approval by TNC before work can be done.

**40<sup>th</sup> Anniversary:** Anderson reported that the committee met in early November, and are working on the calendar of events. A press release will be prepared in January after dates/events are defined. A committee regarding the Reserve film will be meeting to begin the process of creating a timeline and discussing elements.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers.

*ACTION: Sherman moved for approval of the vouchers for the Restricted Fund expenses, 18-036 in the amount of \$410.00, Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers for the Operating Fund expenses, 18-019 to 18-035, in the amount of \$25,000.16. Second by Crimmins. Hearing no discussion, Bishop called for the vote, approved unanimously.*

**Good of the Order**

Sheehan asked for a revision on the Budget to Actual spreadsheet and the restricted funds.

**Adjourn**

The meeting was adjourned at 5:34 pm.

*Carol L. Castellano*

Minutes respectfully submitted by Carol L. Castellano

*as amended . eeg*

*December 12, 2017*

Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Special Business Meeting, November 14, 2017 – 4:00pm**  
**Office of the Trust Board of Ebey's Landing NHR**  
**162 Cemetery Rd., Coupeville, WA 98239**

**Members Present:** Fran Einterz, Al Sherman, Wilbur Bishop, Lisa Bernhardt, Mark Sheehan, Harry Anderson, Jon Crimmins

**Members Absent:** David Louter, Position 7 is currently unfilled.

**Staff Present:** Kristen Griffin, Carol Castellano, Sarah Steen

**Call to Order:**

Trust Board Chair Wilbur Bishop opened the meeting at 4:00 pm.

Bishop called on Griffin to discuss the final report from the State Auditor's office prior to a conference call with the auditor regarding exit recommendations and findings.

- At 4:15pm, Luran Mason with the Washington State Auditor's office phoned in along with her supervisors for the final report with the board present. Audit focused on Payroll and Disbursements with a clean audit reported. Minor housekeeping items (updates to personnel policies, travel policies, timesheet signatures when required and vacation/sick time documentation) were addressed. Griffin noted corrections would be in place and updated recommendations presented to the Trust Board for approval at the next meeting.
- Moving on, Bishop called on Steen who presented a PowerPoint presentation regarding the Easement Monitoring process, and some conclusions that need to be resolved. Letters have been sent to all property owners – the majority of owners are in compliance. However, a few letters went out requesting follow-up meetings to discuss some issues.
- There was minor discussion regarding the NPS appointment to the Trust Board as David Louter has a temporary detail and will be unable to fully participate as the NPS appointee.
- Bishop then called on Anderson who presented to the board the concept of a Reserve movie. A donor has come forward to pay for this. Funds will go to the Friends of Ebey's, then turned over to the Trust Board to oversee the film process. Anderson noted that this is not intended to be a staff project however staff would be involved in a limited way, and asked the board for their approval.

*ACTION: Anderson moved for approval of to allow the Friends of Ebey's to accept the funding and transfer it to the Trust Board for production of a film about the Reserve. Einterz second the motion. Following minor discussion, Bishop called for the vote, approved unanimously.*



**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Special Business Meeting, November 14, 2017 – 4:00pm**

- Discussion then moved to the NPS plan to lease Farms I & II and providing NPS with comments at to potential leasing of the properties. Griffin provided some draft comments, and Sheehan provided some revisions. Much discussion ensued. Bishop entertained a motion to take the draft comments from Griffin and Sheehan and craft a letter from the Trust Board to the National Park Service.

*ACTION: Sherman moved for a letter to be crafted by Griffin regarding the Trust Board's recommendations relating to the lease of Farms I & II. Bernhardt seconded the motion. Following additional discussion, Bishop called for the vote, approved unanimously.*

**Adjourn**

Hearing no further comments or business, the meeting was adjourned at 6:08



Minutes respectfully submitted by Carol L. Castellano



Date

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, October 24, 2017 – 4:00pm**  
**Coupeville Library**  
**788 NW Alexander St., Coupeville, WA 98239**

**Members Present:** Fran Einterz, Al Sherman, Wilbur Bishop, Lisa Bernhardt.  
Mark Sheehan arrived at 4:45pm

**Members Absent:** David Louter, Jon Crimmins, Lisa Meserole, Harry Anderson

**Staff Present:** Kristen Griffin, Carol Castellano

With no quorum present, general discussion on a variety of topics ensued touching on the county 2%LTAC meeting scheduled for October 25<sup>th</sup> and the Town of Coupeville council meeting following the Trust Board meeting. Island County Commissioner spoke briefly regarding the open county position on the Trust Board and housing issues within Island County. Griffin expressed thanks and appreciation for the work the Friends of Ebey's did on their Thank You dinner for their major donors who provide financial support to the Trust Board for programs within the Reserve. Sherman talked about the meeting of the Education/ Outreach Committee and moving forward with interpretive panels. Mark Sheehan arrived at 4:45pm which gave the Trust Board a quorum.

**Call to Order:**

Trust Board Chair Wilbur Bishop opened the meeting at 5:00 pm.

Sherman continued discussion on the Cooperative Agreement with the Island County Historical Society, and proposed asking ICHS to take on doing an additional panel and increasing payment to \$18,000 – up from \$15,000.

*ACTION: Bishop entertained a motion to approve the cooperative agreement with the Island County Historical Society to produce 5 interpretive panels. Moved by Bernhardt, second by Einterz. Some discussion regarding the Native American piece. Hearing no further discussion, Bishop called for the vote, approved unanimously.*

**Minutes:**

*ACTION: Bishop entertained a motion to approve the minutes of the regular meeting of September 26, 2017. Moved by Einterz, second by Bernhardt. Hearing no discussion or corrections, Bishop called for the vote, approved unanimously.*

**Partner Reports**

**National Park Service:** No report.

**Washington St. Parks:** No report

**Island County:** No report.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, October 24, 2017 – 4:00pm**

**Town of Coupeville:** Bernhardt spoke briefly on the Town of Coupeville's 2% Lodging Tax meeting slated for later in the evening.

**Treasurer's Report:**

Sherman reported that there are new spreadsheets to help the board see more clearly the expenses in relation to special projects vs. operations. Sherman then passed the vouchers around for Trust Board review and approval.

**Old Business:**

Bishop called on Griffin regarding the email sent by Zipp (NPS) regarding funding for the Trust Board.

Some Trust Board members participated in the tour of Farms I & II by Zipp. Much discussion on the leasing options ensued. Bishop appointed a special committee (Bishop & Einterz) to prepare comments, with Griffin preparing a draft letter for discussion/approval at a possible Special Meeting.

**Voucher Approval:**

Bishop called on Sherman to present the vouchers.

*ACTION: Sherman moved for approval of the vouchers for the Restricted Fun expenses, 18-018 in the amount of \$9,354.35, Second by Einterz. Hearing no discussion, Bishop called for the vote, approved unanimously.*

*ACTION: Sherman moved for approval of the vouchers for the Operating Fund expenses, 18-001 to 18-017, in the amount of \$22,519.32, Second by Bernardt. Hearing no discussion, Bishop called for the vote, approved unanimously.*

Sherman asked Griffin & Castellano on a brief update on the state audit. Audit is going well and should be completed by November 9<sup>th</sup>.

**New Business:**

Bishop called on Griffin who briefly spoke about an anonymous donor to the Friends of Ebey's who is interested in funding a Reserve film. Anderson has more information on this and will present it to the Trust Board at the next workshop.

**Minutes of the Trust Board of Ebey's Landing National Historical Reserve**  
**Regular Business Meeting, October 24, 2017 – 4:00pm**

**Staff & Committee Reports:**

**Reserve Manager:** Griffin reported she will have the End of Year report completed by the end of the month and will send it to the partners and to NPS. Griffin also spoke briefly on the audit.

**Land Use:** Sheehan reported that the Easement Monitoring Plan was nearly ready to go, but should be ready for review beginning in November. Discussion on the Land Protection Plan and the Land Protection Strategy, Bishop noted that NPS developed the LPP in 1984, and a Land Protection Strategy was created in 2005.

**Trails:** Einterz reported the committee had a good meeting with the county, Whidbey Camano Land Trust, and that there is a good possibility of a new trail for the 40<sup>th</sup>. Trails will draft a letter to the Nature Conservancy regarding benches and the concern on the erosion on the Bluff Trail.

**Board Governance:** No report.

**Communications:** No report.

**Education/Outreach:** Reported earlier.

**Finance Committee:** Sherman reiterated that the audit is underway, and staff is managing it fine.

**Good of the Order**

No further comments or business.

**Adjourn**

The meeting was adjourned at 6:25 pm.



Minutes respectfully submitted by Carol L. Castellano



Date